



Kawhia Community Board

MINUTES

20 September 2013

KAWHIA COMMUNITY BOARD

20 September 2013

Minutes of an ordinary meeting of the Kawhia Community Board held in the Community Boardroom, Jervois St, Kawhia on Friday 20 September 2013 commencing at 10.33am.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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PRESENT

Mr HW Ormsby (Chair), Ms A Gane, Mr CE Jeffries (attended at 10.42am), Mrs DM Pilkington and Mr L Sherman.

IN ATTENDANCE

His Worship the Mayor, Mr DF Williams, Messrs DC Clibbery and CA Tutty (Governance Supervisor).

APOLOGIES

Resolved that the apologies received from Mrs J Bennett, and Mr CE Jeffries (for lateness) be sustained.

Ms Gane / Mrs Pilkington

The Chair declared the meeting open and welcomed those present. He then recited an Opening Prayer.

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

The Chief Executive advised he has a report prepared by Council's Environmental Services Manager regarding the proposal to amend Council's Liquor Control Bylaw 2007.

Resolved

That the Environmental Services Manager's report on further recommendations to amend the Liquor Control Bylaw be considered as a late item under General Business, which may require a resolution.

Mrs Pilkington / Mr Sherman

CONFIRMATION OF MINUTES – 26 JULY 2013

Resolved that the minutes of the meeting of the Kawhia Community Board held on 26 July 2013, as previously circulated, be approved as a true and correct record of that meeting.

Mrs Pilkington / Ms Gane

Mrs Pilkington referred to page 2, Rates Rebate Scheme, and requested the incorrect spelling of the word 'rates' be corrected.

Mrs Pilkington queried the response to Council staff being available in the Kawhia Community Hall on 14 August 2013 to process and assist with Rates Rebates Scheme applications. It was agreed the Governance Supervisor obtain this information.

REPORTS

Item 94 CLEANING OF NEW BARBECUE IN KAWHIA FORESHORE PLAYGROUND

Discussion

The Engineering Manager presented the Community Facilities Officer's report informing Members that a new electric barbecue has been installed in the Kawhia Foreshore Playground therefore consideration is required as to the maintenance of this facility. The Engineering Manager advised that no figure has been included within the budget estimates to carry out this

work. He said however, a sum could be found within the existing budget from the Kawhia Sundry Reserves Account.

MR JEFFRIES

Mr Jeffries attended the meeting at 10.42 am.

The Chair suggested a sign be erected requesting users of the barbecue to clean and tidy up after its use. His Worship suggested that any Contract should be for a trial period of one year to confirm that the agreement details meet what is required. Mrs Pilkington suggested that Council's Community Facilities Officer obtain the necessary feedback for recommendation to the Board at the end of the first year.

Mr Jeffries informed Members that signs for the use and care of the barbecue have already been erected.

Resolved

That

1. The Community Facilities Officer's report be received
2. The additional works be approved as a variation to Contract C849.

Ms Gane / Mrs Pilkington

Item 95 APPLICATION FOR TEMPORARY ROAD CLOSURE – KAWHIA NEW YEAR CELEBRATIONS AND ROWING REGATTA

Discussion

The Engineering Manager referred Members to the Engineering Support Officers report advising that an application has been received from the Kawhia Rowing Regatta Club for road closures within the Kawhia Community for the purpose of holding the Kawhia Rowing Regatta and associated activities. The Governance Supervisor presented a schedule of consents signed by business operators affected by the event.

Resolved

That approval be granted for the following road closures:

Purpose: Kawhia New Year's Eve Celebrations and Rowing Regatta Day

Dates: Tuesday, 31 December 2013 and Wednesday, 1 January 2014

Details of Closure: **Kawhia New Year's Eve Celebrations**

JERVOIS STREET – from its intersection with Tainui Street to Omimiti Street

OMIMITI STREET – Entire length

Period of Closure: 6.00pm to 6.00am

Kawhia Regatta

JERVOIS STREET – from its intersection with Tainui Street to Omimiti Street

OMIMITI STREET – Entire length

Period of Closure: 6.00am to 5.00pm

With the following conditions imposed:

1. Council will be responsible for management of the first period of the closure from 6.00pm 31 December 2013 to 6.00am 1 January 2014.

During this first period the road will be completely closed, and residents within the section of closed road will be required to make other prior arrangements if they wish to use a vehicle. Council will be responsible for placing the barrier and signs at the start of the closure.

Emergency access for vehicles will be over the pavement on Jervois Street.

2. The Kawhia Rowing Regatta Club will then be responsible for management of the second period of the closure from 6.00am to 5.00pm on 1 January 2014.

During this second period the road will be partially closed, so that there is controlled access for vehicles associated with the regatta and properties affected by the closure. The Kawhia Rowing Regatta Club will be responsible for removing the barriers and signs at the end of the closure period.

3. During their relevant road closure management periods, Council and the Kawhia Rowing Regatta Club will be responsible for adequate sign posting and policing of the roads to be closed to ensure that no vehicles have access to the closed portion of road, which includes arranging delivery, erection and staffing of all road closure barriers, and the removal thereof after closures.
4. Council will arrange the hire of required barriers and signs, and advertising of the closure in the Waitomo News.
5. The Otorohanga District Council will be responsible for the total costs incurred for the road closure in respect of New Year's Eve and the Rowing Regatta Day, to be funded 50/50 between the Otorohanga District Council and the Kawhia Community Board.
6. No objections are received from the NZ Police Department or the NZ Transport Agency.
7. Persons will be allowed through in the event of an emergency.
8. Kawhia Rowing Regatta Club is responsible for obtaining public liability insurance (and paying the cost thereof) to a minimum value of \$2,000,000. This is required to indemnify Council against any damage to property or persons as a result of activities during the road closure period. Council requires that it is held covered under the terms of such policy and accordingly the policy is required to be in both parties' names on the form prescribed by Council.
9. Council will prepare a traffic management plan for the closure that complies with Transit New Zealand's Code of Practice for Temporary Traffic Management.
10. Signs advising of the road closures are to be erected at the start and end of the closed portions of roads and on each intersecting road two weeks prior to the road closure. All signs are to be removed immediately after the closure.
11. The Kawhia Rowing Regatta Club and Council to obtain signatures of residents and businesses affected, confirming notification that the proposal has been received.

Mrs Pilkington / Ms Gane

Item 96 DRAFT MANAGEMENT ACCOUNTS TO 30 JUNE 2013

Discussion

The Chief Executive took Members through the draft Management Accounts for the period ending 30 June 2013. The Chair reported that as the Agenda was received late, most likely no Members had had sufficient time to look through the draft Accounts. The Chief Executive replied that the Accounts had only just been finalised prior to being sent out.

WATER SUPPLY OPERATING AND MAINTENANCE ACCOUNT

The Chief Executive reported that the government grant of \$119,170 was indicated as reimbursement for the Kawhia Water Reservoir. He said however, following consideration by the Ministry of Health, this amount has now been reduced to \$115,951. In reply to Mr Jeffries regarding the proposed upgrade of the water supply, the Chief Executive advised that this will run across two financial years. He said an application will be submitted by February 2014, with approval likely in April/May 2014.

KAWHIA HARBOUR SERVICES

Mr Sherman referred to the Asset Maintenance Year to Date Actual figure and reported that no work, as discussed some three months ago, has been carried out on the pontoon or the wharf. He said the diesel bowser is also still in place.

KAWHIA COMMUNITY PROPERTY

The Chief Executive referred to the depreciation item and informed Members that a revaluation was carried out at a time which did not enable it to be brought forward in the budget estimates.

Resolved

That the Draft Management Accounts for the year ended 30 June 2013 be received.

Mr Jeffries / Mr Sherman

Item 97 KCB MATTERS REFERRED FROM 26 JULY 2013

Discussion

The Governance Supervisor presented Matters Referred following which it was agreed that both items remain on Matters Referred for action by the new Community Board.

Item 98 LIQUOR CONTROL BYLAW

Discussion

The Chief Executive presented the Environmental Services Manager's report on further recommendations to amend the Liquor Control Bylaw 2007. His Worship reported that the interested parties have identified themselves by way of submissions and suggested that the Board talk with them to discuss the matter further. He suggested that the Board should start again, and identify options that may work, for further discussion. His Worship suggested consideration be given to strengthening what is currently in place by discussing this with the principle submitters to ascertain what the majority favour. Members were informed that clarity is required around the present ban and what is being proposed. The Chair suggested that the process be promoted through Council staff input. His Worship felt there is a need to finalise the matter with something more robust than what is currently in place. The Chief Executive advised that discussion needs to be held with submitters next week as the Board is required to resolve the matter before going back to Council. Mrs Pilkington suggested an emergency meeting of the Board be held to discuss the matter further. His Worship suggested a workshop meeting be held with the key submitters then a formal meeting of the Board be held straight after. The Chief Executive felt that any proposal should be kept simple, a ban has to be 24hrs a day however, consideration be given as to the dates required with the result being communicated to the Community. Members were informed that any resolution of the Board will be placed before Council at its meeting to be held on 8 October 2013. Ms Gane referred to other business people who have the appropriate licence and suggested that they may be happy to look at some form of compromise.

Mrs Pilkington reported that Council has carefully considered all the written submissions and heard a number of these at the last Council meeting. She acknowledged that there appears to

be tension and division in the Community regarding the proposal. Mrs Pilkington advised that Council decided to refer the matter back to the Kawhia Community Board and the wider Community for further consultation in an attempt to get any change right. She suggested that all interested parties need to work together, to move forward. Mrs Pilkington said she is aware of the sensitivity around this issue and wants the best outcome for the whole Community. She advised that the process has achieved what it is supposed to and to-date it has worked well. Mrs Pilkington said some months ago it was thought that there was almost universal approval for a total ban however, the process of public consultation has established otherwise. She referred to the first public forum held in January 2013 and said there was a strong message sent that the Community wanted change.

Following further discussion it was agreed that a special meeting be convened in the Kawhia Community Room on Thursday 26 September 2013 commencing at 6.30pm to negotiate a more suitable proposal. His Worship suggested that the Board arrive at two or three options and for these to be considered at the meeting with the submitters. The Chief Executive advised that should a longer ban period be introduced, this will not necessarily include a Police presence during this time.

Mrs Pilkington tabled the submissions received for public information.

Resolved

That the Environmental Services Manager's report on further recommendations to amend the Liquor Control Bylaw 2007 be received.

Chair / Mr Sherman

GENERAL

REQUEST TO ERECT SEAT OUTSIDE MEDICAL CENTRE

The Chair presented a letter from Mrs Jane Rutherford on behalf of the Kawhia Beautification Group and the Cain family requesting permission to erect a seat at the corner of Jervois and Tainui Streets in memory of Sharie Cain who was the District's nurse in Kawhia for a number of years. The request suggested that the seat be placed where the small half-rounds with ivy growing in it is, which really needs replacing as it looks like the half-rounds are beginning to rot. The seat would be placed outside the Medical Centre, which seems appropriate for her, looking out into the harbor. Mr Jeffries suggested that the present garden be removed and it may be necessary to replace cobbles once the seat is installed. Members were informed that there would be a cost to the Board in removing the existing garden and replacing the cobbles.

It was agreed that the request be referred to Council's Community Facilities Officer for report back to the Board.

BOARD PHOTO

Mr Jeffries requested that copies of the most recent photo of the Board be forwarded to individual Board Members.

AREA BEHIND COMMUNITY HALL/KAWHIA MUSEUM

Mr Jeffries referred to the installation of the bollards and reported that there appears to be an issue in providing access into the area behind the Community Hall and Museum. Mr Sherman felt that a vehicle should be able to enter the area by driving around the back of the garage. It was however, agreed that staff check the matter out.

POUEWE STREET

Mr Jeffries referred to an embankment along Pouewe Street which is in need of tidying up and maintaining. Mrs Pilkington suggested whether a high roadside mower would be able to trim the vegetation back. It was agreed that the Engineering Manager look at the embankment.

CREATIVE NZ

Mr Jeffries reported that an application has been made by the Kawhia Community Projects Trust to Creative NZ for \$65,000 to assist in the creation of a carving.

JERVOIS STREET TOILETS

Mr Sherman reported that he is disappointed with the standard of cleaning that is being carried out in the Jervois Street toilets. He said it appears these are not being cleaned during the day nor washed down particularly well.

It was agreed that Council's Community Facilities Officer follow up on the matter.

PUTI RESERVE

Mr Sherman reported that it is near time for him to recommence mowing of the Puti Reserve, which costs him \$60 per month during the summer period. The Chief Executive informed Members that the Reserve area is not within the Community and it is therefore not appropriate for the Kawhia Community to fund it. Mrs Pilkington undertook to raise the matter at the next meeting of Council. Mr Sherman reported that he mows this area between October and April each year and expressed the opinion that by keeping the grass mown this reduces the amount of rubbish being dumped there. His Worship suggested that the matter be put to Council as an offer to keep the Reserve tidy. Members agreed that this would be an individual request.

BEST WISHES

Mrs Pilkington expressed her pleasure in working with all Members of the Board and wished them well for the future.

The Chair extended the Board's sincere thanks to His Worship for supporting the Kawhia Community Board during his time as Mayor. The Chair also thanked Mr Sherman and Mrs Bennett for their contribution to the Board and Kawhia Community during their term.

The Chair closed the meeting with a prayer.

MEETING CLOSURE

The meeting concluded at 12.15pm.

CHAIRMAN:

DATE: 1 November 2013