



Ōtorohanga

District Council

*Ōtorohanga - where kiwi can fly
A dynamic, inclusive and unique district*

OPEN MINUTES

Minutes of the Inaugural meeting of the Ōtorohanga Community Board held in the Council Chambers, Ōtorohanga District Council, 17 Maniapoto Street, Ōtorohanga on Wednesday, 2 November 2022 commencing at 2.49pm.

Tanya Winter
CHIEF EXECUTIVE

17 November 2022

Ōtorohanga Community Board

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|----------------------------|------------------|
| Community Board Member | Kat Brown-Merrin |
| Community Board Member | Peter Coventry |
| Community Board Member | Jo Butcher |
| Community Board Member | Tori Muller |
| Ōtorohanga Ward Councillor | To be appointed |
| Ōtorohanga Ward Councillor | To be appointed |

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Present

His Worship the Mayor M Baxter, Councillors K Christison and S Hughes, Community Board Members K Brown-Merrin, P Coventry, J Butcher and T Muller.

In attendance

G Bunn (Acting Chief Executive and Group Manager Business Enablement) and K King (Manager Governance).

COMMENCEMENT OF MEETING

His Worship the Mayor declared the meeting open at 2.49pm following the pōwhiri process.

OPENING PRAYER - KARAKIA TIMATANGA

Council's Kaitakawaenga – Iwi Relations Advisor, C Temese provided the opening karakia.

APOLOGIES - TONO AROHA

There were no apologies as all members were present.

MAKING AND ATTESTING OF DECLARATION OF COMMUNITY BOARD MEMBERS ELECT

His Worship the Mayor invited the community board members elect to make their declarations individually.

PROCESS OF ELECTING A CHAIRPERSON

His Worship the Mayor, M Baxter advised the community board must select System A or System B to elect its chairperson and deputy chairperson and outlined the two systems.

RESOLVED O1: That Ōtorohanga Community Board selects System B from Schedule 7, clause 25 of the Local Government Act 2002 to elect its chairperson and deputy chairperson.

Board Member Butcher | Board Member Coventry

ELECTION OF A CHAIRPERSON

His Worship the Mayor, M Baxter called for nominations for the role of Chairperson. Board Member J Butcher nominated K Brown-Merrin. No further nominations were received. His Worship declared K Brown-Merrin the Chairperson of the Ōtorohanga Community Board.

The elected chairperson, K Brown-Merrin assumed the role of chairperson for the remainder of the meeting.

ELECTION OF A DEPUTY CHAIRPERSON

Chairperson Brown-Merrin called for nominations for the role of Deputy Chairperson. Board Member Muller nominated P Coventry. No further nominations were received. Chairperson Brown-Merrin declared P Coventry the Deputy Chairperson of the Ōtorohanga Community Board.

ITEM 1: FIXING OF A DATE AND TIME FOR THE FIRST MEETING

The Acting Chief Executive, G Bunn advised of the requirement to fix the date and time of the first meeting of Ōtorohanga District Council for the 2022-25 Triennium.

RESOLVED O2: That Ōtorohanga Community Board confirm the first meeting of the Board for the 2022-25 Triennium to be held on Monday, 5 December 2022 commencing at 4.00pm.

Board Member Muller | Councillor Christison

ITEM 2: GENERAL EXPLANATION OF LAWS AFFECTING ELECTED MEMBERS

The Acting Chief Executive, G Bunn advised of the requirement to fix the date and time of the first meeting of Ōtorohanga Community Board for the 2022-25 Triennium.

RESOLVED O3: That Ōtorohanga Community Board receive the report titled 'General explanation of laws affecting elected members' (document number 658307) from Tanya Winter, Chief Executive.

Deputy Chairperson Coventry | Board Member Butcher

OPENING PRAYER - KARAKIA TIMATANGA

Council's Kaitakawaenga – Iwi Relations Advisor, C Temese provided the closing karakia.

CLOSURE OF MEETING

Chairperson Brown-Merrin declared the meeting closed at 3.05pm.