



Kawhia Community Board

MINUTES

23 January 2015

KAWHIA COMMUNITY BOARD

23 January 2015

Minutes of an ordinary meeting of the Kawhia Community Board held in the Community Boardroom, Jervois St, Kawhia on Friday 23 January 2015 commencing at 1.07pm.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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PRESENT

Mr CE Jeffries (Chair), Mrs DM Pilkington and Mr AJ Rutherford.

IN ATTENDANCE

His Worship the Mayor, Mr MM Baxter, Messrs DC Clibbery (Chief Executive & Engineering Manager) and CA Tutty (Governance Supervisor).

APOLOGIES

Resolved that the apologies received from Ms A Gane and Mr D Walsh be sustained.

Chair / Mrs Pilkington

The Chair declared the meeting open and welcomed those present.

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

Resolved

That the following items be considered in General Business which may require a resolution.

1. Amendment to Temporary Road Closure application – Kawhia Moana Kai Festival.
2. Permission to occupy part of the Omimiti Reserve for a trucking event on 14 February 2015.

Mr Rutherford / Mrs Pilkington

CONFIRMATION OF MINUTES – 12 DECEMBER 2014

The Governance Supervisor reported that at a meeting of the Otorohanga District Council held on 20 January 2015 Cr Pilkington requested the following corrections be made –

1. Page 2, Public Welcome. The christian name 'Henk' be corrected to read, 'Hank'.
2. Page 3, Construction of new pedestrian path. Cr Pilkington referred to the last paragraph of discussion, in particular the first sentence and requested the word 'perfered' be corrected to 'preferred'.
3. Page 4, Application for Temporary Road Closure – Kawhia Moana Kai Festival, in particular to a sentence in the second paragraph reading 'Mrs Pilkington reported that the Otorohanga District Development Board makes a \$1000 contribution ...' be corrected to read, 'Mrs Pilkington reported that the ODDB makes a one off contribution of \$5,000'.
4. Page 7, General item – Fallen Tree, Cr Pilkington referred to the last sentence and requested this read 'Aaron Greenbank advised that he has taken legal advice on the matter...'
5. Page 8, General item – Aotea Seawall, Cr Pilkington referred to this item and advised that it should read 'foreshore seawall'.
6. Page 9, General item – Hamilton & Waikato Tourism, Cr Pilkington advised that she referred to the end of year report to Council from Hamilton & Waikato Tourism not Mr Jeffries as recorded in the minutes.
7. Page 10, General item, Ministry of Education, Cr Pilkington advised that the second sentence should commence with ' Cr Pilkington said they are...'

The Chair referred to page 4 of the minutes – Application for Temporary Road Closure – Kawhia Moana Kai Festival in particular paragraph 2, fifth line, and requested the word 'them' be changed to read 'the original Kai Festival Committee.'

The Chair reported he had spoken to Mr Hano Ormsby regarding the matter of insurance and it had been checked with Council's Engineering Support Officer that Council 'is noted on the policy as an interested party'. It was agreed that Mr Ormsby liaise with the Engineering Support Officer on the matter of the Road

Closure. The Chair further advised that an approach has been made to the Maori Wardens to assist on the day.

The Chair referred to page 7, General item – Jervois Street seepage, and requested that the word 'reported' be amended to read 'was advised'.

TKI – PUBLIC ACCESS

The Chair reported that Mr Ormsby is still working on the matter of the lagoon route being utilised as an alternative to the beach.

Resolved that the minutes of the meeting of the Kawhia Community Board held on 12 December 2014, as amended, be approved as a true and correct record of that meeting.

Mrs Pilkington / Mr Rutherford

REPORTS

Item 45 PARKING ISSUES

Discussion

The Chief Executive presented a report on potential responses to issues raised by the Chairman associated with the parking of vehicles used by charter boat customers.

Mr Rutherford expressed the opinion that this matter is a 'storm in a tea cup' and that any parking restrictions introduced will have an effect on his business. Mr Rutherford said the issue is more a question of safety. The Chair agreed and advised that a safety issue has arisen due to the way people are parking their vehicles and also the fact that the parking spaces are not clearly identified. He suggested consideration be given to installing some yellow No Parking lines. Mrs Pilkington agreed that this matter is a 'storm in a tea cup' however people are not parking their vehicles as they should be. Mr Rutherford reported that this is more an issue of vehicle congestion when everyone is parking in the area at the same time. The Chair felt it would help if the current spaces were identified and suggested whether signage/bollards be installed in front of the Jervois Street toilets. The Engineering Manager said he would be in favour of installing some form of physical barrier. Mr Rutherford reported that the area is somewhat of a turning circle. Mrs Pilkington reported that Board Member Mr Walsh had queried whether instead of parallel parking, angle parking be installed across the road. Mr Rutherford replied that the vehicles would then protrude out too far. The Chair queried whether a letter should be forwarded to charter boat owners regarding the problems being experienced with parking in the area. Mrs Pilkington advised that such letters have been sent previously.

His Worship suggested that the matter be left in obedience in the meantime. The Chair felt that consideration needs to be given to the parking spaces being marked and physical barriers being placed in front of the Jervois Street toilets.

Resolved

That the Chief Executive's report be received.

Mrs Pilkington / Mr Rutherford

Item 48 APPLICATION FOR TEMPORARY ROAD CLOSURE – ANZAC DAY COMMEMORATIONS 2015

Discussion

The Chair welcomed Mrs Edith Dockery to the meeting and advised that he had granted her speaking rights on the matter to be discussed. Members were informed that the two matters to be considered are the installation of an updated commemoration plaque and the road closure for the ANZAC Day Commemorations. The Chair reported that the road closure will be based on the same conditions as previous years however, the siting of the commemoration plaque needs to be considered. He said Mr William Smith has researched the information for the plaque from that on the wall of the Anglican Church. He said the plaque has now been updated and completed at a

cost of around \$800. Discussions have been held with Mr Don Murtagh, as a member of the RSA, to obtain their preference as to where the plaque should be placed. The following locations were identified –

1. Lych Gate
2. WW1 Memorial
3. Entrance to the Community Hall.

Members indicated advised that it is really a matter of what the RSA is comfortable with.

Mrs Dockery referred to the existing Kawhia Library building and reported that this was the original memorial for public use. She queried how practical it would be to mount the plaque between the two front windows. Mrs Dockery advised that if the Anglican Church is donating the plaque to the Community then this official building is where the plaque should be located. The Chair advised that both the Otorohanga and Te Awamutu RSA Clubs have contributed to the updated plaque. The Chair further advised that if the RSA prefers this site then the KCB will support it. Mrs Dockery reported that previously the ODC as given \$200 in respect of catering for the ANZAC Day celebrations. The Chair replied that Council has budgeted for this amount.

The Chair advised that should the plaque be installed in this area then Council may give consideration to paying for the costs of installation. He also suggested that an official opening could be undertaken by His Worship the Mayor. Mrs Dockery confirmed the decision that, in consultation with the Chair of the Te Awamutu RSA and the KCB that the Library wall be the preferred location to install the commemorative plaque, the cost of installation to be met by Council and the plaque to be dedicated by His Worship the Mayor. Mrs Dockery accordingly invited His Worship to be guest speaker at the ceremony. Mrs Pilkington advised that the Kawhia ANZAC Day ceremony will be a special one.

Resolved

That approval be granted for the following road closures:

Purpose: Anzac Day Commemorations
Date: Saturday, 25 April 2015
Periods of Closure: 12.45pm to 1.45pm;
Details of Closure: **POUEWE STREET**, from Kawhia Motors to Kawhia Hotel. Includes intersection with Jervois Street;

The road closure will be subject to the following conditions:

1. During the proposed period of road closures, emergency services will be allowed through in the event of an emergency.
2. Council is to pay for all advertising costs in appropriate newspapers. The public notice advertisement is to be published in the Waitomo News.
3. Council is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of activities during the road closure period. Council requires that it is held covered under the terms of such policy and accordingly the policy is required to be in both parties' names on the form prescribed by Council.
4. Council will prepare a traffic management plan for the closure that complies with Transit New Zealand's Code of Practice for Temporary Traffic Management.
5. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure.

Mrs Pilkington / Mr Rutherford

Item 46 PROPOSED STRUCTURES AND WORKS IN PUBLIC PLACES BYLAW

Discussion

The Chief Executive presented a report advising that feedback is sought from the Board in respect of a draft of a proposed bylaw to give Council greater control of issues relating to structures and works in public places, with particular reference to shop fronts and verandahs. The Chief Executive referred to clause 3.6 within the proposed bylaw and reported that the term 'suspended type' does not apply to Kawhia. He said accordingly this will be modified. The Chair felt that an explanation should be given as to the meaning of 'air space lease'. It was agreed that this could be explained in the section 'interpretations'. The Chief Executive in reply to the Chair regarding 3.15 advised that the property owner will be the person responsible for applying for a Building Consent.

Members were informed 9.3 – Gantry, uses terms familiar to crane operators. The Chair suggested a copy of section 242 of the Act should be included with the Bylaw. The Chief Executive replied that this is not usually done, a copy is available online.

Resolved

That the Board indicates its approval of the content of the draft bylaw on Structures and Works in Public Places, subject to amendments, and recommends that Council takes the necessary further steps to make the bylaw, including public consultation, and subject to amendments.

Mr Rutherford / Chair

Item 47 AMENDMENT TO ELECTED MEMBER'S CODE OF CONDUCT

Discussion

The Chief Executive summarised a report informing Members that an amendment is proposed to the Elected Members Code of Conduct primarily to recognise the increased significance of digital communication media.

Resolved

That the section within Council's Elected Member's Code of Conduct headed '*Contact with the Media*' is replaced with the alternative section titled '*Media Engagement*' as set out in this report, which makes reference to digital media forms.

Mrs Pilkington / Mr Rutherford

Item 49 KCB MATTERS REFERRED FROM 12 DECEMBER 2014

Discussion

The Governance Supervisor took Members through Matters Referred.

KAWHIA MUSEUM SIGN

Mr Rutherford reported he had commenced organising the removal of the large Kawhia Museum sign however, he was stopped by representatives of the Museum group as they wish to consider providing a new image and furthermore whether another location is more visible. Mrs Pilkington said it is entirely up to the Museum to come up with a new design. The Chair undertook to follow the matter up.

NEW RESIDENT PACK

The Chair reported that through local resident, Mrs Heather Sherman, a list has been prepared of local businesses and contact people. He said it is hoped that information of a more local nature could form part of the pack. The Chair queried whether the packs could be placed in the Information Centre. Mrs Pilkington replied that this has been done in the past.

KAWHIA PRIMARY SCHOOL

The Chair reported that he has forwarded a letter to the Board of Trustees of the Kawhia Primary School regarding the effect of funding changes introduced by the Ministry of Education. He said he has asked that should the school be appealing the changes, whether they require a letter of support from the Board. Mrs Pilkington replied that the school is definitely appealing and assume that they will be in touch.

KAWHIA MEDICAL CENTRE

The Engineering Manager advised that he will check with Council's Community Facilities Officer whether the Kawhia Medical Centre has been advised that the replacement of the roof has been delayed until around July 2015.

TREE – MORRISON ROAD

The Engineering Manager reported that the tree in question was removed prior to Christmas.

GENERAL

Item 50 TEMPORARY ROAD CLOSURE - KAWHIA MOANA KAI FESTIVAL – REQUEST TO AMMEND APPLICATION

Discussion

Reference was made to the Engineering Support Officer's report on a request from the Kawhia Moana Kai Festival Committee to amend their application for a Temporary Road Closures within the Kawhia Community for the purpose of holding the annual Kawhia Moana Kai Festival and associated activities. The Chair reported that the new Committee is extremely well organised and hard working. He said he has been called upon to assist with the Committee's finances for the event. Members were advised that to-date 30 stalls have been booked. The Chair reported that the only closure now required is Jervois Street from its intersection with Tainui Street to its intersection with Omimiti Street.

The Chair referred to the incorrect spelling of Rosamond Terrace and requested that this be corrected.

Resolved

That approval be granted to amend the Kawhia Moana Kai Festival Committee road closure application as follows:

Purpose: Kawhia Moana Kai Festival
Date: Saturday, 7 February 2015
Details of Closure: **JERVOIS STREET** – from its intersection with Tainui Street to its intersection with Omimiti Street
 OMIMITI STREET – entire length
 Period of Closure: 5.00am to 5.00pm

With the following conditions imposed:

1. Persons will be allowed through in the event of an emergency.
2. The Kawhia Moana Kai Festival Committee is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of the additional food and beverage stalls and associated activities during the road closure period. Council requires that it is held covered under the terms of such policy and accordingly the policy is required to be in both parties' names on the form prescribed by Council.

3. The Kawhia Moana Kai Festival Committee is to pay all advertising costs in appropriate newspapers.
4. The Kawhia Moana Kai Festival Committee is to provide a detailed copy of their Traffic Management Plan to Council. This must comply with Transit New Zealand's Code of Practice for Temporary Traffic Management and will require the services of STMS Level One qualified personnel for preparation of the plan and supervision of setting out and control of all temporary traffic management. The temporary Traffic Management Plan is to be submitted to Council's Roding Department for approval no later than 10 working days before the closure.
5. The Kawhia Moana Kai Festival Committee is solely responsible for adequate sign posting and policing of the roads to be closed to ensure that no vehicles have access to the closed portion of road, which includes arranging delivery, erection and staffing of all road closure barriers and the removal thereof after closures.
6. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure. A Kawhia Moana Kai Festival Committee representative is to meet with Council Engineering Staff regarding the required signs format, size, location and quantity of signs for approval before they are manufactured and erected.
7. The Kawhia Moana Kai Festival Committee is to obtain signatures of residents and businesses affected, confirming notification that the proposal has been received.
8. Any damage to the road surface or roadside furniture shall be made good to the satisfaction of the Otorohanga District Council Engineering Manager, at the cost of the applicant.
9. All litter is to be removed from the road reserve prior to re-opening the road.

Mr Rutherford / Mrs Pilkington

Item 51 CLASSIC / VINTAGE TRUCK RALLY

Discussion

The Chair reported on his discussion with Mr Ross Dockery and advised that 22 trucks will be visiting Kawhia on 14 February 2015 for approximately 2-3 hours on their way to Raglan. He said it is intended they will be having lunch at the Kawhia Boat Club and accordingly some parking issues will arise. It was suggested that the trucks park on part of Omimiti Reserve. Concern was expressed as to the weight of the units and the weather at the time.

The Engineering Manager advised that in Otorohanga there is a formal process regarding the use of local Reserves administered by the Governance Supervisor. He suggested that in future applications for the Kawhia Foreshore area be handled through Council's Governance Supervisor.

Resolved

That permission be given to the organisers of a truck rally to occupy an area of the Omimiti Reserve west of the museum on 14 February 2015, provided that this is unlikely to damage the reserve.

Mr Rutherford / Mrs Pilkington

OCEAN BEACH SIGNS

The Chair referred to the matter of the Ocean Beach signs. The Engineering Manager replied he will check on this matter.

TARANAKI / KING COUNTRY MEMBER OF PARLIAMENT

The Chair reported that he had received an email from local MP, Mrs Barbara Kuriger, who has expressed interest in attending a forthcoming Kawhia Community Board meeting. The Chair advised that he had forwarded the meeting dates to her and that Mrs Kuriger's secretary will be in touch to confirm a suitable date. Mrs Pilkington advised that Mrs Kuriger will be attempting to work in with other matters while in the Kawhia area. She said this will most likely include that of the Kawhia Primary School.

VARIOUS ITEMS

The Chair referred to his email dated 21 January 2015 to the Chief Executive's reply to these issues.

WAIWERA STREET SUBDIVISION

The Chair referred to the Chief Executive's advice that no expressions of interest have been received and it does not appear worthwhile to make further significant expenditure on a potential extension of the consent period. Members were informed that the current Consent expires October 2016. Mr Rutherford queried why Council needs to keep the Consent current when no interest has been received. He was advised that if sold the purchaser would not be bound by the Consent. It was agreed that this matter be placed on Matters Referred.

PLAYGROUND AUDIT

Mr Rutherford reported that the slide within the Foreshore Playground is in poor physical condition.

The Chair reported that a number of complaints have been received regarding tar and stones being trodden into shops and premises on Jervois Street. The Engineering Manager advised that what he has been told by staff, aligns with what he has seen himself. Mr Rutherford said that the condition has been worsened by the unusually hot weather. The Chair suggested that the street be swept and the chip re-located to the problem areas. The Engineering Manager replied that any remedial work will be carried out at the Contractors discretion. The Chair advised that he has honoured the concerns of the complainants by raising the matter at this meeting. It was agreed that the matter be left up to the Engineering Manager as to how this will proceed.

D MORRISON – AOTEA SUBDIVISION

Mr Rutherford reported that Mr Morrison had contacted him regarding an on-site meeting on the area of land under dispute. Mr Rutherford advised that Mr Morrison is considering re-applying for a Subdivision Consent however, he requires local support and support of the Aotea Community and Iwi. Ms Gane was present at the on-site meeting and reported on the support from the Aotea Community.

Members were informed that the controlling document is the District Plan which would have to be amended to accommodate Mr Morrison's application. Mr Rutherford reported that Mr Morrison is requesting that the Kawhia Community Board support his application and to convince the District Council to amend the District Plan. Mr Rutherford said he does have some sympathy towards Mr Morrison however, he cannot understand why he did not raise objection more when the seawall was erected on part of his property.

Members were advised that Mr Morrison will not accept the compensation figure of \$25,000 offered by Council. There is also the question of the stability of the land on the other side of the road. Mr Rutherford expressed the opinion that it would be the wrong 'thing' to relocate part of the existing seawall.

The Engineering Manager advised that there is a legal process for Mr Morrison to follow in re-applying for a Subdivision Consent. The Chair suggested that further consideration be deferred.

He said he could see no problem in offering support to Mr Morrison and that the Aotea Community would surely support his re-application.

Mr Rutherford advised that there are two issues to be considered –

1. The existing Seawall
2. Change to the District Plan.

Mr Rutherford referred to the Subdivision application and advised that the area of land in question, was to be gifted to Council. Mrs Pilkington reported that she had re-read the Independent Commissioners decision in declining the application and said it was felt that the existing wall will not provide protection to that piece of land being subdivided. She said the subdivision plan was received after the installation of the seawall. The Engineering Manager confirmed that the seawall is not of the required standard. Mrs Pilkington advised that the seawall is consented to 2023. The Engineering Manager reported that at all levels it has been shown that there is a hazard on this coastline. Mrs Pilkington advised that in making the decision, the application was not in line with the National Coastal Plan. The Chair queried should Mr Morrison wish to re-apply, could the Aotea & Kawhia Community Boards support him in principle? The Engineering Manager confirmed that Council has very limited discretion in this matter as it comes down to the opinion of the Independent Commissioner. He felt it would be very unlikely that Council would give consideration to making a plan change. He expressed the opinion that to lead Mr Morrison down such a path with little chance of being successful, is not good practice.

KAWHIA MOANA KAI FESTIVAL

The Chair referred to page 4 of the minutes of the meeting of the Kawhia Community Board held on 12 December 2014 and reported that the original Kawhia Kai Festival Committee had been invited to attend a Kawhia Community Board meeting however, they chose not to.

The Chair referred to rumours circulating regarding ‘pulling the plug’ on the festival, and advised that it came as a surprise when the original Committee confirmed that these rumours were incorrect and not to be taken notice of.

The Chair reported that the Board acting on behalf of the Kawhia Community, had indicated its support, at a public meeting, that it would make a commitment to assist with a one off contribution.

FORESHORE SEAWALL

The Engineering Manager reported that the Board had initially expressed a desire to have steps installed in the proposed seawall however, through the process there was concern expressed about this. He reported however, that the Waikato Regional Council (WRC) had advised that steps would enhance the application. The Engineering Manager advised that the installation of steps, close to the barbecue area, will be put back into the proposal.

KAWHIA WHARF & SHED RENTAL CHARGES

Mr Rutherford requested that staff follow up on the matter of Kawhia Wharf and Kawhia Wharf Shed rental charges.

KAWHIA CEMETERY & MAINTENANCE

Mr Rutherford referred to the installation of new berms at the Kawhia Cemetery and queried whether it is proposed to keep the existing roadway through this area. The Engineering Manager replied that he did not think so however, he would check.

The Chair queried who is responsible for the lawn mowing and garden maintenance at the Kawhia cemetery. The Engineering Manager undertook to arrange for staff to check on this matter.

OTOROHANGA DISTRICT DEVELOPMENT BOARD

Mr Rutherford queried how any interested person could become a member of the ODDB? Mrs Pilkington replied that when a vacancy occurs, an advertisement is placed for a suitable applicant. She said she was appointed to represent Council and that the Project Kiwiana Committee is also represented. Mrs Pilkington further advised that the last two positions were advertised as the people resigned. Mr Rutherford said he saw this as an opportunity for Kawhia and Aotea to be represented on the Board.

WHALE BOAT RACING

Mrs Pilkington acknowledged and extended her congratulations to the organisers of the very successful Whale Boat Racing events. She said these were great events with a wonderful atmosphere.

ESTIMATES MEETING

Consideration was given to a workshop meeting to consider the forthcoming Estimates. Members were advised that this needs to take place before the next KCB meeting to be held on 27 March 2015. Following discussion it was agreed this be held on Friday 6 March 2015, commencing at 10.00am.

STORMWATER PIPE DISCHARGE

Mr Rutherford raised the matter of the sample of the discharge from the stormwater pipe.

BOAT PARK OPERATION

The Chair raised matters regarding camping at a site on the edge of the Community. The Engineering Manager replied that he had spoken to Council's Environmental Services Manager and advised that it was not obvious that this operation was not complying with the current regulations. Mr Rutherford reported that the site is taking water from the Community supply. The Engineering Manager replied that a permit is required for that purpose. The Chair said he had particular issues relating to health matters.

MEETING CLOSURE

The meeting concluded at 3.34pm.

CHAIRMAN:

DATE: 27 March 2015