



Kawhia Community Board

MINUTES

FRIDAY 7 JUNE 2019

1.00pm

Members of the Kawhia Community Board

Mr. CE Jeffries (Chair)
Mrs. DM Pilkington (Deputy Mayor)
Mr. AJ Rutherford
Mr. DM Walsh
Mr. G Fletcher

Meeting Secretary: Mr. CA Tutty (Governance Supervisor)

KAWHIA COMMUNITY BOARD
7 June 2019

Minutes of an Ordinary meeting of the Kawhia Community Board held in the Kawhia Community Hall, Jervois Street Kawhia on 7 June 2019 commencing at 1.00pm

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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PRESENT

Mr. CE Jeffries (Chair), Mrs. DM Pilkington, Mr. AJ Rutherford, Mr. G Fletcher and Mr. D M Walsh.

IN ATTENDANCE

Mr. RH Brady (Engineering Manager) and Mr. CA Tutty (Governance Supervisor) and Mrs Barbara Kruger (MP)

The Chair declared the meeting open and welcomed Mrs. Barbara Kruger MP for the King Country/Taranaki Electorate, Members, Staff members, and members of the public.

PUBLIC FORUM

Three persons were in attendance in the public section.

APOLOGY

No apologies were received

ABSENT

Council's Chief Executive, Ms. T Winter who was in attendance at a Rural and Provincial meeting in Wellington was noted as absent.

DECLARATION OF INTEREST

The Chair asked members whether they had any pecuniary or nonpecuniary interest in the matters to be discussed in the meeting.

No declarations of interest were received.

It was agreed that Mrs. Barbara Kruger MP be given speaking rights at this meeting.

CONFIRMATION OF MINUTES – 2 APRIL 2019

Resolved that minutes of the meeting of the Kawhia Community Board held on 2 April 2019, as circulated, be approved as true and correct record of that meeting.

Mr. Rutherford / Mrs. Pilkington

MATTERS ARISING

Reference was made to page 3, the out of date liquor ban signs. With Staff being advised that these are still erected. The Engineering Manager replied that he had contacted Mr. Dockery to have these removed. Board member Mr. Fletcher also volunteered to assist in the removal of these signs.

The Chair requested that the safety rail at the Kawhia Refuse Tip be repaired as soon as possible.

Mrs. Pilkington raised the following matters-

1. The Museum sign
2. Proposed screen planting on the boundary between the Kawhia Cemetery and the Kawhia Refuse Station
3. Kawhia Structure Plan, parking enforcement to be put in place through the LTP.

ITEM 106 CHAIRPERSON'S REPORT (VERBAL)

The Chair presented his report informing members of his activities over the past month being:

- a) Anzac Day parade
- b) The future of medical services in Kawhia.
- c) Kawhia/Aotea Harbour and coast care collective steering committee.
- d) Networking and breakfast at Otorohanga Club organised by the Otorohanga District Development Board
- e) Public meeting in the Community Hall – NZ Police
- f) Environment expo – Community Hall.

Resolved that a letter of thanks and appreciation be forwarded to the Kawhia RSA and Kawhia Sports Club for providing the venue for food and refreshments at the Anzac Day Service.

Mr. Rutherford / Chair

Resolved that Kawhia Community Board Chairperson's report be received.

Chair / Mr. Fletcher

ITEM 107 CHIEF EXECUTIVES REPORT

The Chair referred members to the Chief Executive's Report of the key focus areas for her in the last month. Members were requested to take the report as read.

Resolved that the Chief Executive's report be received.

Mr. Fletcher / Mrs. Pilkington

ITEM 108 AOTEA SEAWALL STEPS

The Engineering Manager summarised his report informing members that a question has been raised whether two sets of stairs along the Aotea Seawall are required. He said there are currently five sets of stairs and two are a hazard and require ongoing maintenance.

Mr. Fletcher expressed the opinion that he would be agreeable for one set of stairs to be removed but not two and suggested that it will be necessary to consult with the Aotea Community.

Mrs. Pilkington agreed that consultation with the Aotea Community is required and advised that there is a third option available being: to retain the steps at 177 Lawton Drive being a public road and remove the steps at 249 Lawton Drive as these provide access through private property.

The Engineering Manager undertook to provide an amended report to the next meeting of the Board, The Chair suggested that consultation with the Aotea Community be carried out before the next meeting. The Engineering Manager agreed to provide an amended report to Mr. Fletcher to enable this to be considered by the Aotea Community.

Resolved that the Engineering Manager's Report be received and that consultation be carried out with the Aotea Community on the option that the set of stairs situated in front of 177 Lawton Drive be retained and the set of stairs adjacent 249 Lawton Drive be removed.

Mr. Rutherford / Mr. Walsh

ITEM 109 KAWHIA HOUSING FOR THE ELDERLY – REVIEW OF RENTALS

The Governance Supervisor presented a report reviewing the Housing for the Elderly rentals in Rosamond Terrace Kawhia.

Resolved that the rental charge for units at Rosamond Terrace, Kawhia be increased by approximately 5% to

Single Person - \$110 per week

Double (Couple) \$136.50 per week, effective immediately after the notification period.

Mr. Walsh / Mr. Rutherford

ITEM 110 ROUTINE ENGINEERING REPORT

Members were referred to the Routine Engineering Report for the period February to April 2019 and asked whether they had any questions for the Engineering Manager.

The following items were raised

- 1) Road sign / cones – Lethbridge Road Bridge
- 2) Slumps - turn off to Raglan Road
- 3) Footpath construction – Footpaths are now included in subsidised works. Review the schedule of footpath construction / maintenance.

Resolved that Routine Engineering Report be received.

Chair / Mrs. Pilkington

ITEM 111 ROUTINE DISTRICT LIBRARIAN'S REPORT

Reference was made to the District Librarian's Report. The Chair asked whether consideration could be given to providing a holiday programme for in Kawhia.

Resolved that District Librarians Report be received.

Mr. Fletcher / Mr. Rutherford

ITEM 112 ROUTINE PLANNING REPORT - JANURY TO MARCH 2019

Resolved that the routine planning report from January to March 2019 be received.

Chair / Mrs. Pilkington

ITEM 113 ROUTINE BUILDING CONTROL REPORT – JANUARY TO MARCH 2019

Members were referred to the building control report for the period January to March 2019.

Discussion was held on the current staffing situation and members assured that the current level of service will be maintained.

Mr. Fletcher reported he was aware of three or four examples of people erecting buildings without obtaining the necessary permits. He said this is annoying for those that do comply and requested that this issue not be placed on the back burner.

Resolved that the building control report for the period January to March 2019 be received.

Mr. Fletcher / Mr. Walsh

ITEM 114 ROUTINE ANIMAL CONTROL OFFICERS REPORT – JANUARY TO MARCH 2019

Resolved that the Routine Animal Control Officer's Report for the period January to March 2019 be received.

Chair / Mr. Rutherford

ACTIVITY BUDGETS 2019/20

Members were circulated with a copy of the current Community Board Activity Budgets 2019/20.

ITEM 115 MATTERS REFERRED – 1 MAY 2019

The Chair took members through the matters referred.

Status of relocated dwellings

It was agreed that an update on the status of four relocated dwellings be presented at the next meeting of the Board to held on 09 August 2019. Members were informed that builders are allowed 2 years to meet the conditions of any consent and that they can apply for an extension.

Pohutukawa Trees – Approach into Kawhia

It was agreed that this item also be reported back on at the August meeting of the Board.

Vegetation around Water Reservoir

The Engineering Manager reported that a minimum area of 8 metres should be allowed for around the water reservoir. He said he will discuss this matter with Hano Ormsby as to whether this is sufficient.

Kawhia Playground – Alternative Playground Sites

It was agreed that Councils Community and Development Manager provide a comprehensive report on this matter at the August meeting.

Resolved that the updated matters referred schedule be received.

Chair / Mr. Walsh

The Item raised by Mr. Fletcher regarding Buildings being erected without the necessary consent be placed on the matters referred schedule.

BOARD MEMBER UPDATE

The Chair reported on prior discussion with the Chief Executive that any general business items need to be raised prior to the meeting otherwise they will be deferred to the next meeting. He suggested that members use the service request system for operational matters. The Chair expressed concern that he has forwarded emails to staff requesting information etc. however these have not been responded to or acknowledged.

Mrs. Pilkington suggested that the Chief Executive to be copied into any such emails.

Community Walk Around

Mrs. Pilkington referred to the Otorohanga Community Board and their community walkarounds undertaken by members only. She said from this a table of items are identified and at each meeting these are reported on. It was agreed this would be a good idea for Kawhia Community Board members only to have a community walk around, around Kawhia and Aotea prior to the August meeting of Council. It was agreed that such a walk around commence at 11am on 09 August 2019.

Mrs. Pilkington reported on the following-

- a) 23 May 2019 attended the West Coast Catchment Committee Meeting
- b) Carried out a Kawhia Ward tour with the Chief Executive.

Aotea Harbour

Mr. Fletcher raised the matter of whether notification of “open” season on Swans on the Aotea Harbour has been issued. He was advised to make contact with the Regional Council in the first instance.

The Chair informed members that on Tuesday the 11 June 2019 at 10am a meeting will be held at the Kawhia Hotel reporting back on the recent Environment Expo.

Kawhia Community Board Photo

A photograph of the Kawhia Community Board members and attending staff was taken on the foreshore adjacent to the Kawhia Community Hall.

Offsite Board Meeting

The Chair raised the matter of whether a board meeting should be held offsite prior to the forth coming elections. It was suggested that the Chair talk to Mr. Fletcher regarding a meeting to be held at Aotea.

MEETING CLOSURE

The meeting closed at 2:18PM

CHAIRMAN: _____

DATE: _____

