



Ōtorohanga Community Board

MINUTES

4 November 2021

4.03PM

ŌTOROHANGA COMMUNITY BOARD

4 November 2021

Minutes of an Ordinary meeting of the Ōtorohanga Community Board held via Zoom on Thursday 4 November 2021 commencing at 4.03pm.

Tanya Winter
CHIEF EXECUTIVE

MINUTES

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PRESENT

Mr. N Gadd (Chair), Councillor K Christison, Mrs. K Brown-Merrin, Mr. P Coventry, Councillor Dow (Attended 4.25pm).

IN ATTENDANCE

Ms. T Winter (Chief Executive), Mr. M Lewis (Acting Group Manager Engineering and Assets), Mr. G Bunn (Group Manager Business and Enablement), Mr. B O'Callaghan (Finance Manager), Ms. H Taylor (Library Manager) Mr. J le Fleming (Acting Manager Services), Mr. R McNeil (Strategic Advisor), Mrs. N Eynon (Meeting Secretary).

The Chair declared the meeting open and welcomed those present.

APOLOGY

Resolved that the apologies received from Mr. A Buckman and Councillor R Dow be sustained.

Chair / Mr. Coventry

DECLARATION OF INTEREST

The Chair asked members whether they had any declarations of conflicts of interest.

No declarations of conflicts of interest were received.

PUBLIC FORUM

No members of the public were present at the commencement of this meeting.

CONFIRMATION OF MINUTES – ŌTOROHANGA COMMUNITY BOARD 7 OCTOBER 2021

Resolved that the Minutes of the meeting of the Ōtorohanga Community Board held on 7 October 2021, as circulated be approved as a true and correct record of that meeting and the recommendations contained therein be adopted.

Mr. Coventry / Councillor Christison

CONFIRMATION OF CONFIDENTIAL MINUTES – ŌTOROHANGA COMMUNITY BOARD 7 OCTOBER 2021

Resolved that the confidential Minutes of the meeting of the Ōtorohanga Community Board held on 7 October 2021, as circulated be approved as a true and correct record of that meeting and the recommendations contained therein be adopted.

Mrs. Brown-Merrin / Mr. Coventry

ITEM 81 CHAIRPERSONS REPORT - VERBAL

The Chair reported on the following;

- Three Waters is moving forward.
- Everyone is doing the best they can under the circumstances of COVID-19.
- This month is Movember.

Resolved that the Chairpersons verbal report be received.

Councillor Christison / Mrs. Brown-Merrin

ITEM 82 ROUTINE DISTRICT LIBRARY REPORT

The Library Manager referred members to her report and requested it be taken as read.

She highlighted the following;

- Received quotations for mobile shelving.

- RFID (Radio Frequency Identification) is being introduced to the libraries.
- Completed an inventory of stock.
- Ran a Winter Reading Program for Schools which was collaborated with Waitomo.
- Story time sessions are online due to Lockdown.
- A new click and courier service has started while we are in Level 3 which is being run from the Ōtorohanga Library.

Resolved that the Library Manager's quarterly report be received.

Councillor Christison / Mr. Coventry

ITEM 83 ROUTINE PLANNING REPORT FOR JULY TO SEPTEMBER 2021

The Chief Executive referred members to the Group Manager Regulatory and Growth's report and requested it be taken as read.

During discussion the following items were highlighted-

- A Climate Adaption Strategy is still to be worked on.
- The Resource Consents Decision table shows a few subdivisions in place which is a positive look for the District.

Resolved that the Planning Report for the third quarter of 2021 be received.

Councillor Christison / Mr. Coventry

ITEM 84 ROUTINE CIVIL DEFENCE EMERGENCY MANAGEMENT REPORT FOR APRIL TO JUNE 2021

The Chief Executive referred members to the Group Manager Regulatory and Growth's report and requested it be taken as read. She highlighted that in relation to the COVID-19 health response, we play a support role to Emergency Management and Civil Defence.

During discussion the following items were highlighted-

- The number of trained staff is great.
- Testing station staff are doing a fantastic job.

Resolved that the Civil Defence Emergency Management Report for April to June 2021 be received.

Councillor Christison / Mr. Coventry

ITEM 85 ROUTINE ANIMAL CONTROL OFFICERS REPORT FOR APRIL TO JUNE 2021

The Chief Executive referred members to the Group Manager Regulatory and Growth's report and requested it be taken as read.

Resolved that the report on Dog and Animal activities for the second quarter of 2021 be received.

Mrs. Brown-Merrin / Councillor Christison

BOARD MEMBER UPDATE

MR. COVENTRY

- Mowing of the dog exercise area at the end of the stop bank.
- Carol Service – Possible outdoor locations.

COUNCILLOR CHRISTISON

- Nice to see the shops open in Ōtorohanga.

COUNCILLOR DOW

- Work has been busy.
- Excited to be able to do things.

MRS. BROWN-MERRIN

- People are struggling and seeking support.
- Waitomo Library will be opening tomorrow.

CHAIR

- CCTV footage in Ōtorohanga township – This is a work in progress.

MEETING CLOSURE

The meeting closed at 4.40pm.