



Ōtorohanga District Council

# MINUTES

15 December 2020

11.00am

**ŌTOROHANGA DISTRICT COUNCIL**

15 December 2020

Minutes of an Ordinary meeting of the Ōtorohanga District Council held in the Council Chambers, 17 Maniapoto Street, Ōtorohanga on Tuesday 15 December 2020 commencing at 11.00am.

Tanya Winter  
**CHIEF EXECUTIVE**

**MINUTES**

**PRESENT**

**IN ATTENDANCE**

**REFLECTION / PRAYER / WORDS OF WISDOM (HIS WORSHIP THE MAYOR)**

**DECLARATION OF CONFLICTS OF INTEREST**

**PUBLIC FORUM**

**CONFIRMATION OF MINUTES ŌTOROHANGA DISTRICT COUNCIL – 17 NOVEMBER 2020**

**RECEIPT OF MINUTES ŌTOROHANGA COMMUNITY BOARD – 4 NOVEMBER 2020**

**REPORTS**

<b>ITEM 136</b>	<b>HIS WORSHIP THE MAYOR – VERBAL REPORT</b>	<b>2</b>
<b>ITEM 137</b>	<b>RECOMMENDATIONS FROM COMMUNITY BOARDS &amp; COMMITTEES OF COUNCIL</b>	<b>2</b>
<b>ITEM 138</b>	<b>ADOPTION OF ANNUAL REPORT 2019/2020</b>	<b>3</b>
<b>ITEM 139</b>	<b>ŌTOROHANGA DISTRICT COUNCIL’S ROAD TO ZERO STRATEGY</b>	<b>4</b>
<b>ITEM 140</b>	<b>GAMBLING POLICY REVIEW – STATEMENT OF PROPOSAL FOR PUBLIC CONSULTATION</b>	<b>4</b>
<b>ITEM 141</b>	<b>MOUNTAIN VIEW ROAD RESERVE - WATER RESERVOIRS</b>	<b>5</b>
	<b>COUNCILLOR UPDATE</b>	<b>5</b>

## **PRESENT**

His Worship the Mayor MM Baxter, Councillors C. Christison, B Ferguson, R Dow, R Johnson (Deputy Mayor), K Jeffries R. Klos and A Williams

## **IN ATTENDANCE**

Ms. T. Winter (Chief Executive), Messrs. R. Brady (Group Manager Engineering), G Bunn (Group Manager Corporate), A Loe (Group Manager Environment), B O'Callaghan (Finance Manager), CA Tutty (Governance Supervisor) and Ms. T Ambury (Community and Economic Development Manager)

His Worship declared the meeting open and extended a special welcome to Councillor Klos following her recent surgery. He further informed members that this meeting is being livestreamed.

## **REFLECTION / PRAYER / WORDS OF WISDOM**

Councillor Jeffries recited the following -

A wise old man was talking to a boy and said, "there are two Wolves, always fighting inside me". One is filled with anger, hate, jealousy shame and lies. The other is filled Wolf with love, joy, truth and peace. This battle rages inside of you and all men".

The boy thought for a moment and asked "which Wolf will win?".

The old man answered "the one you feed".

## **DECLARATION OF CONFLICTS OF INTEREST**

His Worship asked members whether they had any declarations of conflicts of interest.

Councillor Ferguson replied that he is a Board member of Club New Zealand and felt it was only fair to other members that he declares an interest in Item 140 – Gambling Policy Review – Statement of proposal for Public Consultation. He felt however, there was no need for him to abstain from speaking or voting on any resolution.

## **PUBLIC FORUM**

No members of the public were present in the Public Forum at the commencement of the meeting.

## **CONFIRMATION OF MINUTES – ŌTOROHANGA DISTRICT COUNCIL – 17 NOVEMBER 2020**

**Resolved** that the Minutes of the meeting of the Ōtorohanga District Council held on 17 November 2020, as circulated, be approved as a true and correct record of that meeting and the recommendations contained therein be adopted.

### **COUNCILLOR DOW / COUNCILLOR FERGUSON**

Councillor Jeffries referred to the 'Councillor Update' section under his name, in particular to the second bullet point and requested this be amended to read as follows: "Attended the Orchestras Central concert in Kawhia".

## **RECEIPT OF MINUTES – ŌTOROHANGA COMMUNITY BOARD – 4 NOVEMBER 2020**

**Resolved** that the Minutes of the meeting of the Ōtorohanga Community Board held on 4 November 2020, as circulated, be received.

### **COUNCILLOR CHRISTISON / COUNCILLOR DOW**

### **ITEM 136 HIS WORSHIP THE MAYOR – VERBAL REPORT**

His Worship reported on activities he has participated in since the last meeting, these being –

- Zoom meeting with MOE representative Mr. Bevan Smith to discussion youth, training and employment work-streams in the Waikato.
- Travelled to Wellington.
- Rural and Provincial Sector meeting.
- AGM – Mayors Taskforce for Jobs.
- Hosted Students from Kio Kio School.
- Northern King Country Development Trust – AGM.
- MSD Shareholder Event in Hamilton.
- Friends of Waipa.
- Evening with TUIA to mark the 10-year anniversary.
- Police Sergeant Interviews.
- LTP Workshop.
- St. John’s Prizegiving.
- Meeting with CEO of MSD and then Ministers at Shareholder event.
- Kawenata Awards at Les Munro Center in Te Kuiti.
- Support House Christmas lunch.
- CouncilMark debrief.
- Waikeria Prison extension update.
- Meeting with TUIA rep for 2021.
- Ōtorohanga College Junior Prizegiving.
- Mayor’s Taskforce for Jobs Zoom meeting.
- Kawhia School Prizegiving.
- Mayor’s Taskforce for Jobs Zoom Meeting.
- Moring tea with IDEAL Services.
- Ōtorohanga South School Junior Prizegiving.

**RESOLVED** that His Worship the Mayor’s verbal report be received.

### **HIS WORSHIP / COUNCILLOR WILLIAMS**

### **ITEM 137 RECOMMENDATIONS FROM COMMUNITY BOARDS AND COMMITTEES OF COUNCIL**

#### **RISK AND ASSURANCE COMMITTEE – 17 AUGUST 2020 & 14 DECEMBER 2020**

Members were referred to the Minutes of the Risk and Assurance Committee meeting held on 17 August 2020 and were advised that the reason these have come to Council is because a number of policies apply to Elected Members as well as Council staff.

Members were then referred to the Risk and Assurance Committee meeting held on 14 December 2020 and the recommendation that Council receive the valuation reports from Quotable Value (QV) and BECA related to the valuation of land and buildings and infrastructural assets. It is suggested that this recommendation come back to Council with the relative valuation reports from QV and BECA attached.

#### **ŌTOROHANGA COMMUNITY BOARD – 2 DECEMBER 2020**

The Chief Executive referred members to a meeting of the Ōtorohanga Community Board held on 2 December 2020 and the resolutions from that meeting relating to the status of Ōtorohanga becoming a Motorhome Friendly Town.

**RESOLVED** that Council receives the following resolutions from the Ōtorohanga Community Board being:

1. Support the proposal to pursue achieving the status of being a Motorhome Friendly Town in Ōtorohanga, and;
2. Support the installation of a free public dump station on Council owned land off the end of Rangipare Street, Ōtorohanga, as per the site photo provided in this report and;
3. Support an amendment to the current Traffic Bylaw or the development of a Freedom Camping Bylaw or Policy to enable Freedom Camping in designated areas around the district, and;

4. Support the acceptance of the funding offered by NZ Motor Caravan Association of \$12k to cover the installation of the dump stations, and;
5. Support the acceptance of the offer from NZ Motor Caravan Association to fund up to \$3k towards the first 3 years of operational costs, and;
6. Support the acceptance of the offer from NZ Motor Caravan Association to supply to Council free of charge the certified pre-cast waste unit along with all the appropriate signage for users, and;
7. Support the approval for the ongoing operational costs of the dump station beyond the period of cover from the NZ Motor Caravan Association funding, at an estimated cost of \$800-\$1000 p/a to be funded from the public conveniences operational budget, subject to Long Term financial considerations and adoption of such.

On the condition that;

8. The Ōtorohanga Community Board members themselves undertake engagement with iwi and any others that is satisfactory to them.
9. The outcomes of that engagement is reported back to Council so that Council can make a firm decision.

**HIS WORSHIP / COUNCILLOR DOW**

The Deputy Chair of the Ōtorohanga Community Board referred members to her letter dated 10 December 2020 wherein she confirmed that as the Ōtorohanga Community Board has carried out this engagement (condition 8) and after doing this it agreed unamanously that this condition 8 has not been met.

In accordance with resolution number 9 the Board does not support recommendation number 2 in the report. But fully supports all the others so that Ōtorohanga can become a NZMCA Friendly Town with a suitable suite.

Accordingly the next steps for staff is to undertake formal engagement with Nehenehenui RMC.

**RESOLVED** that Council adopts the accounting policies as outlined in the Agenda for use in the preparation of Council's Annual Report for the year ended 30 June 2020.

**HIS WORSHIP / COUNCILLOR WILLIAMS**

**RESOLVED** that the Sensitive Expenditure Policy be brought back to Council for further consideration.

**COUNCILLOR FERGUSON / COUNCILLOR DOW**

**RESOLVED** that Council notes that the Risk and Assurance Committee has received valuation reports from QV and BECA.

**HIS WORSHIP / COUNCILLOR KLOS**

**ITEM 138 ADOPTION OF ANNUAL REPORT 2019/2020**

The Finance Manager referred members to his report presenting the 2019/2020 Annual Report for adoption. He asked members to take the report as read and whether they had any questions / queries on its content.

The Finance Manager further advised that at the Risk and Assurance Committee meeting held yesterday it was resolved to recommend to Council to adopt the Annual Report.

The Finance Manager then highlighted two changes to the draft document these being:

- a) COVID-19 impact statement / performance measures.
- b) Subsequent events.
- c) Minor Errors.

His Worship informed members that a number of documents have come back to the Risk and Assurance Committee late therefore, consideration has rested on the comments received from the Committee Chair Mr. Bruce Robertson and Council's Auditors Deloitte's in the provision of their professional advice.

In reply to Councillor Johnson the Chief Executive advised that Council cannot delegate the adoption of the Annual Report to the Risk and Assurance Committee. She said in conclusion that “at the end of the day Council is the only one that can adopt this report.”

The Finance Manager then explained in detail the summary of the Annual Report.

**RESOLVED** that

- 1) The report be received.
- 2) Council adopt the Annual Report for 2019/2020 as provided, with amendments tabled at this meeting.

**HIS WORSHIP / COUNCILLOR JEFFRIES**

#### **ITEM 139 ŌTOROHANGA DISTRICT COUNCIL’S ROAD TO ZERO STRATEGY**

The Group Manager Engineering referred members to a report prepared by Council’ Roading Manager, Road Safety Coordinator and himself for Elected Members consideration. He said there is no legislative requirement for Council to change speed limits on their roads.

His Worship extended thanks to the staff concerned in the preparation of this report for their time and effort.

During discussion the following points were raised:

- a) Councillor Ferguson extended thanks to the staff concerned and said he supports safe roads within the District however, there is still a substantial amount of work to carry out and therefore supports Option 3 in the report. He said Council’s roads are the arteries of the District however, more understanding is required and any changes need to be sustainable.
- b) Councillor Klos said she had more questions on the proposal and therefore supported Option 3.
- c) Councillor Jeffries supported the comments of Councillor Ferguson/Klos and expressed the opinion that speed is only one contributor to Road Safety therefore supporting Option 3.
- d) Councillor Dow and Christison both supported Option 3.
- e) Councillor Johnson reported that rural people drive to the conditions and decide for themselves how to drive safely, he supported Option 3.
- f) Councillor Williams said she was disappointed that Option 2 had not been supported by Council however, agreed with Option 3 on the condition that consultation is proceeded with.

**RESOLVED** that Council adopts Option 3, that the consultation process on Ōtorohanga District Council’s Road to Zero strategy be paused until Waka Kotahi’s decision on consultation on Speed Management regarding the District State Highways is confirmed.

**COUNCILLOR DOW / COUNCILLOR FERGUSON**

#### **ITEM 140 GAMBLING POLICY REVIEW – STATEMENT OF PROPOSAL FOR PUBLIC CONSULTATION**

The Group Manager Environment referred members to the report prepared by the Business Support Regulatory staff member following the Triennial review of Class 4 Gambling Venue and Board Venue policies, it was resolved by Council that staff prepare a Statement of Proposal to notify the proposed change in Gambling Venue Policy for public consultation.

He acknowledged the work put into the preparation of the report by the Business Support - Regulatory staff member.

**Resolved** that

1. The report from the Group Manager – Environment be received; and
2. The Statement of Proposal and the Draft Ōtorohanga District Council Gambling Venue Policy 2020 (subject to any amendments) be approved by Council for public notification on 19<sup>th</sup> February 2021 with the closing date for submissions being 19<sup>th</sup> March 2021, in accordance with Section 83 of the Local Government Act 2002; and

3. Submissions on the Statement of Proposal be considered and, if requested, heard by Council at the meeting to be held on 20<sup>th</sup> April 2021, or as early thereafter as possible.

#### **COUNCILLOR CHRISTISON / COUNCILLOR JOHNSON**

#### **ITEM 141 MOUNTAIN VIEW ROAD RESERVE – WATER RESERVOIRS**

Council's Property Advisor attended the meeting and referred members to his report advising that the subject land is Recreation Reserve located between 61 and 63 Mountain View Road and contains part of the water supply infrastructure for the town which is protected by Designation 91 under the Operative Ōtorohanga District Plan.

He said the proposal is to expand these facilities and change the classification of the reserve from recreation to local purpose (utility services) reserve and once the reserve status has been changed to then alter the designation to cover the expansion under Section 181 of the Resource Management Act 1981. The scope of this report is limited to the legalisation work and is not an analysis of any future physical work on the subject land and its cost.

#### **RESOLVED that**

1. Pursuant to Section 24 of the Reserves Act 1977 (the Act), and to a delegation from the Minister of Conservation dated 12 June 2013, Council hereby resolves to change the classification of Lot 2 Deposited Plan S82843 ( being part of Record of Title 838991 ) from recreation reserve to local purpose ( utility services ) reserve subject to the proposal being publicly notified as required by Section 24(2) of the Act and no objections being received.
2. Council staff report back to Council on any objections received to the proposed change of the reserve classification.
3. If no objections are received or are resolved pursuant to the decision making processes of the Act, and the change of the reserve classification proceeds and is completed, then Council resolves for staff to pursue the process of altering the designation to cover all of the subject land pursuant to the Resource Management Act 1991
4. Council delegates authority to the Council's Chief Executive to sign any documents required to effect the change of reserve classification on the subject land and to alter the existing designation.

#### **COUNCILLOR FERGUSON / COUNCILLOR JOHNSON**

#### **COUNCILLOR UPDATE**

##### **COUNCILLOR WILLIAMS**

- Attended LTP Workshops – looking forward to 2021.
- Attended the Kawhia Playground opening.
- Attended Kawhia School Prizegiving.
- Attended Kawhia Christmas Parade.
- Extended thanks to all members and staff for their work in 2020.

##### **COUNCILLOR JOHNSON**

- Attended District Licensing Committee forum – covering educational matters.
- Attended the Ōtorohanga Christmas Parade.
- Attended the combined Council / Staff Christmas function.
- Referred to a promotional video being put together by the Ōtorohanga District Development Board.

##### **COUNCILLOR CHRISTISON**

- Attended meetings of the Ōtorohanga Community Board and Ōtorohanga District Development Board.
- Judged the Ōtorohanga Community Christmas Parade.
- Will be attending the Ōtorohanga District Development Board Breakfast.
- Advised that Darcy Lupton will not charge Council for the remedial work on Buzzy Bee.

#### COUNCILLOR DOW

- Attended some LTP Workshops.
- Attended a Regional Land Transport Committee meeting – raised the issue of re-painting bridges.
- Thanked Councillors and Staff for welcoming him into the Council team.
- Extended Merry Christmas to all.

#### COUNCILLOR KLOS

- Attended the Arohena School Prizegiving, advised that the role is reducing, stressing the need to look after rural Schools.
- Legalising the installation of underpasses.
- Farmers right regarding land under the Rural Water Supply Schemes.
- Connecting with the rural areas, looking at how Council Consults.
- Pleased to read the CouncilMark report.

#### COUNCILLOR FERGUSON

- Attended some LTP Workshops - interesting process.
- Has been on Council for a Calendar year.
- Funding approved at a recent Creative Communities Grants and Awards Committee meeting.

#### COUNCILLOR JEFFRIES

- Completed first full calendar year on Council and extends thanks to everyone for their assistance.
- Te Taiao o Kawhia Moana meeting (Kawhia Hotel)
- Concerns for boaties on the Kawhia Harbour.
- Attended Long Term Plan Workshop.
- Attended Ceramic and Wood Carving Exhibition at 'The Old Post Office' gallery.
- Attended the opening of the new Kawhia Playground.
- Attended the Kawhia School Prizegiving.
- Attended the combined Council / Staff Christmas Function.
- Present at the Risk and Assurance Committee meeting.
- Attended the Kawhia Christmas Parade.
- Extended thanks to Staff and wished both Councillors and staff a Safe and Merry Christmas.

#### HIS WORSHIP

- His Worship said he would like to acknowledge the input from staff for their efforts during the year and extended thanks to Councillors for their contribution and for working amicably together.

#### MEETING CLOSURE

The meeting closed at 12.20pm