



Ōtorohanga Community Board

MINUTES

2 September 2021

4.02PM

ŌTOROHANGA COMMUNITY BOARD

2 September 2021

Minutes of an Ordinary meeting of the Ōtorohanga Community Board held via Zoom on Thursday 2 September 2021 commencing at 4.02pm.

Tanya Winter
CHIEF EXECUTIVE

MINUTES

ORDER OF BUSINESS:

ITEM	PAGE
PRESENT	1
IN ATTENDANCE	1
DECLARATION OF INTEREST	1
PUBLIC FORUM	
CONFIRMATION OF MINUTES – 5 AUGUST 2021	1
CONFIRMATION OF MINUTES – EXTRAORDINARY MEETING - 16 AUGUST 2021	1
ITEM 77 CHAIRPERSONS REPORT - VERBAL	1
ITEM 78 ŌTOROHANGA TOWN CONCEPT PLAN – PROPOSED SCOPE, PROCESS, ROLES & RESPONSIBILITIES	1
BOARD MEMBER UPDATE	2

PRESENT

Mr. N Gadd (Chair), Cr. K Christison, Mr. P Coventry, Cr. R Dow, Mrs. K Brown-Merrin, Mr. A Buckman.

IN ATTENDANCE

Messrs. G Bunn (Group Manager Corporate), R Brady (Group Manager Engineering), R McNeil (Strategic Advisor), M Lewis (Services Manager), J le Fleming (Community Facilities Officer), C Tutty (Governance Supervisor), and Ms. T Ambury (Community & Economic Development Manager).

The Chair declared the meeting open and welcomed members to the September meeting of the Board via Zoom.

He advised that His Worship the Mayor M Baxter and Council's Chief Executive T Winter are engaged on another zoom meeting.

DECLARATION OF INTEREST

The Chair asked members whether they had any declarations of conflicts of interest.

No declarations of conflicts of interest were received.

PUBLIC FORUM

No members of the public were present at the commencement of this meeting.

CONFIRMATION OF MINUTES – 5 AUGUST 2021

Resolved that the Minutes of the meeting of the Ōtorohanga Community Board held on 5 August 2021, as circulated be approved as a true and correct record of that meeting and the recommendations contained therein be adopted.

COUNCILLOR CHRISTISON / MR. COVENTRY

CONFIRMATION OF MINUTES – EXTRAORDINARY MEETING - 16 AUGUST 2021 (INCLUDING PUBLIC EXCLUDED)

Resolved that the Minutes of the meeting of the Ōtorohanga Community Board held including the confidential section on 16 August 2021, as circulated be approved as a true and correct record of that meeting and the recommendations contained therein be adopted.

COUNCILLOR DOW / MR. BUCKMAN

ITEM 77 CHAIRPERSON'S VERBAL REPORT

The Chair referred to the COVID 19 lockdown and reported that everyone appears to be playing by the rules with the Community standing together. He reported that the essential businesses were busy.

The Chair hoped that everyone within the community were keeping themselves safe.

Resolved that the Chairperson's verbal report be received.

COUNCILLOR DOW / MRS BROWN-MERRIN

ITEM 78 ŌTOROHANGA TOWN CONCEPT PLAN – PROPOSED SCOPE, PROCESS, ROLES & RESPONSIBILITIES

Councils Strategic Advisor highlighted the following;

- a) Outline of project plan in draft form and terms of reference for a Steering Committee.
- b) Particular focus on –
 - i) Community need for a town hall facility.
 - ii) Main street enhancement/upgrade, including building and structures.
 - iii) The future of the existing swimming pool facility.
 - iv) Walking and cycling connectivity.
 - v) Areas for future commercial, industrial and residential growth.

- vi) Development of parks, reserves and other public recreational space.
- vii) Greater reflection of local arts, culture and heritage.
- viii) Way – finding (signage).
- ix) The main town entry points on State Highways 1 and 39, and Kakamutu Road.

The Strategic Advisor highlighted several key factors which would enhance the delivery of the project plan these being;

- 1) Engage Iwi early to determine the level of involvement they would like to have in the TCP development.
- 2) Be developed in conjunction with key stakeholders and the community.
- 3) Has a defined spatial (geographic) basis.
- 4) Aims to promote more effective/efficient interaction between people, the environment (built and natural) and infrastructure services (i.e. liveability).
- 5) Addresses/responds to specific issues/problems and seeks to capitalise on opportunities.
- 6) Will provide a guide/blueprint for future development, whether public (e.g. government/local government) or private.

The Chair asked members whether they had any questions on the very in depth report.

During discussion the following items were raised;

- i) Why include the rural area – acknowledgement that there is commercial/industrial areas already in existence, these happening by default however the process will work with these areas.
- ii) With the representation review - Ōtorohanga Ward area be increased?
- iii) There are currently three major projects in place which are covering the whole district.
- iv) The current representation review proposal hasn't looked at any change in the existing areas.

Resolved that the Ōtorohanga Community Board;

Receives the Strategic Advisor's report 'Ōtorohanga town concept plan – proposed scope, process ,roles and responsibilities'

MR COVENTRY/MRS BROWN-MERRIN

Resolved that the Ōtorohanga Community Board recommends to Council that it:

- a) Confirms the initial project plan for the development of the Ōtorohanga Town Concept Plan as presented;
- b) Confirms the leadership role of the Ōtorohanga Community Board in the development of the draft Ōtorohanga Town Concept Plan.
- c) Confirms the establishment and terms of reference for a Community Steering Group to support the development of the Ōtorohanga Town Concept Plan
- d) Instructs the Ōtorohanga District Chief Executive to proceed with the Ōtorohanga Town Concept Plan project in general accordance with this report and the initial project plan as presented.

COUNCILLOR CHRISTISON / MR COVENTRY

BOARD MEMBER UPDATE

MR COVENTRY

- Referred to the stopbank walk-way and reported a 4wheel drive vehicle has caused slight damage to the walk-way itself and further damage to the sides of the stopbanks.
- Referred to the carpark adjacent to the Ōtorohanga College and asked why is a pile of earth and sand there?
He was advised that Council wishes to carry out some contouring in the future and this earth/sand left over from another job will be used for this purpose.

MRS BROWN-MERRIN

- Reported that Hamilton/Tourism group are carrying out an update on the various stance of local businesses during the current lockdown level.
- Reported that the introduction of level 4 went a lot smoother this time – people appeared to be ready and running.

COUNCILLOR DOW

- Currently just trucking on - there is a lot more vehicles on the roads when level 3 was introduced.
- Suggested those that are hit hard by the lockdown be looked after.

MR BUCKMAN

- Expressed concern at the number of motor bike thefts undertaken during lockdown. He finds it hard to believe that culprits can drive around at night and not be picked up by the Police.
- Operating a business is very difficult at this time however the Country will have to learn to live with COVID 19.

MEETING CLOSURE

The meeting closed at 4.25pm.