



Ōtorohanga

District Council

*Ōtorohanga - where kiwi can fly
A dynamic, inclusive and unique district*

OPEN MINUTES

Ōtorohanga Community Board Te Poari Hapori o Ōtorohanga

Membership:	Chairperson	Upoko o te Poari Hapori o Ōtorohanga	Kat Brown-Merrin
	Deputy Chairperson	Upoko Tiriwā o te Poari Hapori o Ōtorohanga	Peter Coventry
	Board Member	Mema o te Poari Hapori o Ōtorohanga	Jo Butcher
	Board Member	Mema o te Poari Hapori o Ōtorohanga	Tori Muller
	Councillor – Ōtorohanga	Kaikaunihera – Ōtorohanga	Katrina Christison
	Councillor – Ōtorohanga	Kaikaunihera - Ōtorohanga	Steve Hughes

Open minutes of an ordinary meeting of the Ōtorohanga Community Board held in the Council Chambers, Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on Monday, 15 May 2023 commencing at 4.00pm.

Tanya Winter
CHIEF EXECUTIVE

18 May 2023

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No reports

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No reports

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Please note that workshops will not be livestreamed but are open to the public to attend where indicated.

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OPENING FORMALITIES

PRESENT

Deputy Chairperson Peter Coventry, Board Members Jo Butcher and Tori Muller, and Councillors Katrina Christison and Steve Hughes.

IN ATTENDANCE

Chief Executive, T Winter; Group Manager Engineering & Assets, M Lewis; Group Manager Strategy & Community, N Gower; Group Manager Business Enablement, G Bunn; Group Manager Regulatory & Growth, A Loe; Executive Assistant, D Dowd; PA to the Group Managers, C Plowright, and Manager Governance, K King.

COMMENCEMENT OF MEETING | TE TĪMATANGA O TE HUI

Deputy Chairperson Coventry declared the meeting open at 4.00pm.

APOLOGIES | NGĀ HŌNEA

RESOLVED O24: That Ōtorohanga Community Board receive and accept the apology from Chairperson Brown-Merrin for non-attendance.

Board Member Butcher | Councillor Christison

LATE ITEMS | NGĀ TAKE TŌMURI

There were no late items.

DECLARATION OF CONFLICT OF INTEREST | TE WHAKAPUAKANGA PĀNGA TAHARUA

RESOLVED O25: That Ōtorohanga Community Board receive the declaration of a conflict of interest from Board Member Muller for Item 13: Ōtorohanga Support House and direct the conflict to be recorded in Council’s Conflicts of Interest Register.

Deputy Chairperson Coventry | Councillor Christison

CONFIRMATION OF MINUTES | TE WHAKAŪ I NGĀ MENETI

RESOLVED O26: That the open minutes of the Ōtorohanga Community Board meeting held on 3 April 2023, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

Councillor Hughes | Board Member Butcher

PUBLIC FORUM | HUI TŪMATANUI

No members of the public had requested to be heard.

DECISION REPORTS | NGĀ PŪRONGO WHAKATAU

Item 13: Ōtorohanga Support House

Board Member Muller left the meeting at 4.03pm in accordance with her declared conflict of interest.

Council’s Group Manager Strategy & Community, N Gower noted the report was presented following a resolution made by the Board at the previous meeting. She also noted that a discussion had been held with the Support House on approaching other funders to cover lease costs.

Council’s Group Manager Business Enablement, G Bunn advised the audited accounts for the year end 30 June 2022 had been received and a subsequent meeting held to clarify the financials. He noted the Support House was entirely reliant on external funding. Deputy Chairperson Coventry noted point 2.4 conflicts with point 2.5 relating to the date (2020/21). Ms Gower advised this was an error, confirming Council had provided a grant to the Support House from 2001.

In response to a query from Board Member Butcher, Ms Gower commented on the term of the lease term. Deputy Chairperson queried if the right of renewal could be replaced with a disclaimer that it could be extended by two years if the strategic plan outcome determined the property was not required for the multi-purpose community facility. She noted the properties were brought with this facility in mind. If it was not required for that purpose then Council would need to make a decision on the future of the property.

Council’s Chief Executive, T Winter commented on the feasibility study for the multi-purpose facility which is proceeding as a priority project. Councillor Christison noted Council committed to the feasibility study through the Ōtorohanga Town Concept Plan, and consultation process, noting it would provide certainty of what the community wanted for that site.

RESOLVED O27: That the Ōtorohanga Community Board, having considered the request from Ōtorohanga Support House, recommend to Ōtorohanga District Council that:

- a Council agrees to a 3-year lease with the Ōtorohanga Support House for the exclusive use of 88 and 120 Maniapoto Street from 1 July 2023 to 30 June 2026.
- b Council agrees to fund the additional costs (\$17,000/year) associated with the lease of 88 Maniapoto Street for a period of 3 years making their total grant from Council \$36,000.
- c Council notes that this extra funding has been included in the 2023/24 Annual Plan.

Councillor Hughes | Councillor Christison

Board Member Muller rejoined the meeting at 4.23pm.

Item 14: Review of the Local Easter Sunday Shop Trading Policy 2017

Council’s Group Manager Regulatory & Growth, A Loe outlined his report. In response to a query from Councillor Hughes, Mr Loe confirmed that no objections had been received through the public consultation process when the policy was first introduced.

RESOLVED O28: That the Ōtorohanga Community Board recommend Ōtorohanga District Council conduct a review of the Local Easter Sunday Shop Trading Policy with a view to continuing the existing Policy without change.

Councillor Christison | Board Member Butcher

INFORMATION ONLY REPORTS | NGĀ PŪRONGO MŌHIOHIO ANAKE

No reports.

PUBLIC EXCLUDED | TAKE MATATAPU

No reports.

BOARD PROJECTS

PROJECT 1: PICNIC IN THE PARK

No discussion.

PROJECT 2: ŌTOROHANGA HAUORA AND CONNECTIVITY TRAIL

Board Member Butcher commented that the working party had agreed project actions at their 10 March meeting. She noted contact had been made with the Kāwhia Fitness Trail group to discuss sharing contacts and resources.

The project was split into three stages with the first stage focussing on the stop bank, Island Reserve and Huipūtea reserve. The second stage focusses on Windsor Park, Ōtorohanga College and the Ōtorohanga Domain. The final stage would add extra equipment and mini circuit options and Bob Horsfall Park.

OTHER BUSINESS | ĒTAHI ATU TAKE

BOARD MEMBER UPDATES

Board Members advised activities had been quiet since the last meeting but had attended the Coronation tree planting at Windsor Park and ANZAC Day services.

RESOLUTION REGISTER

RESOLVED O29: That the Ōtorohanga Community Board confirm the removal of resolution O21 from the Register.

Deputy Chairperson Coventry | Board Member Hughes

CLOSING FORMALITIES

MEETING CLOSURE | KATINGA O TE HUI

Deputy Chairperson Coventry declared the meeting closed at 4.32pm.

WORKSHOPS | HUI AWHEAWHE

Draft Long Term Plan 2024-34 strategic direction update

4.33pm to 4.44pm

Council's Group Manager Strategy & Community, N Gower spoke to a PowerPoint presentation.