



Ōtorohanga Community Board

# MINUTES

5 August 2020

4PM

**ŌTOROHANGA DISTRICT COUNCIL**

5 August 2020

Minutes of an Ordinary meeting of the Ōtorohanga Community Board held in the Council Chambers, 17 Maniapoto Street, Ōtorohanga on 05 August 2020 commencing at 4.00pm.

Tanya Winter  
**CHIEF EXECUTIVE**

**MINUTES**

**ORDER OF BUSINESS:**

<b>ITEM</b>	<b>PAGE</b>	
<b>PRESENT</b>	<b>1</b>	
<b>IN ATTENDANCE</b>	<b>1</b>	
<b>APOLOGIES</b>	<b>1</b>	
<b>DECLARATION OF INTEREST</b>	<b>1</b>	
<b>PUBLIC FORUM</b>	<b>1</b>	
<b>CONFIRMATION OF MINUTES – 1 JULY 2020</b>	<b>1</b>	
<b>ITEM 35</b>	<b>CHAIR PERSONS REPORT - VERBAL</b>	<b>1</b>
<b>ITEM 36</b>	<b>CHIEF EXECUTIVE REPORT 25 JUNE – 20 JULY 2020</b>	<b>1</b>
<b>ITEM 37</b>	<b>REQUEST TO REMOVE TREES ON DOMAIN DRIVE</b>	<b>2</b>
<b>ITEM 38</b>	<b>UPDATE ON THE ŌTOROHANGA COMMUNITY BOARD WALK AROUND ŌTOROHANGA</b>	<b>2</b>
<b>ITEM 39</b>	<b>ROUTINE – ANNUAL HEALTH, SAFETY &amp; WELLBEING (HSW) REPORT TO JUNE 2020</b>	<b>2</b>
<b>BOARD MEMBER UPDATE</b>		<b>2</b>

## **PRESENT**

Mr. N Gadd (Chair), Cr. Christison, Mr. P Coventry, Mrs. K Brown-Merrin.

## **IN ATTENDANCE**

His Worship the Mayor MM Baxter, Ms. T Winter (Chief Executive), Messrs. R Brady (Group Manager Engineering), G Bunn (Group Manager Corporate), M Lewis (Services Manager), J le Fleming (Community Facilities Officer), Ms. N Martinsen (Committee Secretary)

The Chair declared the meeting open and welcomed those present.

## **APOLOGY**

**Resolved** that the apology received by Cr. Dow be sustained.

**Chair / Cr. Christison**

## **DECLARATION OF INTEREST**

The Chair asked members whether they had any declarations of conflicts of interest.

No declarations of conflicts of interest were received.

## **PUBLIC FORUM**

No members of the public were present at the commencement of the meeting.

## **CONFIRMATION OF MINUTES – 1 JULY 2020**

**Resolved** that the Minutes of the meeting of the Ōtorohanga Community Board held on 1 July 2020, as circulated be approved as a true and correct record of the meeting and the recommendations contained therein be adopted.

**Mr. Coventry / Cr. Christison**

## **ITEM 35 CHAIRPERSONS REPORT – VERBAL**

The Chair reported on the following;

- Business's continuing big plans within the Community.
- Beattie Home and Kiwi House have received funding. The Chair commended His Worship the Mayor, Cr. Christison and the Chief Executive for their efforts in making this happen during the lock down period.
- The Breeze Heartland Tour coming to The Fat Kiwi – 6 August 2020.

**Resolved** that the Chairperson's verbal report be received.

**Cr. Christison / Mrs. Brown-Merrin**

## **ITEM 36 CHIEF EXECUTIVE REPORT 25 JUNE – 20 JULY 2020**

The Chief Executive referred to her report and highlighted that the Three Waters area is moving fast. She said a report will be presented to Council on 18 August 2020 to make the decision on whether Council will be opting in to tranche 1 of the Water Reform.

The Chief Executive asked members if there were any questions on her report.

The Chair commended the team on the LTP drop-in sessions. He said the Long Term Plan has been very well marketed and the Community is very appreciative of being heard by Council.

**Resolved** that the Chief Executive's report for the period 25 June – 20 July 2020 be received.

**Mr. Coventry / Mrs. Brown-Merrin**

### **ITEM 37 REQUEST TO REMOVE TREES ON DOMAIN DRIVE**

The Community Facilities Officer referred to his report on a request submitted to Council by Steve Wilshier to consider removing two large conifers on Doman Drive and replant the area with some native trees.

It was queried whether it is common for the ratepayer to contribute half of the costs for the tree removal.

Group Manager Engineering responded that these are dealt with case by case and Council is very fortunate to have such a generous offer which is a benefit to both the ratepayers and Council.

**Resolved** that;

- 1.) Ōtorohanga Community Board approves Option 2, the removal of the two conifer trees and replace with native trees and flaxes.
- 2.) That Council contributes to 50% of the costs, which will be funded out of the existing Ōtorohanga Parks and Reserves maintenance budget.

**Cr. Christison / Mr. Coventry**

### **ITEM 38 UPDATE ON THE ŌTOROHANGA COMMUNITY BOARD WALK AROUND ŌTOROHANGA**

The Community Facilities Officer referred members to his report and asked whether there were any questions.

The Community Facilities Officer acknowledged that the service request regarding blackberry growing on Gradara Avenue was left off the report. He said this will be sprayed.

**Resolved** that the update on the Ōtorohanga Community Board Walk around Ōtorohanga report be received.

**Cr. Christison / Mr. Coventry**

### **ITEM 39 ROUTINE ANNUAL HEALTH, SAFETY & WELLBEING (HSW) REPORT TO 30 JUNE 2020**

The Chief Executive referred to the report and asked if there were any questions.

**Resolved** that the routine annual health, safety and wellbeing (HSW) report to 30 June 2020 be received.

**Cr. Christison / Mr. Coventry**

### **BOARD MEMBER UPDATE**

#### **COUNCILLOR CHRISTISON**

- Attended LTP Sessions - 43 people attended Kawhia.
- Application has been submitted to Waikato Regional Council for funding on composting units.

#### **MR. COVENTRY**

- Extended special thanks to His Worship the Mayor, Tanya Winter, Trish Ambury, Kara Thomas and Duncan Coull for their work on the Mayor's Task Force for Jobs (MTFJ) application.
- Christmas Craft Day - Possible closure of Tuhoro Street.

#### **MRS. BROWN-MERRIN**

- Received good feedback on LTP drop-in sessions.
- Potential Shared Library service – Kōtui.

#### **HIS WORSHIP**

- Three Waters Reform.
- Enjoying attending the LTP drop-in sessions.
- Mayor's Task Force for Jobs (MTFJ).

### **MEETING CLOSURE**

The Meeting closed at 4.52pm.