



Otorohanga Community Board

MINUTES

6 March 2019

4.02pm

OTOROHANGA COMMUNITY BOARD

6 March 2019

Minutes of an Ordinary meeting of the Otorohanga Community Board held in the Council Chambers, Maniapoto Street, Otorohanga on 6 March 2019 commencing at 4.02pm.

Tanya Winter

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

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PRESENT

Mr. P Mc Connell (Chair), Mr. P Coventry, Mrs. E Cowan, Mrs. K Christison, Mr. N Gadd and Mr. A Buckman

IN ATTENDANCE

Ms. Tanya Winter (Chief Executive), Messrs. R Brady (Engineering Manager), M Lewis (Services Manager), CA Tutty (Governance Supervisor) & Ms. T Ambury (Organisation and Community Development Manager)

The Chair declared the meeting open and welcomed those present. He extended a special welcome to newly appointed Chief Executive Ms. Tanya Winter. The Chair wished Ms. Winter all the best for her future with Council.

Mrs. Cowan then made a presentation to Ms. Winter.

PUBLIC FORUM

No members of the public were present.

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

Resolved that the letter received on behalf of the Otorohanga Visitor Centre (I Site) requesting the Boards consideration to provide a drinking fountain in the CBD be considered in general businesses which may require a resolution.

Mrs. Cowan / Mrs. Christison

CONFIRMATION OF MINUTES – 13 February 2019.

Mrs. Cowan referred to Page 4, in particular to her comments she expressed on behalf of members of the public concerning Windsor Park. Following discussion, it was agreed that the final sentence in the item regarding Windsor Park be deleted.

Resolved that the Minutes of the meeting of the Otorohanga Community Board held 13 February 2019, as amended, , be approved as a true and correct record of that meeting and the recommendations contained therein be adopted.

Mr. Coventry / Mr. Gadd

DECLARATION OF INTEREST

The Chair asked members if they were aware of any conflicts of interest that may exist regarding items to be discussed at today's meeting.

No declarations of interest were received.

ITEM 72 MATTERS REFERRED FROM 13 FEBRUARY 2019

The Chair took members through the matters referred.

COMMUNITY TOUR

The Chair reported that only Board members will be carrying out a community tour tomorrow night, meeting on the Village Green at 5.15pm. He said members will report back to the next meeting of the Board.

TE RAUMAUKU PROPERTY

The Governance Supervisor advised that the current interest rate on the balance of funds from the sale of the Te Raumauku property is 3.5% per annum.

OTOROHANGA VISITOR CENTRE (i-SITE)

Mrs. Cowan referred members to a letter received on behalf of the Otorohanga Visitor Centre (i-SITE) requesting the Boards consideration to provide a drinking fountain within the CBD and expressing their concern that the Village Green is in need of a good refresh and tidy up.

Mrs. Cowan reported that the manager of the Otorohanga Visitor Centre had previously raised the matter of providing a drinking fountain. She said there is no water available to the public within the CBD and in principle she supports the request.

In reply to Mr. Buckman he was advised that the proposed drinking fountain will contain a filter.

Members supported the request subject to funds being available.

The Chair said he supports the request and suggested that full costings be obtained. He expressed the opinion that should a drinking fountain be installed that this be located as close as possible to an existing water supply. The Chair further reported that any ongoing costs will be met by the ratepayer.

Resolved that the correspondence received from the Otorohanga Visitor Centre (i-SITE) be accepted and that Council's Services Manager obtain costings for the supply and installation of a drinking fountain for report back to the Board.

Mrs. Cowan / Mr. Buckman

BOARD "TO DO" LIST

The Chair informed members that should they re-stand in the forthcoming elections but not be voted in it would be desirable to have a list prepared of projects which the Board is currently working on.

The Chair asked each individual member to list those projects they would like to be included on such a list.

As a result, the following projects were noted:

- Stopbank walkway – additional amenities / seating.
- CBD tidy up.
- Sun shades at the Jim Barker Memorial Playground.
- Re-visit riparian planting along the Waipa river through the Community.
- Maniapoto Street Verandahs.
- Happy Valley Milk.
- Gas / Power Plant.
- Bus Station.
- Rangiatea Road Weir.
- Networking with other Community Groups.
- Schools involvement in the forthcoming Local Government Elections.
- Pedestrian crossings in Maniapoto Street.
- Water Supply flow chart.
- Otorohanga Reserve (Village Green).
- Otorohanga Kiwi House.
- Additional walkways, paths etc.
- Tables and signage at the Jim Barker Memorial Playground.

The Chair reported that it will be necessary for the Board to prioritise the above items.

GENERAL

HUIPUTEA DRIVE RESERVE

Mr. Coventry expressed his concern that both male and female members of the public are urinating in the Huiputea Drive Carpark.

Mr. Gadd suggested whether appropriate signage could be erected. He also reported on the Waipapa toilet facility and advised that this is being well looked after.

LOCAL CHILDRENS DAY

Mrs. Cowan extended her thanks to Mrs. Christison for organizing the recent local Children's Day held at the Jim Barker Memorial Playground. She expressed a huge "thank you" on behalf of the Community.

The Services Manager informed members that he has located some old rubbish bins which will be repainted and placed at the playground.

OTOROHANGA COLLEGE – SKATE BOARD MURAL

Members requested that a "thank you" letter be forwarded to the Otorohanga College congratulating those concerned on their creation of an awesome mural on the side of the Skate Board, in the Jim Barker memorial playground.

ALEX TELFER DRIVE FOOTPATH – KERB AND CHANNEL (DOMAIN DRIVE)

In reply to Mrs. Cowan the Engineering Manager reported that Council has managed to disengage the successful tenderer and that an approach has been made to Council's contractor undertaking the Stopbank project as to whether they would be interested in carrying out this work

The Engineering Manager informed Mrs. Cowan that it will be necessary to choose between the footpath (Alex Telfer Drive) or the Kerb and Channel on Domain Drive. Mrs. Cowan said this is not her call to make and encouraged the Engineering Manager to contact the manager of the Kiwi House.

PROJECT KIWIANA COMMITTEE

Mrs. Cowan reported that the Project Kiwiana Committee has some funds left over from the initial playground installation. She advised that this could be utilised for additional designs within the park.

Mrs. Christison raised the matter of providing 'shade sails' or installing a winding path through the group of trees. She said that the latter would provide an opportunity for children to learn cycling skills.

The Chair suggested that the Project Kiwiana Committee submit a proposal in writing to the Board on possible future designs. He said there may also be other ways to consider appropriate designs rather than engaging the initial consultant.

RIPARIAN PLANTING – WAIPA RIVER

Mrs. Cowan requested that Mrs. Rosemary Davison be invited to the next meeting of the Board to speak on Riparian planting along the Waipa River through the Community.

The Chair replied that he has been attempting to contact Mrs. Davison to invite her to a workshop meeting of the Board. He suggested that she present a plan of her proposal.

Mrs. Cowan replied that there is already a workable plan in place.

STANDARD OF DISTRICT ROADS

Mr. Gadd extended his congratulations to Council staff and the appropriate contractors for the high rating achievement on the standard of roads throughout the District.

COFFEE CARTS

Mrs. Christison raised concern at the number of Coffee Carts coming into Otorohanga and operating in competition with local businesses. She asked members for their feelings about this.

The Chief Executive advised that this activity could be managed under a "trading in public places" bylaw.

The Chair informed members that it would be necessary for Council to have a Bylaw in place to enable it to police this activity.

Mrs. Cowan declared her interest in this issue as she has a relative operating a Coffee Cart situated at the Otorohanga Kiwi House. She said however, this operator has had to comply with various conditions and has been given permission to be in this area.

The Organisation and Community Development Manager suggested a summary of mobile traders be prepared and should the activity be on the increase then Council may have to look at introducing a Bylaw.

Members agreed that further discussion will need to be held should this activity increase.

The Chief Executive suggested that the Board not wait until this issue becomes a larger problem. She suggested that a Bylaw be put in place as soon as practical to enable this activity to be regulated. It was agreed that a report be prepared as to the activity that is happening, how many involved and the options available.

Mr. Gadd suggested this be emailed out to members before the next meeting.

It was agreed that this item be placed on the Agenda for the next Board meeting to be held on 3 April 2019.

The Organisation and Community Development Manager suggested that the matter be considered firstly in a workshop situation, then to come back to a formal meeting of the Board to adopt a recommendation to Council.

Mrs. Christison stressed that she was not suggesting that the Board say 'no' to this activity.

MAIR STREET DRAIN

Mrs. Christison referred to the open drain adjacent to Mair Street and queried if this has been made wider and deeper. She expressed concern for children in the area.

The Engineering Manager advised that the drain is no deeper but has been opened up more.

OURUWHERE ROAD

Mrs. Christison informed staff that in her opinion there is a substantial hump just out of town on Ouruwhere Road.

JIM BARKER MEMORIAL PLAYGROUND – WATER FEATURE

Mrs. Christison reported that the water feature located in the Jim Barker Memorial Playground is continually running. She said this does not create a good impression at a time when there is a drought and water conservation is being encouraged.

Mrs. Cowan reported that this has been referred to the Chair of Project Kiwiana Committee as the facility is under warranty.

Council's Services Manager informed members that the feature still has its original fault however, it was hoped that this will be repaired within a couple of weeks.

It was agreed that a letter be forwarded to the Project Kiwiana Committee expressing the Board's concern that this facility is not operating correctly and that it be repaired as soon as possible.

The Services Manager reported that it is the intention to install a valve to enable the water to be turned off.

WINDSOR PARK

The Chair reported that the equipment in Windsor Park looks great being in bright colours.

The Organisational and Community Development Manager reported that feedback on the Windsor Park project has been positive and a suggestion that a Community Mural be painted on an adjacent property's back wall.

Discussion was also held on the provision of a bike skills course and the undertaking of a feasibility study during the 2019 / 2020 financial year.

Members were informed that provision of a bike skills course could be competing with other sites within the Community. It was agreed that this matter be put aside for consideration in the next financial year.

HUIPUTEA TREE

The Organisational and Community Development Manager informed members of the Puniu River Care group's proposal to harvest the seeds from the historical Huiputea Tree.

REGG BRETT RESERVE

The Organisational and Community Development Manager advised that consideration is being given to providing outdoor adult gym equipment at the Reg Brett Reserve. She said it will be necessary to engage with the relevant stakeholders.

The Chair expressed the need that Board Members are kept informed and involved in such proposals. He said it is necessary for the Board to work closely with others involved.

RIVER PROJECT MANAGEMENT PLAN

The Organisational and Community Development Manager reported it has been agreed that no further planting along the Waipa River will be undertaken until such time as a River Management Plan has been developed. She said it will be necessary to designate certain areas for planting and recreational purposes.

The Organisational and Community Development Manager advised that the Waikato River Authority, Maniapoto Maori Trust Board, Nehenehenui RMC, Rereroa River Project Board need to be involved.

COUNCIL / BOARD MINUTES

The Chief Executive advised that upon her arrival she was surprised to see the format of the Minutes being taken at both Council and Board meetings. She said she had asked Councillors whether they were happy with the current format as a more contemporary style is preferable providing a summary, key points and the resolutions being recorded.

The Chief Executive asked members for their preference.

Following advice from each individual member the general consensus was that the recording of the Minutes remain as they are being mindful of transparency and accountability of what has been said. Members agreed however, that the Chief Executive provide some examples of a more contemporary style, for their consideration.

OTOROHANGA WEIR

The Chair raised a matter of the provision of shade at the Otorohanga Weir.

The Services Manager replied that this has been built and is in the process of being installed however, it was felt that whilst the area is being well used it would be best to delay the installation for another month.

COUNCIL COMPLAINTS

The Chair requested members to inform the public that should they have any complaints to initially refer these to staff and not to the Board. He said members of the public are able to phone, email or visit Council to have their concerns / complaints registered through the service request system.

The Chair stressed the need that should organisations / persons have an idea for a project then this be placed in writing as to what they propose.

BIANNUAL CONFERENCE

The Chair reported that the Community Board's Bi Annual Conference is to be held on the 11 – 13 April 2019 and asked whether any members were able to attend. He said that he will be attending the conference.

COMMUNITY SERVICE AWARD

The Chair informed members that he is nominating Mrs. Liz Cowan for a Community Service award as acknowledgement of her outstanding service to the Community over more than twenty years. He said this is an outstanding contribution which needs to be recognised.

LIGHTING PHILLIPS AVENUE

Mrs. Christison extended her thanks to the Engineering Manager for progressing the matter of providing additional street lighting in Phillips Avenue.

MEETING CLOSURE

The meeting closed at 5.55pm.

CHAIR: _____

SIGNATURE: _____

