



Otorohanga District Council

# AGENDA

20 June 2017

10.00am

**STANDING APPOINTMENTS**

11:30AM – Waikato Regional Council Long Term Plan Presentation  
2PM– Citizenship Ceremony

**Members of the Otorohanga District Council**

Mr M Baxter (Mayor)  
Mrs K Christison  
Mr R Johnson  
Mrs RA Klos  
Mr P McConnell  
Mr K Phillips  
Mrs D Pilkington  
Mrs A Williams

Meeting Secretary: Mr CA Tutty (Governance Supervisor)

# OTOROHANGA DISTRICT COUNCIL

20 June 2017

Notice is hereby given that an Ordinary meeting of the Otorohanga District Council will be held in the Council Chambers, 17 Maniapoto Street, Otorohanga on Tuesday 20 June 2017 commencing at 10am.

13 June 2017

**DC Clibbery**  
**CHIEF EXECUTIVE**

## AGENDA

### ORDER OF BUSINESS:

| ITEM                                       | PRECIS                                    | PAGE |
|--|---|------|
| PRESENT                                    |   | 1    |
| IN ATTENDANCE                              |   | 1    |
| APOLOGIES                                  |   | 1    |
| OPENING PRAYER                             |   | 1    |
| PUBLIC FORUM (UP TO 30 MINUTES)            |   | 1    |
| ITEMS TO BE CONSIDERED IN GENERAL BUSINESS |   | 1    |
| CONFIRMATION OF MINUTES                    | – OTOROHANGA DISTRICT COUNCIL 16 MAY 2017 | 1    |
|  | – OTOROHANGA COMMUNITY BOARD 25 MAY 2017  | 1    |
| MATTERS ARISING                            |   | 1    |
| DECLARATION OF INTEREST                    |   |      |

### REPORTS

|         |  |    |
|---------|--|----|
| ITEM 72 | CHIEF EXECUTIVE EMPLOYMENT   | 2  |
| ITEM 73 | POTENTIAL FUNDING OF YOUTH SUPPORT ACTIVITIES                        | 3  |
| ITEM 74 | STAFF SUBMISSION TO ANNUAL PLAN                                      | 4  |
| ITEM 75 | ANNUAL PLAN 2017- 2018   | 6  |
| ITEM 76 | RATES RESOLUTION 2017/18   | 7  |
| ITEM 77 | DRAFT MANAGEMENT ACCOUNTS FOR THE PERIOD<br>ENDING 30 APRIL 2017     | 13 |
| ITEM 78 | DISTRICT BUILDING CONTROL REPORT FOR<br>JANUARY TO MARCH 2017        | 14 |
| ITEM 79 | CREATIVE COMMUNITIES   | 17 |
| ITEM 80 | CIVIL DEFENCE EMERGENCY PLANNING REPORT FOR<br>JANUARY TO MARCH 2017 | 19 |
| ITEM 81 | ODC MATTERS REFERRED FROM 16 MAY 2017                                |    |
|         |  | 27 |
| GENERAL |  | 28 |

**PRESENT**

**IN ATTENDANCE**

**APOLOGIES**

**OPENING PRAYER**

**PUBLIC FORUM (30 MINUTES)**

**ITEMS TO BE CONSIDERED IN GENERAL BUSINESS**

**CONFIRMATION OF MINUTES – OTOROHANGA DISTRICT COUNCIL 16 MAY 2017  
– OTOROHANGA COMMUNITY BOARD 25 MAY 2017**

**MATTERS ARISING**

**DECLARATION OF INTEREST**

## REPORTS

### ITEM 72 CHIEF EXECUTIVE EMPLOYMENT

**To:** Mayor and Councillors  
Otorohanga District Council

**From:** His Worship The Mayor

**Date:** 20 June 2017

---

#### Relevant Community Outcomes

- The Otorohanga District is a safe place to live
  - Ensure services and facilities meet the needs of the Community
  - Provide for the unique history and culture of the District
  - Promote the local economy and opportunities for sustainable economic development
  - Manage the natural and physical environment in a sustainable manner
  - Foster an involved and engaged Community
  - Protect the special character of our harbours and their catchments
  - Recognise the importance of the Districts rural character
- 

#### Executive Summary

A decision is to be made on the employment of Council's Chief Executive.

#### Recommendation

That Council makes a decision regarding its future employment of a Chief Executive.

#### Report Discussion

The contract of the current Council Chief Executive expires on 30 June 2017, and the Local Government Act 2002 requires the position to be re-advertised and a selection process conducted for the future appointment to this role.

Such a process has been recently undertaken, and a decision now needs to be made by Council on the Chief Executive appointment from 1 July 2017 onwards

**Max Baxter**  
**MAYOR**

**ITEM 73                    POTENTIAL FUNDING OF YOUTH SUPPORT ACTIVITIES**

**To:                        Mayor and Councillors  
                              Otorohanga District Council**

**From:                    Chief Executive**

**Date:                    20 June 2017**

---

**Relevant Community Outcomes**

- Ensure services and facilities meet the needs of the Community
  - Promote the local economy and opportunities for sustainable economic development
  - Foster an involved and engaged Community
- 

**Executive Summary**

It is suggested that consideration is given to Council financial support of youth support services in the community.

**Staff Recommendation**

That Council supports, in principle, the assignment of up to \$30,000 of funding from the District Economic Development account for support of youth programs proposed to be operated by the Thrive Otorohanga Youth Trust.

**Report Discussion**

In recent times proposals have been presented to Council and the Otorohanga Community Board by the Thrive Otorohanga Youth Trust for re-establishment of an extended framework of youth support services in the community.

Council involvement in youth support activities (mainly through the Otorohanga District Development Board) has in recent times been scaled back because of reduced central government funding and difficulties encountered in quantifying the benefits of such previous services, and associated uncertainty regarding whether good value was being obtained.

There is currently a budget allocation of \$30,000 per annum in Council's District Economic Development account that could potentially be utilised for youth support purposes, but which has been left unspent because of a lack of a sufficiently clearly defined and justifiable use.

It is has however been suggested that there might be merit in allocating this funding towards a key element of the proposed 'Thrive' framework, which is provision of a mentor to engage with local youth, in particular youth at Otorohanga College. Further definition of the exact form that these services might take is however desirable before such funding is confirmed.

Whilst it may be difficult to reliably assess the tangible benefit of such services, and they are outside of the range of core business for local government set out in the Local Government Act 2002, previous feedback from the community has been strongly supportive of these activities, and hence it may be appropriate to once again make an investment in this area.

**Dave Clibbery**  
**CHIEF EXECUTIVE**

**ITEM 74                    STAFF SUBMISSION TO ANNUAL PLAN**

**To:                            His Worship the Mayor & Councillors  
                                  Otorohanga District Council**

**From:                        Finance & Administration Manager**

**Date:                        20 June 2017**

---

**Relevant Community Outcomes**

- Foster an involved and engaged community
  - Ensure services and facilities meet the needs of the Community
  - Manage the natural and physical environment in a sustainable manner
  - Protect the special character of our harbours and their catchments
- 

**Executive Summary**

That the Staff Submission be considered and included in the Draft Annual Plan.

**Staff Recommendation**

It is recommended:

That the Staff Submission be included in the Draft Annual Plan.

**Graham Bunn**  
**FINANCE AND ADMINISTRATION MANAGER**

**Attachment: Staff Submission**

Staff Submission to Annual Plan 2017/18

Council staff make the following submissions to the Annual Plan 2017/18

1. Remote chlorine monitoring systems for the Arohena and Tihiroa Rural Water Supply scheme and Kawhia Water Supply treatment plants.

These have been agreed to with the committees of these schemes, but was not included at the time of the budget being prepared due to establishing costs. Approximate costs are to be budgeted at \$8,000 per unit, with a total of 5 units required across the three schemes.

- 3 units for Arohena Scheme (Kahorekau, Taupaki and Huirimu plants)
- 1 unit for Tihiroa Scheme
- 1 unit for Kawhia

Given these are capital in nature, and these activities are funded from water charges, there is no rating impact of these changes. There is also no loan funding changes as sufficient cash surpluses exist to cover these additional costs.

2. Adjust balances for Otorohanga lawn mowing contract

Given the awarding of the lawn mowing contract for Otorohanga at a lower rate than was budgeted for, as well as the addition of mowing around the reservoirs, some minor changes are required

- Add \$850 to Otorohanga Water Supply to cover the annual cost of mowing around the reservoirs
- Remove \$30,000 from the Otorohanga Parks and Reserves to reflect more accurate costs per the contract.

As these costs are operational in nature, they have an impact on the rates increases for the 2017/18 financial year. The impact of these changes on the overall rates is (Draft Annual Plan figures in brackets)

- |                          |       |         |
|--------------------------|-------|---------|
| • Otorohanga Rural       | 1.99% | (2.33%) |
| • Otorohanga Community   | 3.14% | (3.26%) |
| • Kawhia Community       | 3.79% | (3.98%) |
| • Overall Rates Increase | 2.48% | (2.75%) |

**ITEM 75**                    **ANNUAL PLAN 2017- 2018**

**To:**                        **His Worship the Mayor & Councillors  
Otorohanga District Council**

**From:**                    **Finance & Administration Manager**

**Date:**                    **20 June 2017**

---

**Relevant Community Outcomes**

- Foster an involved and engaged community
  - Ensure services and facilities meet the needs of the Community
  - Manage the natural and physical environment in a sustainable manner
  - Protect the special character of our harbours and their catchments
- 

**Executive Summary**

The Annual Plan 2017-18 has been compiled and is presented for adoption by Council.

**Staff Recommendation**

It is recommended:

That the Annual Plan 2017-18 be adopted.

**Report Discussion**

The Annual Plan has been circulated under separate cover.

**Graham Bunn**  
**FINANCE AND ADMINISTRATION MANAGER**



**ITEM 76**                    **RATES RESOLUTION 2017/18**

**To:**                        **His Worship the Mayor and Councillors  
Otorohanga District Council**

**From:**                    **Finance & Administration Manager**

**Date:**                    **20 June 2017**

---

### **Executive Summary**

The proposed 2017/18 Rates Resolution is presented.

### **Staff Recommendation**

It is recommended:

**That** the Otorohanga District Council sets the following rates under the Local Government (Rating) Act 2002, on rating units in the district for the financial year commencing 1 July 2017 and ending on 30 June 2018.

All rates and amounts are plus GST at the prevailing rate. (The prevailing rate is currently 15%)

#### **1. OTOROHANGA DISTRICT**

a. General Rate

A General Rate set under section 13 of the Local Government (Rating) Act 2002 of 0.0006476 cents in the dollar on the capital value of all rating units.

b. Uniform Annual General Charge

A Uniform Annual General Charge of \$371.21 per rating unit, set under section 15 of the Local Government (Rating) Act 2002.

#### **2. OTOROHANGA RURAL**

a. Rural Targeted Rate

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of 0.0000405 cents in the dollar on the capital value of all rating units within the Otorohanga District with the exception of the Otorohanga Community and Kawhia Community areas.

b. Separate Uniform Targeted Rate

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$135.74 per rating unit on all rating units within the Otorohanga District with the exception of the Otorohanga and Kawhia Community areas.

#### **3. OTOROHANGA COMMUNITY**

a. Otorohanga Community Targeted Rate

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 on every rating unit within the Otorohanga Community area, assessed on a differential basis as described below:

- i. a rate of 0.0009796 cents in the dollar of capital value on every rating unit in the "commercial" category.
- ii. a rate of 0.0003918 cents in the dollar of capital value on every rating unit in the "residential" category.

b. Otorohanga Community Uniform Targeted Rate

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$188.41 per rating unit on all rating units within the Otorohanga Community area

#### **4. KAWHIA COMMUNITY**

a. Kawhia Community Targeted Rate

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of 0.0004637 cents in the dollar of capital value on all rating units within the Kawhia Community area.

b. Kawhia Community Uniform Targeted Rate

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$90.96 per rating unit on all rating units within the Kawhia Community area

**5. TARGETED LOAN RATES**

a. Otorohanga Sewage Treatment Loan Rate

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 e on every rating unit within the Otorohanga Community area, assessed on a differential basis as described below:

- i. a rate of 0.0004596 cents in the dollar of capital value on every rating unit in the “commercial” category.
- ii. a rate of 0.0001838 cents in the dollar of capital value on every rating unit in the “residential” category.

b. Otorohanga Water Supply Loan Rate

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 on every rating unit within the Otorohanga Community area, assessed on a differential basis as described below:

- i. a rate of 0.0002508 cents in the dollar of capital value on every rating unit in the “commercial” category.
- ii. a rate of 0.0001003 cents in the dollar of capital value on every rating unit in the “residential” category.

c. Kawhia Water Supply

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of 0.0001365 cents in the dollar of capital value on all rating units within the Kawhia Community area.

d. Arohena Rural Water Supply

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of 0.0001200 cents in the dollar of capital value on all rating units within the Arohena Rural Water Supply Area.

e. Aotea Erosion Protection

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$431.93 per rating unit on all rating units within the Aotea Community.

## 6. TARGETED RATES

- a. **Roading**
- i. A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 made of 0.0011124 cents in the dollar of capital value on all rating units within the Otorohanga District.
  - ii. A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 made of \$326.51 per rating unit on all rating units within the Kawhia Community area
- b. **Security Patrol**
- i. A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 made of 0.0004081 cents in the dollar of capital value on all rating units within the "Security Patrol Area" in the Otorohanga Community
  - ii. A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 made of \$187.73 per rating unit on all rating units within the "Security Patrol Area" in the Otorohanga Community
- c. **Otorohanga CBD Development Rate**
- i. A Targeted Rate of 0.0001246 cents in the dollar on the capital value of all rating units in the "commercial" category of the Otorohanga Community.
  - ii. A Uniform Targeted Rate of \$152.99 per rating unit on each rating unit units in the "commercial" category of the Otorohanga Community.
- d. **Aotea Erosion Targeted Rate**
- A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$90.20 per rating unit on all rating units within the Aotea Community.
- e. **District Halls**
- A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 for all rating units within the defined hall areas as follows:

| HALL SEPARATE RATING DISTRICT | RATE IN \$ | RATING SYSTEM | UNIFORM ANNUAL CHARGE |                 |
|-------------------------------|------------|---------------|-----------------------|-----------------|
| Arohena                       | 0.0000050  | capital value | \$45.00               | Per rating unit |
| Kio Kio                       | 0.000006   | capital value | \$20.00               | Per rating unit |
| Tokanui Crossroads            | -          |               | \$20.00               | Per rating unit |
| Puketotara/ Ngutunui          | 0.000003   | capital value | \$9.00                | Per rating unit |
| Otewa                         | -          |               | \$18.00               | Per rating unit |
| Honikiwi                      | 0.000013   | capital value | -                     |                 |

## **7. TARGETED REFUSE RATES**

### **Otorohanga Community**

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$107.01 per separately used or inhabited part on all rating units within the Otorohanga Refuse Collection Area.

### **Kawhia Community**

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$235.50 in respect of each separately used or inhabited part of a rating unit in the Kawhia Refuse Collection Area.

## **8. TARGETED WATER RATES**

### **Otorohanga Community**

- a. A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$386.52 on every separately used or inhabited part of a rating unit within the Otorohanga Community which receives an ordinary supply of water from the Otorohanga Community Water Supply.
- b. A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$625.00 on every separately used or inhabited part of a rating unit located outside the Otorohanga Community which receives an ordinary supply of water from the Otorohanga Community Water Supply.

### **Kawhia Community**

- c. A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$478.81 on every separately used or inhabited part of a rating unit, which receives an ordinary supply of water within the Kawhia Community.

## **9. TARGETED SEWERAGE RATES**

A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$308.98 for the first water closet or urinal and \$0 for the second to fourth, \$44.44 for subsequent closets or urinals, on every separately used or inhabited part of a rating unit connected, either directly or through a private drain to the Otorohanga Community Sewerage Scheme.

## **10. TARGETED RATES FOR EXTRAORDINARY WATER SUPPLY**

### **Otorohanga Community**

- a. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$0.60 cents per cubic metre of water consumed in excess of 220 cubic metres, for each rateable rating unit within the Otorohanga Community on a metered supply.
- b. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$0.73 cents per cubic metre of water consumed for each non-rateable separate rating unit within the Otorohanga Community with a minimum charge of \$178.25 per annum.
- c. A Targeted Rate set under section 16 of the Local Government (Rating) Act 2002 of \$178.25 on every non-rateable separate rating unit located inside the Otorohanga Community which receives a supply of water from the Otorohanga Community Water Supply.
- d. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$0.73 cents per cubic metre of water consumed for each separate rating unit whether rateable or non-rateable outside the Otorohanga Community on a metered supply.
- e. A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, of \$102.22 per meter for each separate rating unit whether rateable or non-rateable receiving an extraordinary supply from the Otorohanga Community Water Supply.

Kawhia Community

- a. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$1.13 cents per cubic metre of water consumed in excess of 220 cubic metres, for each rating unit, whether rateable or non-rateable, within the Kawhia Community on a metered supply.
- b. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$1.35 cents per cubic metre of water consumed in excess of 220 cubic metres, for each rating unit, whether rateable or non-rateable, outside the Kawhia Community on a metered supply, with a minimum charge of \$401.92.
- c. A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, of \$102.22 per meter for each separate rating unit whether rateable or non-rateable receiving an extraordinary supply from the Kawhia Community Water Supply.
- d. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$10.42 cents per cubic metre of water consumed between the period of 20 December 2016 and 20 February 2017, for each rating unit meeting the Peak Season Metered Water Charges criteria, within the Kawhia Community on a metered supply.

**11. RURAL WATER SUPPLIES**

- a. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$0.46 cents per cubic metre of water consumed, whether rateable or non-rateable, within the Arohena Rural Water Supply Area.
- b. A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, of \$377.78 per meter within the Arohena Rural Water Supply Area.
- c. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$0.43 cents per cubic metre of water consumed, whether rateable or non-rateable, within the Ranginui Rural Water Supply Area.
- d. A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, of \$1,800.00 for the first meter per property within the Ranginui Rural Water Supply Area.
- e. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$0.91 cents per cubic metre of water consumed, whether rateable or non-rateable, within the Tihiroa Rural Water Supply Area.
- f. A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, of \$400.00 per meter within the Tihiroa Rural Water Supply Area.
- g. A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$0.56 cents per cubic metre of water consumed, whether rateable or non-rateable, within the Waipa Rural Water Supply Area.
- h. A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, of \$130.00 per meter within the Waipa Rural Water Supply Area

**That** the Council adopt the definitions for its differential categories set out in the funding impact statement contained in the 2017/18 Annual Plan as its differential rating categories for the year.

**That** with the exception of water by meter charges, all rates will be payable in two equal instalments with the due dates for payment being:

|                |                 |
|----------------|-----------------|
| Instalment One | 25 August 2017  |
| Instalment Two | 26 January 2018 |

**That** water by meter charges will be payable in two instalments with the due dates for payment being:

|                |                 |
|----------------|-----------------|
| Instalment One | 25 August 2017  |
| Instalment Two | 26 January 2018 |

**That** the Council apply the following penalties as follows:

- a. A charge of 10 percent on so much of any instalment, excluding metered water charges, that has been assessed after 1 July 2017 and which is unpaid after the due dates below:

|                |                 |
|----------------|-----------------|
| Instalment One | 25 August 2017  |
| Instalment Two | 26 January 2018 |
- b. A charge of 5 percent on so much of any metered water charges instalment that has been assessed after 1 July 2017 and which is unpaid after the due dates below:

|                |                 |
|----------------|-----------------|
| Instalment One | 25 August 2017  |
| Instalment Two | 26 January 2018 |

- c. A charge of 10 percent on so much of any rates, excluding metered water charges, assessed before 1 July 2017 that remain unpaid on 1 July 2017
- d. A further amount of 10 percent on any rates, excluding metered water charges, to which a penalty has been added under (c) if rates remain unpaid on 5 January 2018.

**That** rates shall be payable at any of the following places:

- a. The council offices, 17 Maniapoto Street, Otorohanga
- b. Using online banking or direct debit facilities established by the Council

**Graham Bunn**  
**FINANCE & ADMINISTRATION MANAGER**

**ITEM 77                    DRAFT MANAGEMENT ACCOUNTS FOR THE PERIOD ENDING 30 APRIL 2017**

**To:                            His Worship the Mayor & Councillors  
                                  Otorohanga District Council**

**From:                        District Accountant**

**Date:                        20 June 2017**

---

**Relevant Community Outcomes**

- Ensure services and facilities meet the needs of the Community
- Promote the local economy and opportunities for sustainable economic development
- Foster an involved and engaged Community

---

**Executive Summary**

The Draft Management Accounts for the period ended 30 April 2017 are attached under separate cover.

**Staff Recommendation**

It is recommended:

That the Draft Management Accounts for the period ended 30 April 2017 be received.

**B O'Callaghan**  
**DISTRICT ACCOUNTANT**

**ITEM 78 DISTRICT BUILDING CONTROL REPORT FOR JANUARY TO MARCH 2017****To: His Worship the Mayor & Councillors  
Otorohanga District Council****From: Environmental Services Manager****Date: 20 June 2017**

---

**Relevant Community Outcomes**

- Ensure services and facilities meet the needs of the Community
- 

**Executive Summary**

A report on building control activity for the period January to March 2017.

**Staff Recommendation**

It is recommended that:

The Building Control report for the period January to March 2017 be received.

**Report Discussion**

Building control statistics for the first quarter of 2017. The economic value of the strongly performing construction sector is reflected in the consent figures below. The 'trickle down' effect may have taken some time to reach the provinces but the totals below are consistent with anecdotal information about constraints on rentals, material supply and the availability of trade staff.

| <b>Type of Work</b>  | <b>2017</b> | <b>\$Value of Work</b> | <b>2016</b> | <b>\$Value of Work</b> |
|--|-------------|------------------------|-------------|------------------------|
| New Dwellings  | 14          | 4,502,161              | 4           | 807,917                |
| Other Residential - Alterations, Garages, Fireplaces, Relocated houses | 29          | 1,420,086              | 16          | 320,595                |
| Farm Buildings<br>Dairy Sheds, Barns, Sheds                            | 17          | 2,099,793              | 10          | 569,658                |
| Commercial, Education<br>Infrastructure                                | 3           | 565,000                | 4           | 1,297,000              |
| Demolition   | 2           | 30,000                 | 2           | 3,000                  |
| Total consents issued  | 65          | 8,617,040              | 36          | 2,998,170              |
|  |             |                        |             |                        |
| Applications received  | 61          | 8,797,094              | 40          | 4,407,840              |
|  |             |                        |             |                        |
| CCC's Issued   | 55          |                        | 38          | 3,403,321              |

**A R Loe****ENVIRONMENTAL SERVICES MANAGER**

Attachment: Building consents issued 1 Jan to 31 March 2017



## Building consents issued 1 January to 31 March 2017

|  |  |   |                     |
|--|--|---|---------------------|
| Foster & Melville Architects<br>GW Letford           | 136,146,160 Jervois St<br>96 Wharepuhunga Rd | Redevelop commercial buildings<br>Relocate garage                                       | 495,000<br>19,000   |
| PJ & ME Gamble Family Trust<br>Wade G, Graeme L & H  | 225 Robertson Rd<br>1263A Pokuru Rd          | Calf shed<br>Five Bedroom 2 storey residence  | 20,000<br>370,000   |
| A1 Homes Waikato<br>RW Architectural Design          | 163A Ngahape Rd<br>345 Waikeria Rd           | Four bedroom brick house<br>Dwelling  | 310,050<br>320,000  |
| Capital Precut Solutions<br>Insignia Design LTD      | 25 Thomson Avenue<br>208 Moke Street         | Dwelling,<br>Garage & rumpus room   | 360,000<br>75,000   |
| KR Hanna<br>N Heppenstall                            | 254F Pekanui Rd<br>55 Smith Rd               | Erect roof over existing deck<br>Addition master bedroom with en-suite                  | 15,000<br>140,000   |
| Bradfield Farm Limited<br>S & J Ings & Jenkins       | 1200 Ngahape Rd,<br>289 Pekanui Rd           | Calf shed<br>Re-site existing villa   | 19,000<br>10,000    |
| Classic Builders Waikato<br>Classic Builders Waikato | 27 Thomson Avenue<br>65A Ormsby Rd           | Three bedroom dwelling<br>Two bedroom dwelling  | 265,000<br>345,320  |
| Select Bridges<br>GJ Gardner Homes                   | 1035 Ormsby Rd<br>12 Thomson Avenue          | Farm bridge.<br>Four bedroom dwelling   | 115,000<br>345,091  |
| Branderson Homes Ltd<br>Bradfield Farms Limited      | 60C Mangati Rd<br>1134 Ngahape Rd            | Three bedroom dwelling<br>Stock Underpass   | 225,000<br>65,000   |
| Versatile Homes & Buildings<br>K McDonagh            | 36 Fairchild St<br>5404 State Highway        | Versatile garage<br>Farm Shed   | 24,000<br>9,000     |
| Leith Walk Trust<br>Goldpine / StrongBuilt           | 102B Kio Kio Station Rd<br>123 Hikurangi Rd  | Convert garage into games room<br>Implement Shed  | 115,000<br>14,000   |
| HerdHomes Systems Ltd<br>K Green                     | Waipapa Rd<br>14 Te Kawa Rd                  | Two Herd homes<br>Convert office to dwelling  | 1,030,000<br>60,000 |
| David Reid Homes<br>Gisler Architects                | 487 Te Tahī Rd<br>2 Rangipare Street         | Four bedroom dwelling<br>Remove existing dental clinic                                  | 500,000<br>20,000   |
| Te Kuiti & Otorohanga PI<br>Stihl Shop T. A          | 6 Harpers Avenue<br>298 Te Kawa Rd           | Installation of wood burner<br>Firenzo Fireplace  | 4,000<br>5,000      |
| Cazjal Farm Limited<br>Paul Rush Builders LTD        | 506 Ngaroma Rd<br>876 Te Raumauku Rd         | Relocate a secondhand dwelling<br>Three Bay Pole Shed                                   | 60,000<br>35,000    |
| Carr Whanau<br>The Designer                          | 24 Phillips Avenue<br>73 Turoto Rd           | Demolish dangerous and insanitary building<br>Addition of new bedroom and double garage | 5,000<br>150,000    |
| Davies Homes Ltd<br>Aztech Buildings Ltd             | 127J Main North Rd<br>25 Old Te Kuiti Rd     | Dwelling<br>4 Bay pole shed   | 380,000<br>54,000   |
| K Hanna<br>Nick Heppenstall                          | 254E Pekanui Rd<br>294 Mangamahoe Rd         | 4 bay shed<br>Addition to existing dwelling   | 100,000<br>160,000  |
| Foster & Melville Architects<br>Redpath Pacific Ltd  | 136 Jervois St<br>2838 State Highway         | Demolish commercial building<br>Steel framed farm shed                                  | 25,000<br>115,000   |
| Davies Homes Ltd<br>Pratts Group                     | 152 Maukutea Drive,<br>6 Main North Rd       | Dwelling<br>Firenzo Viking fireplace  | 300,000<br>5,000    |
| Te Kuiti & Otorohanga PI<br>Agbuild Ltd              | 372 Waikeria Rd<br>487 Waitomo Valley Rd     | Installation of woodburner<br>Pole Shed/Calf Shed                                       | 4,000<br>80,000     |

|                                |                      |   |         |
|--------------------------------|----------------------|---|---------|
| ZB Homes Ltd                   | 218 Mangati Rd,      | Four bedroom dwelling                     | 417,000 |
| Versatile Homes and Buildings  | 494 State Highway 31 | Farm Shed                                 | 16,300  |
| M & A Ahern & VLM Trustees     | 194C Pekanui Rd      | Four bedroom dwelling                     | 310,000 |
| Gary & Barbara Kanter          | 760 Mangaorongo Rd   | Implement Shed                            | 15,000  |
| Dairytech                      | 49 Lurman Rd         | Stock Underpass                           | 73,500  |
| Otorohanga Plumbing & Gas      | 287 Mangawhero Rd    | Installation of new wood fire             | 5,000   |
| Humes Pipelines                | 417 Pukewhau Rd      | Stock underpass                           | 123,529 |
| Te Kuiti & Otorohanga Plumbing | 2 Hillcrest Avenue   | Installation of new woodfire              | 5,000   |
| Murray Gane Plumbing Ltd       | 89 Scott Rd          | Installation of Masport R10000            | 5,000   |
| RJ Arnold                      | 3 McKenzie Avenue    | Install second hand Fisher fireplace      | 3,000   |
| Pratts Group                   | 24 Irvine Rd         | Install new septic tank and soakage field | 15,000  |
| Pratts Group                   | 1 Glen View Avenue   | Kent Benmore wood burner                  | 4,000   |
| 4dzn Ltd                       | 783B Aotearoa Rd,    | Relocate 3 bedroom dwelling               | 30,000  |
| S & S Hughes                   | 23-25 Maniapoto St   | Seismic upgrading of commercial building  | 50,000  |
| R & R Pro Scan Limited         | 269 Mangamahoe Rd    | Relocate Deer shed                        | 10,000  |
| Jacambra Trust                 | 1308 Mangare Rd,     | Covered feed pad                          | 235,750 |
| 4 Seasons Hamilton             | 144 Seafund Rd       | Woodsman ECR fireplace                    | 4,000   |
| ABP 2007 Ltd                   | 663 Main North Rd    | Masport fireplace                         | 4,000   |
| TJ & L Collingwood Limited     | 180 Scown Rd         | fibreglass swimming pool                  | 75,000  |
| Signature Homes Waikato        | 170 Te Tahi Rd       | Dwelling                                  | 430,000 |
| Pratts Group                   | 559 Rangiatea Rd     | Firenze Contessa fireplace                | 7,000   |
| Te Kuiti & Otorohanga PI       | 35 Mountain View Rd  | Installation of Woodfire                  | 4,000   |
| Otorohanga Plumbing & Gas      | 50 Rangiatea Rd,     | Installation of new wood fire             | 5,000   |

**ITEM 79                    CREATIVE COMMUNITIES**

**To:                            His Worship the Mayor & Councillors  
                                  Otorohanga District Council**

**From:                        Governance Supervisor**

**Date:                        20 June 2017**

---

**Relevant Community Outcomes**

- Ensure services and facilities meet the needs of the Community
- 

**Executive Summary**

Notes of the meeting of the Creative Communities Committee.

**Staff Recommendation**

It is recommended that:

That the Notes of the Creative Communities Assessment Committee held at Council on Wednesday 7 June 2017 be received.

**C A Tutty**

**GOVERNANCE SUPERVISOR**

Attachment: Notes of the Creative Communities Assessment Committee meeting.

**NOTES** of a meeting of the Creative Communities Assessment Committee held in the Committee held at Council on Wednesday 7<sup>th</sup> June 2017 commencing at 2.00pm

**PRESENT** His Worship the Mayor M. Baxter, Mrs D Jeffries, Mrs D Scott, Cr A Williams

**IN ATTENDANCE** Messrs C Tutty (Governance Supervisor) and D Dowd (Executive Assistant)

**APOLOGIES** Cr R Klos, Cr K Christison, Mr L Sherman and Cr A Williams (for lateness)

**Mandown C/- K Ingham** Mrs Scott queried the fact that the Applicant is applying for funding to record outside the District. The Governance Supervisor advised that this is necessary as there is no professional recording facility within the Otorohanga District. The Band comprises of local people and has performed locally on many occasions.

#### **King Country Writers & Poets**

Mr Graeme Reinhardt and Mrs Carolyn Brandon attended the meeting and spoke in support of their application. They confirmed that they have/will be attending Artillery workshops..

With regard to the hire of a venue at Wintec in Otorohanga the Executive Assistant suggestion they use the former Girl Guide Hall in Otorohanga, rental free.

#### **Kawhia Art Group**

Ms Jeanette Schollum attended the meeting and spoke in support of her application on behalf of the Kawhia Art Group. She advised that members of the Art group are not able to sustain the costs involved in the framing of their work and furthermore the two teachers available are unable to continue providing the training. Ms Schollum confirmed she had attended an Artillery workshop.

#### **C Shepherd**

Dr Carole Shepherd attended the meeting and spoke to her application. Mrs Jeffries supported the application along with Assessment Committee member Lou Sherman who had advised the Governance Supervisor that Dr Shepherd gives freely of her time and equipment to assist other students.

#### **W R Hotere**

Mrs Scott said she would of liked to see some photos taken at the Northland Youth Theatre Summer season held in Whangarei in January this year which Ms Hotere was involved in. It was agreed that if a grant is approved this would be subject to the wananga being held at a marae within the Otorohanga District.

#### **Kawhia Hardrock Karvers**

Mrs Scott again raised the matter of the cost of hiring a generator each year and felt that the applicant would be better off purchasing one. This however could not be funded under the Creative Communities Scheme. Mrs Scott also referred to the section on income and reported that the club members do sell items they have produced and that this should be shown as income on the application.

#### **General**

Mrs Scott requested that in future she would prefer to receive hard copies of the applications. She also requested the Assessment Committee members be forwarded copies of the Accountability forms returned by the applicants.

**Resolved** that the following grants be approved –

- 1) Mandown to professionally record music \$1900
- 2) Kawhia Art Group to provide a framing workshop \$950
- 3) King Country Writers & Poets Group – to enable group participation in creative writing.\$950
- 4) W R Hotere to hold a Wananga for theatre in a maori setting subject to this being held within the Otorohanga District.\$1700
- 5) CM Shepherd to create a new body of print work for exhibition.\$3600
- 6) Kawhia Hardrock Karvers stone and wood carving exhibition and tutoring. \$3,000

**Total grants \$ \$12,100** leaving a balance unallocated of \$475.

**The meeting closed at 3.25pm**

**ITEM 80**                    **CIVIL DEFENCE EMERGENCY PLANNING REPORT FOR  
JANUARY TO MARCH 2017**

**To:**                        **His Worship the Mayor & Councillors  
Otorohanga District Council**

**From:**                    **Local Civil Defence Controller**

**Date:**                    **20 June 2017**

---

**Relevant Community Outcomes**

- The Otorohanga District is a safe place to live
- Ensure services and facilities meet the needs of the Community
- Promote the local economy and opportunities for sustainable economic development
- Manage the natural and physical environment in a sustainable manner

---

**Executive Summary**

To provide the quarterly update report on the Civil Defence Emergency Management activity for the period 1 January 2017 to 31 March 2017. This includes emergency management activities under the shared service arrangement between Waipa, Otorohanga and Waitomo District Councils and activities of the Waikato Civil Defence Emergency Management Group including the Joint Committee.

**Staff Recommendation**

It is recommended that:

*The Civil Defence Emergency Planning report from Andrew Loe, Local Civil Defence Controller and Martin Berryman, Emergency Management Operations Manager be received for the period 1 January 2017 to 31 March 2017.*

**Background**

The Local Civil Defence Controller and Emergency Management Operations Manager provide a quarterly information report for information purposes to Council on emergency management activities affecting the Western Waikato Emergency Operating Area (WWEOA) which includes Waipa, Otorohanga and Waitomo District Councils.

**Report Discussion**

For the period 1 January 2017 – 31 March 2017 the following significant civil defence emergency management activities have been undertaken.

**Reduction**

No activities undertaken under reduction for this quarter

**Readiness**

**West Coast Communities Tsunami Awareness and Preparedness**

During this quarter the National Neighbourhood Rural Support Manager and the Western Waikato Emergency Management Operations Manager have jointly planned and prepared for the roll-out of a presentation to the Waikato west coast coastal communities. This will cover the awareness towards the potential Tsunami Risk and the preparedness and plan development for those communities. It will involve 10 communities from Aotea through to Mokau and how they will each formalise a plan for possible low lying coastal water inundation and any other Hazard that has the potential to impact them. The presentations will commence late April and run through to mid June.

**Satellite send/receive technology**

Satellite send and receive technology has been installed in Council buildings with an additional portable unit that can be deployed out into a remote or key area that has been isolated from all forms of communication.

Hand held satellite phones have also been procured and will compliment this satellite technology cache. All this equipment is in the final stages of being collated, encased suitable for transportation and operational testing to ensure all items are matched with the Emergency Operating Centre processes.

### **Welfare**

The Western Waikato Welfare Managers and Operations Manager attended a pilot one day Psychosocial course developed to assist all Civil Defence Centre staff who will be required to interact with stressed and traumatised disaster victims. This was a well presented and received course which will go a long way to increase confidence in CDC operational staff.

### **Response**

Other than monitoring Local Severe Weather, National Earthquake and Tsunami Warnings and water alerts in affected Council areas there have been no emergency situations requiring local Civil Defence resources or personnel into the local or regional environs.

### **Recovery**

There were no recovery activities of any significance undertaken during this quarter.

### **Waikato Civil Defence Emergency Management Group Joint Committee**

The Waikato Civil Defence Emergency Management Group Joint Committee meeting was held on 6 March 2017. The unconfirmed minutes of this meeting are attached to this report

The next meeting of the Joint Committee is scheduled for 26 June 2017.

### **Waikato Civil Defence Emergency Management Group Plan**

As from 2 December 2016 a decision was made by the national CDEM Director that due to information received from national GNS advisors any areas of the Group Plan work activities that did not relate to Earthquake and Tsunami event preparedness would go on hold for a period of time until National, Regional and Local initiatives had been implemented. As many of these have been completed or are progressing towards that status a return to some of the Group Plan workload activities is commencing. Completing all of the first year activities will not be achievable due to the reduced timeframe. The Regional Controller will make a submission to the Joint Committee for an extension of this timeframe.

**Andrew Loe**  
**LOCAL CIVIL DEFENCE CONTROLLER**

**Martin Berryman**  
**EMERGENCY MANAGEMENT OPERATIONS MANAGER**

**Attachment: Unconfirmed minutes of the last meeting of the Waikato Civil Defence Emergency Management Group Joint Committee 6 March 2017**



---

**Waikato Civil Defence Emergency Management Joint Committee**  
**OPEN MINUTES**

---

---

Minutes of a meeting of the Waikato Civil Defence Emergency Management Joint Committee held in Council Chamber, 401 Grey Street, Hamilton East on Monday 6 March 2017 at 1.02 pm.

**Present:**

|   |                  |
|---|------------------|
| <b>Hamilton City Council</b>              | Cr L Tooman      |
| <b>Hauraki District Council</b>           | Cr P Buckthought |
| <b>Matamata Piako District</b>            | Cr B Hunter      |
| <b>Otorohanga District Council</b>        | Cr A Williams    |
| <b>South Waikato District Council</b>     | Cr T Lee         |
| <b>Taupo District Council</b>             | Cr A Park        |
| <b>Thames Coromandel District Council</b> | Cr R Simpson     |
| <b>Waikato District Council</b>           | Cr N Smith       |
| <b>Waikato Regional Council</b>           | Cr H Vercoe      |
| <b>Waipa District Council</b>             | Cr J Bannon      |
| <b>Waitomo District Council</b>           | Cr A Goddard     |

**In Attendance:**

|   |          |
|---|----------|
| <b>Ministry of Civil Defence and Emergency Management</b> | G Talbot |
|---|----------|

**Staff**

|  |
|--|
| L Cavers – CEG Chair                                 |
| L Hazelwood – Group Controller                       |
| J Snowball – Team Leader Operations                  |
| V McDonald – Team Leader GEMO                        |
| J Douglas – Emergency Management Coordinator, HCC    |
| M Taito – Emergency Management Coordinator, Training |
| J Cox – Democracy Advisor                            |

## SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)

### Apologies

There were no apologies for the meeting.

### Confirmation of Agenda

(Agenda Item 3)

The agenda of the Waikato Civil Defence Emergency Management Joint Committee of 6 March 2017 was accepted by the members.

### Disclosures of Interest

(Agenda Item 3)

There were no disclosures of interest.

### Minutes of Previous Meeting

File: 03 04 18 (Agenda Item #5) Doc #9572017

Cr Simpson moved/Cr Smith seconded.

CD17/01

**THAT the Minutes of the Waikato Civil Defence Emergency Management Joint Committee meeting of 28 November 2016 be received and approved as a true and correct record.**

**The motion was put and carried (CD17/01)**

### Welcome and Introductions

The Chair introduced to members Gary Talbot of MCDEM who attended the meeting in place of Suzanne Vowles.

Members were further introduced to two new team members of the GEMO:

Justin Douglas – Emergency Management Coordinator, Hamilton City Council.

Mere Taito – Emergency Management Coordinator – Training.

### Sendai Framework

File: 35 00 05 (Agenda Item #6) Doc #10020638, 10018242, 10021409

The report provided the Joint Committee with an overview of the Sendai Framework and the implications of it for Civil Defence Emergency Management in the Waikato. GEMO Team Leader (V McDonald) provided the presentation and responded to questions from the Joint Committee.

During questions, answers and related discussion the following points were noted:

- In response to a question around the work that was done to inform councils of the risks it was noted there were a number of projects including work with the Regional Council on tsunami considerations and fault line research. Work was being undertaken to identify safe areas for tsunami evacuation on the East coast and how to simply communicate these messages. A summary of this work would be brought to the June 2017 meeting for the Joint Committee.
- It was noted that Civil Defence did not work in silos and there were regular lifeline group meetings where communication occurred with all organisations involved. Welfare agencies were also in receipt of updates from Civil Defence on a regular basis.
- The bigger picture for all councils was the recent National Policy Statement on dealing with risk. It was already clear within the Resource Management Act that hazard planning must be undertaken. Members were reminded that they were the champions for Civil Defence for their councils and that as champions should be asking the relevant questions of their organisations particularly when reviewing district plans.
- The National Disaster Resilience Strategy was also discussed. Informal consultation was being undertaken with key stakeholders over the next couple of months. Formal consultation with the public would occur over July-September 2017. MCDEM planned to present the strategy to Cabinet in November/December 2017.

Cr Hunter moved/Cr Tooman seconded.

CD17/02

**THAT the report Sendai Framework (Doc #10020638 dated 23 February 2017) be received for information only.**

**The motion was put and carried (CD17/02)**

### MCDEM

File: 35 00 05 (Agenda Item #7) Doc #10015203, 10022799

The verbal report by G Talbot, of MCDEM provided the Joint Committee with an update on the legislative changes from the Ministry.

During questions, answers and related discussion the following points were noted:



- There was no one Act that took precedent over another Act. The frustration shown following the Christchurch and Kaikoura emergencies highlighted the concern over the fact that each agency's incident controller was working under their own Act and there was not one central controller or act to provide guidance where it was needed (unified command). The Minister was wanting a stronger command and control model for CDEM.
- Need to be able to stand up the welfare function as quickly as possible.
- Good situational awareness and communications during an event was essential to ensure the Ministry are kept informed throughout the event.
- A lot of grey areas in the current legislation that needed to be addressed in regards to control and command.
- It was noted that some communities had voiced to Councillors their willingness to pay more for CDEM services if it was required.
- With respect to a public alerting system members were advised that there was likely a direction the minister may wish to go, work had been done in workshops and with GNS science to consider what was reasonable to spend and these discussions were continuing. It was noted that there was likely to be a suite of tools as it was recognised there was not a "one size fits all" for public alerting.

Cr Bannon moved/Cr Park seconded.

**CD17/03**

**THAT the verbal report of G Talbot of MCDEM be received.**

**The motion was put and carried (CD17/03)**

**New CDEM Legislation and Implications for Recovery**

File: 35 00 05 (Agenda Item #8) Doc #10044322

The report provided the Joint Committee with information regarding the need for an additional resource within the GEMO to meet the new requirements surrounding Recovery legislation and the transition from response. Acting Group Manager (J Snowball) spoke to the report and responded to questions.

During questions, answers and related discussion the following points were noted:

- The proposal to reconfirm the appointment of Greg Ryan as the Group Recovery Manager would be appropriate even though he was no longer a staff member of the GEMO. The proposal had been discussed with him and he was happy to continue in the role until the matter had been sorted properly with respect to the new legislation.
- The change in legislation meant that more staff would be required to work within the Civil Defence Group and the group would advise the Regional Council that additional funding was required to meet with legislative requirements. This would occur within the Annual Plan deliberation and adoption meeting in June 2017.

Cr Simpson moved/Cr Buckthought seconded.

CD17/04

1. **THAT the report “New CDEM Legislation and Group Recovery Manager Position Request” (Doc # 10044322 dated 1 March 2017) be received.**
2. **THAT the Joint Committee note that additional resources within the GEMO and Group will be required as a result of the Civil Defence Emergency Management Amendment Act 2016**
3. **THAT the Joint Committee approve the development of a business case to support the provision of this additional resource**
4. **THAT a sub-committee of the Chair, Cr Tooman, Cr Park and Cr Smith be appointed to approve the business case, for submission to the Waikato Regional Council annual plan.**
5. **THAT Greg Ryan be appointed (re-confirmed) as the Group Recovery Manager**
6. **THAT Kurt Abbott be appointed the alternate Recovery Manager position (, pending confirmation of appointment at Waikato District Council)**

**The motion was put and carried (CD17/04)**

Further to the recommendations it was noted that within the Waikato Group Plan the Joint Committee had identified members appropriate for making a declaration in an emergency. With the change in legislation it was considered appropriate to make a similar determination under Section 25 of the CDEM Act, to allow for members to declare a transition period. The transition period gave powers to the Recovery manager to continue within their role. It was noted to be sensible that the same person who could make the declaration as provided for in the Group Plan could also declare a transition period. It was noted as important that where the members present at the meeting were the alternates, but were to be the primary member attending for their council, that they sought a council resolution to alter the membership arrangement. This would then ensure that they met the requirements under legislation and within the Group Plan.

Cr Smith moved/Cr Goddard seconded.

CD17/05

1. **THAT in accordance with Section 25 of the CDEM Act 2002, the following persons are appointed by the Waikato Civil Defence Emergency Management Joint Committee to make local declarations of transition for all or part of the Waikato Group area:**
  - **The Chairperson of the Joint Committee.**
2. **THAT in the absence of the Chairperson, the following person is authorised, in order, to undertake this function:**
  - **The Deputy Chairperson of the Joint Committee.**
3. **THAT in the absence of the Chairperson and Deputy Chairperson, the following persons are authorised to undertake this function:**
  - **Any other Member’s representative on the Joint Committee.**

**The motion was put and carried (CD17/05)**

**Joint Committee CEG Minutes**

File: 35 00 05 (Agenda Item #9) Doc # 10017590

The report provided the Joint Committee with a summary of the matters raised and discussed at the last Coordinating Executive Group (CEG) meeting (17 February 2017).

During questions, answers and related discussion the following points were noted:

- Members sought to be advised on the Waikato Lifelines group meetings in order to be able to attend where possible. It was noted that the quarterly meeting had occurred in February and the next would be in May with a workshop at the end of August.

Cr Lee moved/Cr Park seconded.

**CD17/06 THAT the report Joint Committee CEG minutes (Doc #10017590 dated 17 February 2017) be received for information only.**

**The motion was put and carried (CD17/06)**

**Public Information Management Update**

File: 35 00 05 (Agenda Item #10) Doc #10018177

The report informed the Joint Committee of strategic issues related to:

- Public Information Management (PIM) developments and arrangements
- Public education developments and arrangements

The Waikato CDEM Group Public Information Manager (S Ward) and Emergency Management Co-ordinator – Community Resilience (D Mehtens) presented the report and responded to questions.

During questions, answers and related discussion the following points were noted:

- GEMO support was provided to the Territorial Authority Communications departments with access to centralised training.
- It was noted that within the PIM sector there was already a tight network with the Group Public Information Manager and Emergency Management Co-ordinator.
- Additional training was being developed in response to the needs and requests from Council Communications/PIM staff throughout the Waikato region requiring further training and support for dealing with emergency events.

Cr Williams moved/Cr Bannon seconded.

**CD17/07 That the report Public Information Management (PIM) Update (Doc #10018177 dated 23 February 2017) be received for information only.**

**The motion was put and carried (CD17/07)**

**Kaikōura Earthquake**

File: 35 00 05 (Agenda Item #11) Doc #10018866

The report informed the Joint Committee of the Waikato CDEM group contribution to the Kaikōura Earthquake response as well as the related impact on the Waikato region.

During questions, answers and related discussion the following points were noted:

- The Kaikōura earthquake had an impact on the water supplies at Raglan whereby the mountain spring was impacted with sediment. This highlighted an issue for Waikato District Council where if a filter had been installed between the spring and water treatment plant there would not have been an issue. The exercise with Waikato District Council had provided very useful training for local staff.
- Certificates of appreciation had been provided to all staff deployed to Kaikōura.
- The East Coast tsunami evacuation went reasonably well considering the alerting infrastructure available. It was noted that in at least one area there was confusion over where to go and many did not have an appreciation of what they should take with them when evacuating. It was noted that lessons had been learned from the evacuation and work was ongoing to ensure those lessons turned into action and education for the community.
- The focus had primarily been on the east coast of the Coromandel peninsula and it was noted from recent expos in Whitianga the promotion “Long and Strong, Get Gone” was good however the most relevant question still was “Where do I go?”.
- Further work needed to be undertaken to ensure the community have the right information and are prepared. As a matter of some urgency easy to use evacuation maps were generated by the GEMO and WRC in support of key east coast communities. Additional resources would be provided to Local Councils by the GEMO to be delivered directly to the community ie through the Community Response Plans. The challenge of avoiding complacency by the community due to repeated evacuations was also discussed.
- There was further work to be done with the evacuation plans for the West Coast of the peninsula.

Cr Lee moved/Cr Goddard seconded.

**CD17/08** THAT the report **Kaikōura Earthquake (Doc #10018866 dated 23 February 2017)** be received for information only.  
**The motion was put and carried (CD17/08)**

**Central Government Policy Direction**

File: 35 00 05 (Agenda Item #12) Doc #10021954

The report provided the Joint Committee with an overview of Central Government's policy direction as recently indicated by various Ministers and Executive Management.

During questions, answers and related discussion the following points were noted:

- The Joint Committee would be advised of any review of powers
- Discussion occurred around tsunami warning systems, the National Policy on Natural Hazards and the interest in CDEM shown by WorkSafe.

Cr Bannon moved/Cr Tooman seconded.

**CD17/09** That the report **Central Government Policy Development (Doc #10021954 dated 23 February 2017)** be received for information only.  
**The motion was put and carried (CD17/09)**

**2017 Meeting Dates**

File: 35 00 05 (Agenda Item #13) Doc #10021375

The report provided the Joint Committee with relevant meeting dates for 2017.

**Items for the Next Meeting**

File: 35 00 05 (Agenda Item #14)

The item provided for discussion with the Joint Committee over proposed reports and items for the next meeting scheduled for 26 June 2017. Meeting closed at 3.06.

**ITEM 81                    ODC MATTERS REFERRED FROM 16 MAY 2017**

**To:                        His Worship the Mayor & Councillors**

**OTOROHANGA DISTRICT COUNCIL**

**From:                    Governance Supervisor**

**Date:                    20 June 2017**

---

**Executive Summary**

**COUNCIL**

**21 March 2017**

- i) To consider options for Council representation on the WDHB Consumer Council Group, at the appropriate time.

**16 May 2017**

- i) To grant approval to Cr. Phillips for leave of absence from the Council meeting to be held on 15 August 2017 or alternatively change the meeting date to 22 August 2017.

**MAYOR**

**18 April 2017**

- i) To investigate what/who is available to assure Council of the Waikato District Health Board's ability to deliver effective mental health services to the District's citizens.

**ENVIRONMENTAL SERVICES MANAGER**

**18 April 2017**

- i) To provide members with a summary of the key provisions within the District Plan in particular to: Subdivisions, Countryside living zone and rural housing.

**C A Tutty**

**GOVERNANCE SUPERVISOR**

**GENERAL**