



OPEN MINUTES

Ōtorohanga Community Board Te Poari Hapori o Ōtorohanga

Membership:	Chairperson	Upoko o te Poari Hapori o Ōtorohanga	Kat Brown-Merrin
	Deputy Chairperson	Upoko Tiriwā o te Poari Hapori o Ōtorohanga	Peter Coventry
	Board Member	Mema o te Poari Hapori o Ōtorohanga	Jo Butcher
	Board Member	Mema o te Poari Hapori o Ōtorohanga	Tori Muller
	Councillor – Ōtorohanga	Kaikaunihera – Ōtorohanga	Katrina Christison
	Councillor – Ōtorohanga	Kaikaunihera - Ōtorohanga	Steve Hughes

Minutes of an ordinary meeting of the Ōtorohanga Community Board held in the Council Chambers, Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on Tuesday, 6 June 2023 commencing at 4.00pm.

Tanya Winter
CHIEF EXECUTIVE

12 June 2023

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Review of the Liquor Bylaw

Open

PRESENT

Chairperson Kat Brown-Merrin, Deputy Chairperson Peter Coventry, Board Member Jo Butcher, and Councillors Katrina Christison and Steve Hughes.

IN ATTENDANCE

Chief Executive Tanya Winter, Group Manager Engineering & Assets Mark Lewis, Group Manager Regulatory & Growth Andrew Loe, Group Manager Strategy & Community Nardia Gower, Manager Community Facilities Jared le Fleming, Executive Assistant Day Dowd and Manager Governance Kaia King.

OPENING FORMALITIES

COMMENCEMENT OF MEETING | TE TĪMATANGA O TE HUI

Chairperson Brown-Merrin declared the meeting open at 4.00pm.

APOLOGIES | NGĀ HŌNEA

RESOLVED O30: That Ōtorohanga Community Board receive and accept the apology from Board Member Tori Muller for non-attendance.

Councillor Christison | Board Member Butcher

LATE ITEMS | NGĀ TAKE TŌMURI

There were no late items.

DECLARATION OF CONFLICT OF INTEREST | TE WHAKAPUAKANGA PĀNGA TAHARUA

There were no declarations.

CONFIRMATION OF MINUTES | TE WHAKAŪ I NGĀ MENETI

Deputy Chairperson Coventry advised two typos were sent to the Governance Manager for amendment.

RESOLVED O31: That the open minutes of the Ōtorohanga Community Board meeting held on 15 May 2023, having been circulated, be taken as read and confirmed as a true and correct record of that meeting with the minor corrections.

Councillor Hughes | Deputy Chairperson Coventry

PUBLIC FORUM

No members of the public had requested to speak.

DECISION REPORTS

No reports.

INFORMATION REPORTS

ITEM 15: KERBSIDE RUBBISH COLLECTION WASTE AUDIT - DECEMBER 2022

Council’s Manager Community Facilities, J le Fleming summarised the report and in response to a query advised the biggest area of concern was food waste. This was due to its large volume and heavy weight along with landfill methane release. He also advised that were legislative changes which will be presented at a future Board meeting as the Ministry for the Environment and local government media programme around waste commences.

RESOLVED O32: That the Ōtorohanga Community Board receive the report titled ‘Kerbside refuse collection waste audit’ (document number 691484) from J le Fleming, Manager Community Facilities.

Councillor Christison | Deputy Chairperson Coventry

ITEM 16: CIVIL DEFENCE EMERGENCY MANAGEMENT QUARTERLY REPORT

Council’s Group Manager Regulatory & Growth, A Loe took the report as read and highlighted the Government fund announcement to buy out non-habitable properties in Hawkes Bay, Auckland and Thames-Coromandel district following Cyclone Gabrielle. He also noted the national emergency notification test held the previous weekend.

RESOLVED O33: That the Ōtorohanga Community Board receive the report titled ‘Kerbside refuse collection waste audit’ (document number 691484) from J le Fleming, Manager Community Facilities.

Deputy Chairperson Coventry | Councillor Christison

PUBLIC EXCLUDED

No items.

BOARD PROJECTS

PROJECT 1: PICNIC IN THE PARK

Chairperson Brown-Merrin referred Members to the agenda and proposed the allocation be up to \$1,000.

RESOLVED O34: That the Ōtorohanga Community Board allocate up to \$1,000 excluding GST from the Board’s discretionary fund for the establishment of an events box.

Councillor Christison | Board Member Butcher

PROJECT 2: ŌTOROHANGA HAUORA AND CONNECTIVITY TRAIL

Board Member Butcher advised the project group meeting discussed at the previous Board meeting was postponed and will now be held on 16 June. She noted the project group were looking to kick start the physical work with one to three pieces of equipment and would bring a proposal to the next Board meeting for consideration.

PROJECT 3: ŌTOROHANGA KAI FOREST

Councillor Christison proposed an additional project be included in the Board Projects list. She advised a group of eight people had commenced discussions on a kai forest and Facebook feedback indicated strong community support.

RESOLVED O35: That the Ōtorohanga Community Board accept Ōtorohanga Kai Forest as Board project 3.

Councillor Hughes | Deputy Chairperson Coventry

PROJECT 4: ŌTOROHANGA DOG PARK

Board Member Butcher proposed an additional project be included in the Board Projects list. She advised the project was not to establish a new park but was focused on improvements in the current Ōtorohanga township dog exercise areas.

RESOLVED O36: That the Ōtorohanga Community Board accept Ōtorohanga Dog Park as Board project 4.

Councillor Christison | Board Member Butcher

OTHER BUSINESS**BOARD MEMBER UPDATES**

No updates.

RESOLUTION REGISTER

Chairperson Brown-Merrin referred Members to staff updates and recommendation in the agenda.

RESOLVED O37: That the Ōtorohanga Community Board confirm the removal of resolutions O27 and O28 from the Board's Resolution Register.

Councillor Christison | Councillor Hughes

CLOSING FORMALITIES**MEETING CLOSURE**

Chairperson Brown-Merrin declared the meeting closed at 4.16pm.

WORKSHOPS**Draft Long Term Plan 2023-24**

Council's Group Manager Strategy & Community, N Gower spoke to a presentation.

Review of the Liquor Bylaw

Council's Group Manager Regulatory & Growth, A Loe spoke to a presentation.