



Otorohanga District Council

# MINUTES

19 August 2014

# OTOROHANGA DISTRICT COUNCIL

19 August 2014

Minutes of an ordinary meeting of the Otorohanga District Council held in the Council Chambers, Maniapoto St, Otorohanga on Tuesday 19 August 2014 commencing at 10.00am.

## MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of Council.

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## **PRESENT**

Mr MM Baxter (Mayor), Crs, RA Klos, RM Johnson, KC Phillips, DM Pilkington (Deputy Mayor), RJ Prescott, PD Tindle and AJ Williams.

## **IN ATTENDANCE**

Messrs DC Clibbery (Chief Executive & Engineering Manager), GD Bunn (Finance & Administration Manager) (attended at 10.15am), AR Loe (Environmental Services Manager) (attended at 10.10am) and CA Tutty (Governance Supervisor).

## **OPENING PRAYER**

His Worship read the Opening Prayer.

## **ITEMS TO BE CONSIDERED IN GENERAL BUSINESS**

**Resolved** that the Chief Executive's report providing details of the proposed electoral system for the 2016 triennial elections be considered in General Business which will require a resolution.

### **Cr Phillips / Cr Prescott**

## **CONFIRMATION OF MINUTES – 15 JULY 2014**

Cr Klos referred to page 6, General item – Arohena Camping Ground, in particular the last paragraph and requested 'Waipapa Road' be corrected to read 'Pukewhau Road'.

**Resolved** that the minutes of the meeting of the Otorohanga District Council held on 15 July 2014 as amended, be approved as a true and correct record of that meeting.

### **Cr Johnson / Cr Phillips**

## **MATTERS ARISING**

Cr Prescott referred to page 5, General item – Maniapoto Street, the matter of tracking at the two major intersections on Maniapoto Street and queried whether this had been looked into. The Engineering Manager replied that this matter has been brought to the attention of NZTA. Cr Pilkington suggested whether a letter be forwarded to NZTA on behalf of the Otorohanga Community Board voicing their concerns, particularly relating to safety.

Cr Phillips reported that the Maihihi Recycling Depot is operating well and is being well utilised.

## **REPORTS**

### **Item 95            OTOROHANGA COMMUNITY BOARD MINUTES 31 JULY 2014**

#### **Resolved**

That the minutes of the meeting of the Otorohanga Community Board held on 31 July 2014 be received.

### **Cr Prescott / Cr Tindle**

## **MATTERS ARISING**

### **CITY/COMMUNITY SISTER RELATIONSHIP**

Cr Phillips queried the matter of establishing a City/Community Sister relationship and asked whether this proposal is going anywhere. Cr Prescott replied at this stage it is just a discussion item however, one member of the Board wishes to follow the matter through. Cr Klos queried whether there is proposed to be any economic benefits to the district. Cr Pilkington reported that the discussion document has been forwarded to members of the Otorohanga District Development Board for consideration.

## **EARTHQUAKES**

Cr Phillips referred to the Otorohanga Rotary Club public meeting on earthquakes and reported that those who attended the meeting thought that EQC would be explaining the new rules being introduced. He said however, this was not the case. His Worship advised that the Rotary Club needs to ensure that the purpose of any meeting is advertised correctly. Members were informed that EQC were only defending their record down south.

### **Item 96                    KAWHIA COMMUNITY BOARD MINUTES - 25 JULY 2014**

#### **Resolved**

That the minutes of the meeting of the Kawhia Community Board held on 25 July 2014 be received.

**Cr Pilkington / Cr Phillips**

## **MATTERS ARISING**

### **MUSEUM SIGN**

Cr Pilkington referred to the item regarding the Otorohanga District Development Board (ODDB) – Museum sign and requested that the last sentence be amended to read 'It was agreed that any decision needs to be a joint one between the Kawhia Community Board (not ODDB) and the Museum.'

### **MOWING CONTRACT**

In reply to Cr Phillips regarding the awarding of the Mowing Contract, the Engineering Manager replied that there was a problem with the improper disclosure of the decision made.

### **Item 97                    ANIMAL CONTROL OFFICERS REPORT FOR APRIL – JUNE 2014**

#### **Discussion**

The Environmental Services Manager attended the meeting and presented a report on Dog and Animal Control activities in the District for the period April to June 2014.

Cr Tindle suggested it would be helpful for Members to be provided with data on a year on year basis. The Environmental Services Manager undertook to present such a report at the next meeting of Council to be held on 16 September 2014.

#### **Resolved**

That the Environmental Services Manager's report on Dog and Animal Control for April to June 2014 be received.

**Cr Phillips / Cr Pilkington**

### **Item 98                    PLANNING REPORT – APRIL TO JUNE 2014**

#### **Discussion**

The Environmental Services Manager referred Members to a report on Resource Consents granted under Delegated Authority for the period 1 April to 30 June 2014. He said at the present time there is a low level of activity in this area.

Cr Pilkington highlighted the fact that the line relating to Tihiroa, under the 'Decisions by Ward' can be deleted as this has now been combined as the Kawhia Tihiroa Ward.

#### **Resolved**

That the Planning report for April to June 2014 be received.

**Cr Pilkington / Cr Prescott**

**Item 99 ENVIRONMENTAL HEALTH OFFICER/LICENSING INSPECTOR'S REPORT  
– APRIL TO JULY 2014**

**Discussion**

The Environmental Services Manager presented the Environmental Health Officer/Licensing Inspector's report for the period from 1 April to 31 July 2014.

The Environmental Services Manager reflected on Mr Bryan Faris service to Local Government and reported that he finally retired on 26 June 2014. He then outlined the new Environmental Health Officer/Licensing Inspector, Ms Mary Fernandez's, work history. The Environmental Services Manager advised that the Officer is employed through a shared service agreement with the Waipa District Council.

**Resolved**

That the Environmental Health Officer / Licensing Inspector's report for 1 April to 31 July 2014 be received.

**Cr Tindle / Cr Phillips**

**Item 100 APPOINTMENT OF THE INDEPENDENT COMMISSIONER – TE AWAMUTU  
REINFORCEMENT PROJECT**

**Discussion**

The Environmental Services Manager summarised a report advising that the Planning and Regulatory Managers from Otorohanga, Waitomo and Waipa District Councils have selected Mr Alan Withy to be the sole independent Commissioner to hear submissions on the proposed Te Awamutu Reinforcement Project. He said this appointment requires the endorsement of each of the Councils involved with the development. Cr Phillips queried the appointment of a sole independent Commissioner and felt that there could be a danger of this person being accused of being biased. He suggested whether two to three other Commissioners should also be engaged. The Environmental Services Manager reported that there is a rationale around the appointment of one independent Commissioner and it is considered that this one person can manage the role.

**Resolved**

That pursuant to Section 34A of the Resource Management Act 1991 independent Commissioner **Alan Withy** be appointed as the Hearing Commissioner for the purposes of hearing and making recommendations on the Notice of Requirements to the Requiring Authority being Waipa Networks Ltd and making decisions on the resource consent applications for the Te Awamutu Electricity Reinforcement Project. This authority includes hearing and considering the submissions lodged on the designations and Resource Consent applications and dealing with any procedural issues prior to delivering the recommendations on the Notice of Requirements and decisions on the resource consents.

**Cr Pilkington / Cr Johnson**

**Item 111 ESTABLISHING AN ELECTORAL SYSTEM (TABLED REPORT)**

**Discussion**

The Chief Executive presented a report providing details of the proposed electoral system for the 2016 Triennial Elections. Information was provided to Members on the two options available –

- i. First Past the Post (FPP)
- ii. Single Transferrable Voting (STV)

In reply to Cr Phillips regarding systems used by other Local Authorities, he was advised that the STV electoral system has, to-date, been used by the Waikato Health Board.

## **Resolved**

That Council retains its existing practice of employing a First Past the Post (FPP) electoral system for elections to Council or its Community Boards, and that this system is used for the 2016 Triennial Elections unless a poll on Electoral Systems is demanded by electors in accordance with Section 29 of the Electoral Act 2001, which selects an alternative system.

### **His Worship / Cr Prescott**

## **Item 104           UPGRADING THE STREET LIGHT NETWORK TO LED LANTERNS**

### **Discussion**

Council's Roading Manager, Mr Martin Gould, attended the meeting and presented a report on a proposal for the replacement of existing street light lantern heads with Light Emitting Diodes (LED) units. He said this offers economic benefits in terms of energy savings and reduces maintenance requirements while providing an improved level of lighting. The Roading Manager reported that Local Government NZ and Auckland Transport support the use of LED lanterns. He informed Members that the capital cost is recovered after six years and that the project is subsidised 52 percent by NZTA. He said the LED lanterns provide a wider spread of light. In reply to Cr Phillips, Members were advised that the manufacturers of the LED lanterns claim these have a 30 year life but to date this has not been proven. The Roading Manager advised that there is a 20 year warranty provided with these from the manufacturer. Cr Phillips suggested that the LED lanterns dim over time, they do not 'blow' like a standard bulb. He said that LED lanterns were originally very expensive therefore it was suggested that Council should wait or perhaps carry out a trial area on Turongo Street. It was further suggested that currently Council undertakes a two weekly inspection of lighting, whether this could be reduced to monthly inspections. Cr Phillips suggested that monthly inspections be carried out immediately. The Roading Manager advised that staff do rely on the public to advise them of lights malfunctioning. He said to carry out 'one off' inspections incurs extra costs, time and that Council does not have the resources available. Cr Phillips suggested that staff rely on the public to notify of any lighting malfunctioning rather than the Contractor.

With regards to the suggestion to delay the proposal, the Roading Manager advised that there is currently a 52 percent level of funding available, there is no guarantee that this funding will be available in three years' time.

Cr Klos said she supports the proposal however, would like to see the proposed savings utilised to extend lighting provision in the rural area, particularly at significant intersections and dark areas.

## **Resolved**

That approval is granted to proceed with upgrading of the Districts street light and amenity lighting to LED lanterns.

### **Cr Klos / Cr Prescott**

## **Item 102           ODDB REPORT FEBRUARY TO JULY 2014**

### **Discussion**

Cr Pilkington referred to the report on activities of the Otorohanga District Development Board (ODDB) for the period January to July 2014.

Cr Pilkington had available a brochure on the Election Day excursion to the Chateau and the new District brochure which has proven to be very popular and worthwhile.

Cr Pilkington referred to the youth initiatives and advised that confirmation of financial support has been received from the existing funders but the Board will continue to seek as much funding as possible from other sources. In reply to Cr Johnson regarding the withdrawal of MSD funding

for these programmes, Cr Pilkington advised that accumulated funds, reduced costs and re-negotiated contracts are being utilised in the meantime.

### **Resolved**

That the Otorohanga District Development Board report for the period 1 February to 31 July 2014 be received.

### **Cr Phillips / Cr Tindle**

#### **Item 101 DISTRICT SPORTS COORDINATORS REPORT FOR JANUARY TO JUNE 2014**

##### **Discussion**

The District Sports Coordinator, Ms Robbie Matthews, attended the meeting and presented her report for the period 1 January to 30 June 2014. In addition she circulated an action plan for the period 1 July to 31 December 2014 for Members information.

With regards to holiday programmes, the Coordinator advised that Otorohanga links in with the Waitomo holiday programmes however, these are held in Te Kuiti. Cr Prescott advised that during the last holidays the children from Otorohanga had nowhere to go. The Coordinator replied that under Waitomo's KPI it is stated that these holiday programmes be held. She said Otorohanga does not have such a programme during July as a number of farmers are out of the District. She said the same situation applies for Kawhia. The Coordinator informed Members that she is presenting a Kawhia specific report to the next Kawhia Community Board meeting to be held on 26 September 2014.

The Coordinator informed Members that the District Sport Awards are coming up on 26 November 2014.

The Coordinator further advised that during the winter months she is a master for the King Country Hunt and takes each Wednesday off as Annual Leave over this three month period. She expressed concern that comment had been made on her hours of work for Sport Waikato.

Cr Klos commended the Coordinator on the new format of the report.

### **Resolved**

That the Otorohanga District Sports Coordinator's report for the period January to June 2014 be received.

### **Cr Phillips / Cr Pilkington**

#### **Item 103 ROUTINE ENGINEERING REPORT – MAY TO JULY 2014**

##### **Discussion**

Council's Contracts Engineer, Mr Lew Pulman, attended the meeting and commenced the presentation of the report on engineering matters for the period May to July 2014.

With regard to continuing corrugation problems on Okupata Road, staff have treated the hill section with 'KOB BM' to reduce corrugation by stabilising the top layer of the unsealed surface. The Engineering Manager advised that it is intended to trial this application to see how it performs.

The matter of cats eyes being installed on a section of Ouruwhero Road was raised to which the Contracts Engineer replied that these are not very expensive and have been installed due to safety concerns and a fairly high volume of traffic using the road.

The Contracts Engineer continued with the presentation of the report and answered Members queries or concerns on various matters.

Council's Services Manager, Mr Roger Brady, attended the meeting and presented that part of the report from Section 3 relating to Water Services.

## **KAWHIA WATER SUPPLY**

The Services Manager reported that the Kawhia Water Treatment Plant is now working as required with various issues having been dealt with. He said he believes the treated water now meets the requirements of the Proposed Drinking Water Standards

The Engineering Manager presented that part of the report from Section 5 – Refuse & Recycling.

### **Resolved**

That the Routine Engineering report for the period May to July 2014 be received.

**Cr Phillips / Cr Johnson**

## **Item 106 STANDARDS OF SERVICE SURVEY RESULTS**

### **Discussion**

The Chief Executive presented the results from the recent 'Standards of Service' survey.

Cr Phillips queried whether there is another way of carrying out such a survey for example by telephone. The Chief Executive replied that such a complex survey could not be undertaken over the phone. Cr Klos referred to the assumption that if ratepayers do not return the survey, they are happy with the status quo. She queried whether this is a perception by staff and if it is really the case. The Chief Executive expressed the opinion that those persons who do respond feel strongly about these matters are most likely to respond. His Worship advised that the people have been given the opportunity to respond, either they do this or it is taken that they are happy with the work and decisions being made by the Elected Members. He said being a relatively small Council, there are not as many issues of contention as those taken up with a larger authority. The Chief Executive reported that the overall message appears to be for Council to do a little bit more, for a small extra cost. With regard to responding to this survey, the Chief Executive advised that he is not recommending any option in this regard. Cr Johnson congratulated the Chief Executive on providing such clear results. Cr Tindle queried whether there is any evidence available to show that by providing some incentive, more survey forms are completed. The Chief Executive confirmed that no strong signals have been received of dissatisfaction with the activities of Council.

### **Resolved**

That the Chief Executive's report on the results of Standards of Service Survey be received.

**His Worship / Cr Phillips**

## **Item 105 PROPOSED ADDITIONAL PUBLIC TOILET**

### **Discussion**

The Chief Executive presented a report on the provision of additional public toilets in Otorohanga. It was suggested whether the provision and maintenance of a public toilet at the Reg Brett Reserve be considered at the time the Long Term Plan consultation is carried out. Cr Prescott expressed the opinion that this would incur at least a 12 month wait which is too long for such a facility not to be used. His Worship said one of the main issues in installing a toilet facility in the Reg Brett Reserve is to consider the businesses in the town. It was suggested that some form of signage could be installed. The Chief Executive advised that Council could engage with the Otorohanga Business Association regarding the proposal. Cr Klos stressed the need for convenient parking to be provided at any toilet location. In reply to Cr Tindle regarding consultation with the Otorohanga Business Association (OBA), the Chief Executive replied that in the first instance this is a matter for the OCB.

### **Resolved**

That funding from the Reserves Account for the operation of a public toilet at the Reg Brett Reserve from the 2015/16 year onward is included in the budget estimates for Council's forthcoming Long Term Plan.

**Cr Prescott / Cr Johnson**

## **LUNCHEON ADJOURNMENT**

Council adjourned for luncheon at 12.35pm and resumed at 1.15pm.

### **Item 107            APPROACH TO CHARITABLE DONATIONS**

#### **Discussions**

The Chief Executive presented a report on a potential approach to the management of requests for charitable donations.

His Worship outlined two approaches for donations he had received recently and said there is no policy in place to support donations of ratepayer funding. With regard to requests for donations for support towards special fundraising, ie, Northland flooding, Cr Pilkington suggested that a donation box could be placed in reception for people wishing to contribute.

#### **Resolved**

That Council does not make donations to charitable causes. Grants may however, on occasion be made, at the discretion of Council or a Community Board, where the beneficiary party is a significant group within the Otorohanga District that is reasonably representative of the whole local community, and the grant is likely to offer broad rather than individual benefit to those within the community.

**Cr Tindle / Cr Prescott**

### **Item 108            BUILDING CONTROL ISSUES**

#### **Discussion**

The Chief Executive summarised a report on a recent accreditation audit of Council's Building Control activity which has identified an urgent need for the employment of an additional Building Control Officer. The Environmental Services Manager advised that the extra costs incurred in employing an additional person will have to be recovered via an increase in Building Consent fees. He envisaged this would equate to approximately \$300 on every consent processed. Cr Klos queried whether in the future, it is realistic for Council to be providing this service. The Chief Executive replied that there is no simple answer to this question due to the fluctuations in the activity. Cr Tindle expressed the opinion that while there is still development throughout the District, it will be necessary for Council to have a skilled team of staff in place. He questioned what is behind the comment that the District cannot attract suitable staff. The Environmental Services Manager replied that there is really no effective career engagement by rural Council's in the 20-30 year age bracket. It was suggested that under the employees Job Description they could be contracted out to the larger cities. The Chief Executive replied that this would be unusual as the larger cities are always in a better position than small rural towns. Cr Klos suggested that the youth programmes could include building cadets. The Environmental Services Manager replied that the current position is not attractive to young people due to all the paper work involved. He said it is predicted within the next 10 years that nationally there will be a shortage of Building Control Officers. Cr Tindle queried whether there are any national initiatives in place. The Chief Executive replied that to date, there has been considerable discussion on this matter. Cr Klos felt that there is an opportunity for Councils of this size to structure its staff position to take on young untrained people. She said it could be identified that working for the Council is an 'opportunity'. Cr Tindle reported that until existing staff move on, Council cannot engage new staff. Cr Johnson agreed that Council offer qualified training for the position. Cr Pilkington said that there is an opportunity to increase Building Consent fees however, this would need to be considered in the funding review. The Finance & Administration Manager advised that an increase could be introduced through the Special Consultative Process tied in with the Annual Plan process. Cr Johnson queried what the results would be should Council not proceed with the proposal, would it be able to manage. The Environmental Services Manager replied that such action would mean that Council could only provide building control functions under supervision which would further increase costs.

## **Resolved**

That additional expenditure of \$60,000 in the Building Control account in the 2014/15 financial year is approved for the purpose of employing an additional Building Control Officer and conducting other actions required by IANZ that have arisen from their recent audit.

### **Cr Klos / Cr Pilkington**

#### **Item 109 ROAD LEGALISATION – PART MANGATI ROAD – ROTTIER, TUCK PROPERTY – LETTER OF AGREEMENT IN PRINCIPLE**

##### **Discussion**

The Engineering Manager summarised a report advising that Council staff have been in negotiations regarding road boundary adjustments to property at 169 Mangati Road. He said as both Council and the owners will benefit from the boundary adjustments, the Agreement is based on a cost share arrangement as shown within the 'Letter of agreement in principle'.

##### **Resolved**

That

1. The Otorohanga District Council hereby agrees to the conditions set out in the attached "Letter of Agreement in Principle" between Council and Willem Henry Mathius Rottier and Sheryl Anne Tuck relating to road boundary adjustments on Part of Mangati Road fronting their land being Lot 1 DP 345827.
2. The Mayor and Chief Executive of Otorohanga District Council be authorised to sign and seal any documentation necessary in relation to the "Letter of Agreement in Principle".

### **Cr Pilkington / Cr Johnson**

#### **Item 110 ODC MATTERS REFERRED FROM 15 JULY 2014**

##### **Discussion**

The Governance Supervisor took Members through Matters Referred.

##### **COMMUNITIES OF KAWHIA AND AOTEA**

Members were informed that the Finance & Administration Manager presented a report on funding issues at a workshop meeting of the Kawhia Community Board held on 25 July 2014.

##### **IWI LIAISON GROUP**

It was agreed that information be obtained from other Councils on the establishment of an Iwi Liaison Group and for this matter to be considered in a workshop.

##### **AROHENA CAMPING GROUND**

The Engineering Manager reported that Council has presented to the Department of Conservation (DoC) an offer to run a new water supply line along Landing Road to the Reserve. He said Council is waiting for their feedback. Cr Klos queried whether the Fishing Club premises could tap into the proposed line.

##### **SLIP ON WAIPAPA ROAD – PLANTING OF POPLARS**

The Engineering Manager advised that the planting of poplars on slips has been undertaken previously and is normal Council practice. He said the density of planting has been taken into account. The Engineering Manager further advised that this action tends to tie everything together. His Worship advised that poplars are particularly fast growing. Cr Pilkington queried whether the Regional Council has a policy on this matter.

## **GENERAL**

### **RATES SUBSIDY**

Cr Johnson queried whether consideration has been given to the provision of Rate Subsidies. He was advised that this matter will be considered at the forthcoming funding workshop.

### **BEATTIE HOME FACILITY**

Cr Johnson advised that a meeting of the Beattie Home Committee will take place this coming Thursday. He said Members had recently visited Westhaven in Cambridge to ascertain the principles they apply to their operation. He said there is a need for Beattie Home to change otherwise there is no future for the rest home as it cannot rely solely on central government/Health Board funding. He said it is necessary to promote Otorohanga as a nice place for the elderly to reside.

### **KIWIANA PLAYGROUND**

Cr Prescott reported that the Kiwiana Playground Committee had met recently and costings for the centre piece at the Reg Brett Reserve are approximately \$300,000. He said consideration is being given to downsizing the project and that the Committee will go back to the drawing board.

### **FUNDING REVIEW**

Following a query by Cr Tindle, it was agreed that the forthcoming funding review be held on Monday 8 September 2014 commencing at 10.00am.

### **LEAVE OF ABSENCE**

Cr Tindle and Cr Phillips requested leave of absence for Council's meeting to be held on 21 October 2014.

### **AUDIT RISK**

Cr Pilkington reported that His Worship and herself, along with representatives from South Waikato & Taupo District Councils, attended a meeting with the Office of the Auditor General. She said it was highlighted that an Audit Risk Committee is quite different to that of a Finance Committee. Cr Pilkington highlighted an issue where the alignment of depreciation versus renewal and reported that Otorohanga's alignment is noted as being 'stellar'.

### **HAUTURU SCHOOL**

Cr Pilkington reported she attended a pouwhiri welcoming the new Principal, Grace Marsh, to the Hauturu School. She advised that Ms Marsh has come from Turangi.

### **OTOROHANGA KIWI HOUSE**

Cr Pilkington reported on her attendance at a recent AGM of the Otorohanga Kiwi House and advised that this was superbly run. She congratulated His Worship on becoming a Member of the Committee.

### **WAIKATO SPATIAL PLAN**

Cr Klos reported she attended a recent meeting, along with His Worship, of the Waikato Spatial Plan Joint Committee.

### **STRATEGIC WORKSHOP**

Cr Klos queried whether any feedback will be available from Council's Strategic Workshop. The Chief Executive replied he was expecting an exchange of ideas on the second tier statement but this had not occurred. It was suggested that further discussion could be held after the conclusion of this meeting.

## **CITIZENSHIP CEREMONY**

Cr Klos expressed the opinion that she was not sure whether Council really appreciated the importance of such a ceremony to the individuals concerned.

## **TE AWAMUTU REINFORCEMENT PROJECT**

The Environmental Services Manager reported that the notification period has been extended.

## **DISTRICT PLAN**

The Environmental Services Manager informed Members that there are currently three signatures outstanding and hopefully these will be obtained and the plan approved by the end of this month.

## **LOCAL GOVERNMENT CONFERENCE**

His Worship reported he recently attended the Local Government conference held in Nelson which he found extremely worthwhile. He said feedback from those in attendance indicated that it was the best conference yet. His Worship referred to the evaluation of Local Authorities and advised that Auckland is competing on an international market different from other Local Authorities. He referred to an initiative of Councils whereby it improves its service by half a percent per day.

His Worship reported on his attendance at the following –

- Otorohanga Club - 75<sup>th</sup> Anniversary
- Otorohanga Flood Management Presentation
- Mayors Taskforce for Jobs Core Group meeting in Wellington.

## **MAIHIIHI & OTEWA SCHOOLS**

His Worship advised that he had recently met the two new principals of the Maihihi & Otewa schools.

## **WARM UP OTOROHANGA PROJECT**

The Governance Supervisor informed Members that approximately 30 applications have been received for assistance under the Warm Up Otorohanga Project. He said to date the project has only been advertised in the Waitomo News three times at a cost of \$140 per ad. The Governance Supervisor advised that a request has been received from Cr Klos that the project should also be advertised in the Te Awamutu Courier.

Members agreed that one advertisement of the project be placed in a forthcoming Te Awamutu Courier issue.

## **MEETING CLOSED**

The meeting concluded at 2.55pm.

## **MAYOR:**

**DATE:** 16 September 2014