



Ōtorohanga

District Council

*Ōtorohanga - where kiwi can fly
A dynamic, inclusive and unique district*

OPEN MINUTES

Ōtorohanga Community Board Te Poari Hapori o Ōtorohanga

Membership:	Chairperson	Upoko	Kat Brown-Merrin
	Deputy Chairperson	Upoko Tiriwā	Peter Coventry
	Board Member	Mema o te Poari Hapori o Ōtorohanga	Jo Butcher
	Board Member	Mema o te Poari Hapori o Ōtorohanga	Tori Muller
	Councillor – Ōtorohanga	Kaikaunihera – Ōtorohanga	Katrina Christison
	Councillor – Ōtorohanga	Kaikaunihera - Ōtorohanga	Steve Hughes

Minutes of an ordinary meeting of the Ōtorohanga Community Board held in the Council Chambers, Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on Monday, 4 September 2023 commencing at 4.00pm.

Tanya Winter
CHIEF EXECUTIVE

6 September 2023

ORDER OF BUSINESS

OPENING FORMALITIES	3
Commencement of meeting Te tīmatanga o te hui	3
Apologies Ngā hōnea	3
Late items Ngā take tōmuri	3
Declaration of conflict of interest Te whakapuakanga pānga taharua	3
Confirmation of minutes (7 August 2023) Te whakaū i ngā meneti	3
PUBLIC FORUM HUI TŪMATANUI	3
DECISION REPORTS NGĀ PŪRONGO WHAKATAU	
Item 20: Removal of trees at Ōtorohanga Museum, 17 Kakamutu Street, Ōtorohanga	3
INFORMATION ONLY REPORTS NGĀ PŪRONGO MŌHIOHIO ANAKE	
No reports.	
PUBLIC EXCLUDED TAKE MATATAPU	
No reports.	
BOARD PROJECTS	
Project 1: Picnic in the Park	4
Project 2: Ōtorohanga Hauora and Connectivity Trail	4
Project 3: Ōtorohanga Kai Forest	4
Project 4: Ōtorohanga Dog Park	4
OTHER BUSINESS ĒTAHI ATU TAKE	
Board Member updates	4
Community Board discretionary fund	5
Resolutions register	5
CLOSING FORMALITIES	
Meeting closure Katinga o te hui	5
WORKSHOPS HUI AWHEAWHE	
There were no workshops planned.	

OPENING FORMALITIES

Commencement of meeting | Te tīmatanga o te hui

Chairperson Brown-Merrin declared the meeting open at 4.00pm.

Apologies | Ngā hōnea

RESOLVED O49: That the Ōtorohanga Community Board receive and accept the apology from Councillor Christison for non-attendance.

Coventry | Hughes

Late items | Ngā take tōmuri

There were no late items.

Declaration of conflict of interest | Te whakapuakanga pānga taharua

There were no declarations were made.

Confirmation of minutes | Te whakaū i ngā meneti

RESOLVED O50: That the open minutes of the Ōtorohanga Community Board meeting held on 7 August 2023, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

Muller | Butcher

PUBLIC FORUM | HUI TŪMATANUI

No members of the public had requested to be heard.

DECISION REPORTS | NGĀ PŪRONGO WHAKATAU

Item 20: Removal of Trees at Ōtorohanga Museum, 17 Kakamutu Street, Ōtorohanga

Council’s Manager Community Facilities outlined the request from the Ōtorohanga Historical Society, and the recent maintenance undertaken by Council staff.

In response to a query from Councillor Hughes, Mr le Fleming advised further trimming would be required to keep the required clearance from the power lines. Councillor Hughes noted the tree’s fruit were toxic to humans, grew up to 12 meters and had a lifespan of 20 years which indicated future expense. He noted that in some parts of the United States of America the tree species are considered an invasive species.

Board Member Butcher agreed the trees were 20 years old and a decision was needed. Referring to the staff report, point 5.1 she suggested that any natives planted should ensure that no further issues were likely. Mr le Fleming stated a low growing native would be ideal.

Chairperson Brown-Merrin noted the Board project: Ōtorohanga Kai Forest and queried if the area would be suitable for that type of planting. Mr le Fleming advised that staff were not opposed in principle but further investigations and discussions with the Ōtorohanga Historical Society would be required.

RESOLVED O51: That the Ōtorohanga Community Board approve the removal of the two Melia trees situated outside the Ōtorohanga Museum, 17 Kakamutu Street, Ōtorohanga.

Butcher | Hughes

INFORMATION ONLY REPORTS | NGĀ PŪRONGO MŌHIOHIO ANAKE

There were no reports.

PUBLIC EXCLUDED | TAKE MATATAPU

There were no reports.

BOARD PROJECTS

Project 1: Picnic in the Park

Board Member Muller advised there were no further updates but noted the next event was to be held in November.

Project 2: Ōtorohanga Hauora and Connectivity Trail

Board Member Butcher advised discussions with Council staff to ensure alignment were ongoing.

Project 3: Ōtorohanga Kai Forest

Chairperson Brown-Merrin advised approval was granted from Waikato Police to install a community garden outside the Ōtorohanga Police Station. Planting was expected to be undertaken in September. She noted further sites were being considered.

Project 4: Ōtorohanga dog park

Board Member Butcher advised discussions with Council staff to ensure alignment were ongoing.

OTHER BUSINESS | ĒTAHI ATU TAKE

Board Member updates

No updates were received.

Community Board discretionary fund

Chairperson Brown-Merrin noted the grant made at the previous meeting.

Resolution Register

RESOLVED O52: That the Ōtorohanga Community Board confirm the removal of resolutions O46 and O47.

Coventry | Muller

CLOSING FORMALITIES

Meeting closure | Katinga o te hui

Chairperson Brown-Merrin declared the meeting closed at 4.12pm.

WORKSHOPS | HUI AWHEAWHE

There were no workshops.