



Otorohanga

District Council

*Otorohanga - where kiwi can fly
A dynamic, inclusive and unique district*

Otorohanga District Council

OPEN MINUTES

20 September 2022

10am

Members of the Otorohanga District Council

His Worship the Mayor, MM Baxter
Councillor K Christison
Councillor K Jeffries
Councillor RA Klos

Councillor R Johnson (Deputy Mayor)
Councillor B Ferguson
Councillor R Dow
Councillor A Williams

For all meeting queries, please contact Council's Manager Governance (governance@otodc.govt.nz)

Minutes of an ordinary meeting of the Ōtorohanga District Council held in the St David’s Community Hall, corner of Ranfurly & Turongo Streets, Ōtorohanga on Tuesday, 20 September 2022 commencing at 10.00am.

Tanya Winter
CHIEF EXECUTIVE

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PRESENT

His Worship the Mayor MM Baxter, Councillor K Christison, Councillor R Johnson, Councillor B Ferguson, Councillor K Jeffries, Councillor R Dow, Councillor RA Klos, Councillor A Williams.

IN ATTENDANCE

Chief Executive T Winter, Group Manager Engineering & Assets M Lewis, Group Manager Business Enablement G Bunn, Group Manager Strategy & Community N Gower, Group Manager Regulatory & Growth A Loe, Chief Advisor, R McNeil, Finance Manager B O'Callaghan, Acting Road Manager R Shailer, Manager Governance K King.

APOLOGIES

No apologies were received as all members were present.

MOMENT OF SILENCE

His Worship the Mayor acknowledged the recent loss of Her Majesty, Queen Elizabeth and local Ōtorohanga icon Karam Haddad before requesting a moment of silence.

REFLECTION / PRAYER / WORDS OF WISDOM

His Worship the Mayor provided the following words of wisdom.

“The best executive is the one who has sense enough to pick good men to do what he wants done, and self-restraint enough to keep from meddling with them while they do it.” Theodore Roosevelt

“The art of leadership is saying no, not saying yes. It is very easy to say yes.” Tony Blair

“It is better to lead from behind and to put others in front, especially when you celebrate victory when nice things occur. You take the front line when there is danger. Then people will appreciate your leadership.” Nelson Mandela

PRESENTATION

His Worship the Mayor thanked retiring Councillors Ferguson and Klos and provided a small token of appreciation for their community representation.

LATE ITEMS

There were no late items.

DECLARATION OF CONFLICTS OF INTEREST

Councillor K Christison declared a potential conflict of interest for Item 279: Draft Ōtorohanga Town Concept Plan due to an owner interest in a portion of land under consideration.

PUBLIC FORUM

Several members of the public who had submitted to the Ōtorohanga town concept plan were in attendance. A spokesperson from the Tuhoro Whānau thanked Council for providing an opportunity to hear their concerns through the submission process.

CONFIRMATION OF MINUTES – ŌTOROHANGA DISTRICT COUNCIL – 16 AUGUST 2022

RESOLVED: That the open minutes of the Ōtorohanga District Council meeting held on 16 August 2022, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

Councillor Fergusson | Councillor Klos

RECEIPT OF MINUTES – KAWHIA COMMUNITY BOARD – 26 AUGUST 2022

RESOLVED: That Ōtorohanga District Council receive the unconfirmed minutes of the Kāwhia Community Board meeting held on 26 August 2022 as circulated.

Councillor Jeffries | Councillor Johnson

RECEIPT OF MINUTES – ŌTOROHANGA COMMUNITY BOARD – 8 SEPTEMBER 2022

RESOLVED: That Ōtorohanga District Council receive the unconfirmed minutes of the Ōtorohanga Community Board meeting held on 2 June 2022 as circulated.

Councillor Christison | Councillor Dow

HIS WORSHIP THE MAYOR’S VERBAL REPORT

His Worship attended meetings for:

- Ōtorohanga Business breakfast
- Mayors Taskforce for Jobs
- Ōtorohanga town concept plan
- Ōtorohanga town security
- Waikato Plan

- Employment Hub
- Kāwhia Community Board

RESOLVED: That Ōtorohanga District Council receive the verbal update from His Worship the Mayor, M Baxter.

His Worship the Mayor | Councillor Christison

ITEM 279: OTOROHANGA TOWN CONCEPT PLAN

Council’s Chief Advisor, R McNeil advised concerns were raised at a mana whenua hui regarding Neighbourhoods 5 and 9. In response, Council staff agreed to extend the submission period with the closing date being 16 September. Further hui were held and submissions received to remove the reference to future industrial activity for the neighbourhoods. Mr McNeil noted the report was in support of this amendment noting although it was a significant change, only one submitter would be impacted. He undertook to contact the submitter following Council’s decision on the matter.

Mr McNeil spoke on the learnings around consultation with mana whenua arising from the consultation and engagement for the project.

RESOLVED: That Ōtorohanga District Council:

- a Receive the submissions and feedback on the Draft Ōtorohanga Town Concept Plan relating to Neighbourhoods 5 & 9 as areas to be considered for future industrial growth.
- b Having considered the submissions, immediately amend the growth/land-use strategy maps in the Draft Ōtorohanga Town Concept Plan to:
 - i remove the reference to future industrial activity in Neighbourhoods 5 & 9, and;
 - ii add an action to the Action Plan to undertake a separate process to identify and consider options as to where future industrial activity/growth could occur in/around Ōtorohanga.
- c Confirm the hearing previously resolved to be held on Monday, 29 August for the Draft Ōtorohanga Town Concept Plan be held on Tuesday, 27 September 2022.
- d Confirm an extra-ordinary meeting of Ōtorohanga District Council be held on Wednesday, 5 October 2022.

His Worship the Mayor | Councillor Williams

ITEM 280: CARRYOVERS 2021/22 TO 2022/23

Council’s Finance Manager, B O’Callaghan took the report as read and in response to queries Council’s Group Manager Engineering & Assets, M Lewis spoke to the current approach within local and central government to undertake a three year programme approach rather than a single year.

RESOLVED: That Ōtorohanga District Council approve carrying over \$3,387,391 to the 2022/23 financial year for the following projects:

Council Building Upgrade - \$100,000	Website Development - \$40,000	Ōtorohanga Town Concept Plan - \$300,000	Ōtorohanga Activated Carbon - \$175,000
Ōtorohanga Sand Filter Renewals - \$232,000	Kāwhia Clarifier/Sand Filter - \$300,000	Ōtorohanga Sewerage Main Design - \$100,000	Ōtorohanga Haerehuka Sewerage Main - \$213,874
Kāwhia Sewerage Investigation – \$71,552	Kāwhia Stormwater Resource Consent - \$100,000	Ōtorohanga Stormwater Resource Consent - \$200,000	Kāwhia Water Supply Programmable Logic Controller - \$48,000
Kāwhia Water Supply Meter Installation - \$214,800	Kāwhia Medical Centre Building - \$30,000	Tihiroa Rising Main and Sand Filter - \$650,000	Arohena – Kahorekau Weir Upgrade - \$50,000
Organisational Development - \$207,365	IT Equipment Hardware - \$52,000	Waipā Bulk Meter Installation - \$50,000	Oparau Rural Recycling Centre - \$20,000
Ōtorohanga Library Repaint - \$57,900	Ōtorohanga Sewerage CCTV Condition Assessment - \$117,000	Ōtorohanga Cemetery Kerb & Channel - \$57,900	

Councillor Fergusson | Councillor Dow

ITEM 281: APPROVAL OF PROJECTS FOR BETTER OFF FUNDING APPLICATION

Council’s Group Manager Strategy & Community, N Gower advised that community support was a criterion for the fund and to support the application for Ōtorohanga College, a weeklong survey was undertaken with one ‘no’ received from 396 responses. In response to a query, Ms Gower advised the Department of Internal Affairs had indicated ‘in principle’ support for the projects being considered in the report.

Ms Gower noted the first workshop identified potential projects which were then shortlisted in a second, smaller workshop. Once Council had made a resolution, the original proponents of the projects would be advised of the outcome.

RESOLVED: That Ōtorohanga District Council approve the recommendation of the Better Off Fund wānanga working group, and staff that the following projects, contingency projects, associated costs including staff administration costs comprise the Council’s application to the Better Off Fund.

Projects

Improve Ōtorohanga College	\$1,640,000
Ōtorohanga Ora	\$130,000
Seawall Kāwhia	\$730,000
Te Mauri o Waiwai I te Awa o Waipā	\$100,000
Staff administration	\$60,000
Total	\$2,660,000

Contingency Projects

Youth Cadetship and Mentorship	\$100,000
Kāwhia Sports Club rebuild project manager	\$50,000
Contestable Events Fund	\$35,000-\$105,000

Councillor Dow | His Worship the Mayor

ITEM 282: DANGEROUS AND INSANITARY BUILDING POLICY 2022

Council’s Group Manager Engineering & Assets, A Loe advised the Policy had been reviewed and was presented for approval to undertake a public consultation process. In response to a query, Mr Loe advised the Policy include marae but they may qualify for special consideration. He noted a list of heritage buildings was contained in the District Plan of which there were approximately 10 within the district. Identified heritage buildings have obligations imposed by Heritage New Zealand.

RESOLVED: That Ōtorohanga District Council approves the draft Dangerous and Insanitary Buildings Policy (document number) and Statement of Proposal (document number) for public consultation between 1 November to 31 November 2022.

Councillor Jeffries | Councillor Klos

ITEM 283: DELEGATIONS IN THE INTERREGNUM PERIOD

Council’s Chief Executive, T Winter advised the delegations enable Council to undertake business as usual activities during the interregnum period.

RESOLVED: That Ōtorohanga District Council approve the following delegations:

- a That from 8 October 2022 until the inaugural meeting of Council, the Chief Executive Officer (or Acting Chief Executive Officer) is authorised to make decisions in respect of urgent matters. Where the Mayor elect is known, this will be in consultation with the Mayor-elect.
- b In the event of a pandemic or emergency occurring the Chief Executive Officer (or Acting Chief Executive Officer) is delegated all of the powers and functions of the local authority (other than those which may not be delegated). This delegation expires on the convening of a valid meeting of the Ōtorohanga District Council.

Councillor Williams | Councillor Dow

ITEM 284: FINANCIAL AND CAPITAL PROJECTS REPORT FOR THE MONTH ENDING 31 AUGUST 2022

Council’s Finance Manager, B O’Callaghan advised a claim to Waka Kotahi had been paid subsequent to the agenda distribution. He noted that due to the timing of capital work there may be delays in charging staff time from other departments to the project.

Council’s Group Manager Engineering & Assets, M Lewis outlined the projects noting the project table would be refined over time to provide greater information. Graphs had been included for the first time in the report.

RESOLVED: That Ōtorohanga District Council receive the report titled ‘Financial and capital projects report for the month ending 31 August 2022’ (document number 651597) from Brendan O’Callaghan, Finance Manager and Mark Lewis, Group Manager Engineering and Assets.

Councillor Jeffries | Councillor Dow

ITEM 285: KAWHIA WASTEWATER NEEDS ASSESSMENT – PROJECT UPDATE

Council’s Chief Advisor, R McNeil took the report as read before speaking to the three elements of the project:

- Onsite survey of selected properties to gauge overall performance of septic tanks (undertaken by independent consultants).
- Targeted testing on known stormwater sites with potential issues. Waikato Regional Council would provide advice on any other testing that may be required.
- Funding motel in terms of affordability.

RESOLVED: That Ōtorohanga District Council receive the report titled ‘Kāwhia Wastewater Needs Assessment – project update’ (document number 651190) from Ross McNeil, Chief Advisor.

Councillor Jeffries | Councillor Dow

ITEM 286: 2021-22 ANNUAL SURVEY RESULTS

Council’s Group Manager Strategy & Community, N Gower outlined the results noting staff would seek to engage a greater number of survey participants over time. His Worship commented that the survey results were positive and noted the progress made over the previous years. Ms Gower advised Council had invested in OnlineHQ software which will be promoted over social media throughout the summer.

RESOLVED: That Ōtorohanga District Council receive the report titled ‘2021-2022 Annual Survey Results’ (document number 651191) from Nardia Gower, Group Manager Strategy and Community.

Councillor Klos | Councillor Christison

COUNCILLOR UPDATES

Councillor Dow spoke on the activities of the Regional Connections Committee.

Councillor Fergusson spoke on his term as a district councillor noting increased work commitments were the reason he wasn’t seeking re-election.

Councillor Christison attended the Kiwiana meeting and a meeting for Ōtorohanga businesses on security.

Councillor Johnson thanked Councillors Klos and Fergusson for their contributions to Council.

Councillor Klos hoped Council would continue to look after the Wharepapa toilet as it was a bright piece of art that stands out with good usage. She noted the Steampunk Festival was the most exciting event held during her time with Council.

Councillor Jeffries attended a meeting with Waipā Networks who indicated possible support for Kāwhia community projects. He arranged, in conjunction with Geoff Good of the Kāwhia Community Board, a tour of Kāwhia for several new Council staff members which was well received. He also attended a hui with the Carr family regarding Neighbourhoods 5 & 9 in the Ōtorohanga town concept plan.

ITEM 287: RESOLUTION TO EXCLUDE THE PUBLIC

RESOLVED: That Ōtorohanga District Council exclude the public from the following parts of the proceedings of this meeting namely,

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Delegation of authority to vote	Good reason to withhold exists under section 7 Local Government Official Information and Meetings Act 1987.	Section 7(2)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Item Number	Section	Interest
Item 288: Approval of Waikato Regional Airport Limited director remuneration and appointments	7(2)(1)	To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

His Worship the Mayor | Councillor Dow

The public were excluded from the meeting at 11.41am and were re-admitted at 11.52am.

His Worship the Mayor spoke on his nine years as Mayor and the progress of Council during that time. He noted the recruitment of Tanya as Chief Executive was a highlight and spoke on the need to continue working collaboratively with the two new Rangiātea Māori ward councillors.

There being no further business His Worship declared the meeting closed at 11.57am.