



Kāwhia Community Board

MINUTES

25 September 2020

1PM

KĀWHIA COMMUNITY BOARD

25 September 2020

Minutes of an Ordinary meeting of the Kāwhia Community Board held in the Kāwhia Community Hall, Jervois Street, Kāwhia on 25 September 2020 commencing at 1.00pm.

Tanya Winter
CHIEF EXECUTIVE

MINUTES

ORDER OF BUSINESS:

ITEM	PAGE	
PRESENT	1	
IN ATTENDANCE	1	
DECLARATION OF INTEREST	1	
PUBLIC FORUM	1	
CONFIRMATION OF MINUTES – 31 JULY 2020	1	
ITEM 31	CHAIRPERSONS REPORT – VERBAL	1
ITEM 32	CHIEF EXECUTIVE REPORT 21 JULY – 17 AUGUST 2020	1
ITEM 33	CHIEF EXECUTIVE REPORT 18 AUGUST – 14 SEPTEMBER 2020	2
ITEM 34	REVIEW OF GAMBLING VENUE POLICY	2
ITEM 35	ROUTINE CIVIL DEFENCE EMERGENCY MANAGEMENT REPORT FOR APRIL TO JUNE 2020	2
ITEM 36	ROUTINE PLANNING REPORT FOR APRIL TO JUNE 2020	2
ITEM 37	ROUTINE ENGINEERING REPORT FOR WATER SERVICES AND COMMUNITY FACILITIES JUNE TO AUGUST 2020	3
ITEM 38	ROUTINE ENGINEERING REPORT ON ROADING – JUNE 2020 TO AUGUST 2020	3
BOARD MEMBER UPDATE		3

PRESENT

Mr. D Walsh (Chair), Mrs. H Whiu, Cr. A Williams, Mr. K Briggs

IN ATTENDANCE

Mr. A Loe (Group Manager Environment), Miss N Martinsen (Committee Secretary)

Mrs. Whiu opened with a karakia.

The Chair declared the meeting open and welcomed those present.

APOLOGY

Resolved that the apology received from Mr. G Fletcher be sustained.

Chair / Mr. Briggs

DECLARATION OF INTEREST

The Chair asked members whether they had any declarations of conflicts of interest.

No declarations of conflicts of interest were received.

PUBLIC FORUM

No members of the public were present at the commencement of the meeting.

CONFIRMATION OF MINUTES – 31 July 2020

Resolved that the Minutes of the meeting of the Kāwhia Community Board held on 31 July 2020, as circulated be approved as a true and correct record of the meeting and the recommendations contained therein be adopted.

Chair / Cr. Williams

The Chair queried the status of Mr. John Dodgson's concerns regarding the Phoenix Palms.

The Group Manager Environment responded that the Community Facilities Officer has made contact with Mr. Dodgson and periodic checks will be undertaken for suppression of seedlings in the town. He further advised that the two Mangiao Trees on Pouewe Street have been identified and placed on the gardening maintenance list.

ITEM 31 CHAIRPERSONS REPORT – VERBAL

The Chair reported on the following;

- Watched Best Fest live on Facebook.

Resolved that the Chairperson's verbal report be received.

Chair / Mrs. Whiu

ITEM 32 CHIEF EXECUTIVE REPORT 21 JULY – 17 AUGUST 2020

The Group Manager Environment referred members to the report and highlighted the following;

- 1) Three Waters Update – Government funding has been given for projects.
- 2) IANZ Audit of Building Consent Authority passed.

Resolved that the Chief Executive Report for the period 21 July to 17 August 2020 be received.

Mr. Briggs / Mrs. Whiu

ITEM 33 CHIEF EXECUTIVE REPORT 18 AUGUST – 14 SEPTEMBER 2020

The Group Manager Environment referred members to the report and highlighted the following;

- 1) CouncilMARK – Council assessment has been completed and awaiting the report.
- 2) Te Waka Business Growth Advisor Tammee Wilson is working from Council office once a month for community business support.
- 3) Te Puni Kokiri Senior Advisor Jason Nepia is working from Council office once a month advising partners on Maori Economic outcomes.

Resolved that the Chief Executive Report for the period 18 August to 14 September 2020 be received.

Mr. Briggs / Mrs. Whiu

ITEM 34 REVIEW OF GAMBLING VENUE POLICIES

The Group Manager Environment referred members to the report which is a requirement of Territorial Authorities to undertake a triennial review of their Class 4 Gambling Venue and Board Venue policies as prescribed by the Gambling Act 2003 and the Racing Act 2003 respectively. As the last review was confirmed in 2017, Council must now undertake a new review regarding the performance of the existing policies over the preceding three years and consider options for the next policy.

The Group Manager Environment asked members whether there were any questions on the content of the report.

During discussion the following matters were raised;

- 1) Confirmation of the distribution of funds put into the machines.
- 2) Implementation of problem gambling promotions in the area.
- 3) Identifying problem gambling and procedures that will be followed.

The Group Manager Environment advised that he will obtain a copy of the local venue license and circulate this to members.

Resolved that

1. The Review of Gambling Venue Policies report be received, and
2. Ōtorohanga District Council resolve to confirm the Gambling Venue Policies without amendment, and
3. If the Policies are confirmed without amendment, this report will not be notified for public consultation.

Chair / Mr. Briggs

ITEM 35 ROUTINE CIVIL DEFENCE EMERGENCY MANAGEMENT REPORT FOR APRIL TO JUNE 2020

The Group Manager Environment referred members to the report and asked whether there any questions.

During discussion the following matters were raised;

- 1) Civil Defence Training for Board Members
- 2) Emergency alerting system

Resolved that the report 'Civil Defence Emergency Management Report for the period April to June 2020' from Emergency Management Operations Manager be received.

Mr. Briggs / Chair

ITEM 36 ROUTINE PLANNING REPORT FOR APRIL TO JUNE 2020

The Group Manager Environment referred members to the report and asked if there were any questions.

Resolved that the Planning Report for April to June 2020 be received.

Chair / Mrs. Whiu

ITEM 37 ROUTINE ENGINEERING REPORT FOR WATER SERVICES AND COMMUNITY FACILITIES JUNE TO AUGUST 2020

The Group Manager Environment referred members to the report and asked if there were any questions.

Resolved that the information in this report presented to Council be received.

Chair / Mr. Briggs

ITEM 38 ROUTINE ENGINEERING REPORT ON ROADING – JUNE 2020 TO AUGUST 2020

The Group Manager Environment referred members to the report and asked if there were any questions.

The Chair queried the condition of the road dropout on State Highway 31 adjacent to Waipapa Marae. He asked when this is likely to be fixed.

The Group Manager Environment responded he would follow up on the matter with the Roading Manager for an update.

Resolved that the routine engineering report on Roading for the period June to August 2020 be received.

Chair / Mrs. Whiu

BOARD MEMBER UPDATE

COUNCILLOR WILLIAMS

- Attended two LTP Workshops relating to the drop-in sessions.
- Combined Workshop – 27 October 2020
- Civil Defence Training – In need of at least six members.

MRS. WHIU

- Attended the Best Fest in Kāwhia which was a great success.
- Attended Kāwhia drop-in session.
- Concerns of watercress spraying.
- Proposed photo frame in Kāwhia.

MR. BRIGGS

- New flag pole near ready to be put up.
- Potential sports travel grants for Kāwhia.

CHAIR

- Suggestion to replace the seats at Jervois Street Playground.
- Requested a review on the trees coming into Kāwhia township.

MEETING CLOSURE

The meeting closed at 2.17pm.