



Otorohanga District Council

AGENDA

14 May 2013

Members of the Otorohanga District Council

Mr DF Williams (Mayor)
Mr MM Baxter
Mrs S Blackler (Deputy Mayor)
Mr RM Johnson
Mr A Ormsby
Mr KM Phillips
Mrs DM Pilkington
Mr R Prescott

Meeting Secretary: Mr CA Tutty (Governance Supervisor)

OTOROHANGA DISTRICT COUNCIL

14 May 2013

Notice is hereby given that an ordinary meeting of the Otorohanga District Council will be held in the Council Chambers, Maniapoto St, Otorohanga on Tuesday 14 May 2013 commencing at 10.00am.

8 May 2013

DC Clibbery
CHIEF EXECUTIVE

AGENDA

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PRESENT

OPENING PRAYER

IN ATTENDANCE

APOLOGIES

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

CONFIRMATION OF MINUTES – 23 APRIL 2013

REPORTS

Item 346 DISTRICT LIBRARIANS QUARTERLY REPORT FOR JANUARY TO MARCH 2013

**To: His Worship the Mayor & Councillors
 Otorohanga District Council**

From: District Librarian

Date: 14 May 2013

Relevant Community Outcomes

- Ensure services and facilities meet the needs of the Community
 - Foster an involved and engaged Community
-

Executive Summary

Staff are working on developing a new programme initiative for pre-schoolers. Our Library Management System and our OverDrive website have been (or are about to be) upgraded. Our APNK wireless gateway is now available 24/7. Library usage statistics are in line with national trends.

Staff Recommendation

It is recommended that:

That the District Librarian's Quarterly Report for the period January to March 2013 be received.

Wriggle & Rhyme

Staff from Otorohanga, Te Awamutu and Cambridge libraries have been working with Sport Waikato's under-5's Co-ordinator to develop a Wriggle & Rhyme programme for the libraries in Otorohanga, Te Awamutu and Cambridge. Wriggle & Rhyme is a stories and movement programme for 0-2 year-olds that was originally developed by Auckland City Libraries.

Training sessions for the six participating children's librarians have been held during February and April. Staff will be working on developing and practicing the sessions during Term II and will begin the programme's implementation in Term III of this year.

The Waipa District Librarian has offered to prepare joint publicity materials in advance of the Wriggle & Rhyme start date.

As Otorohanga Library does not currently offer a library programme for pre-schoolers, this initiative should prove extremely worthwhile for our library. There are a number of young parents who currently visit the library to take advantage of the free computer network, and weekly Wriggle & Rhyme sessions could prove to be a way of further engaging this group with involvement in the library.

Library System Upgrade

In February we upgraded our Symphony software to the most recent version offered by SirsiDynix. Although we are not in a position to implement all of the possibilities offered by the software enhancements, our library staff have been able to take advantage of increased functionality in the Circulation module. The Systems Librarian at Waipa District Libraries has informally given me welcome advice with our technical configuration.

24/7 Wifi

Our Aotearoa People's Network Kaharoa wireless gateway has recently been extended to provide coverage 24 hours per day. This means that people visiting town outside the library's normal opening hours are able to access the internet via their mobile devices from outside the library building (anecdotal conversations suggest the wireless frequency extends to Ronnie's café and into the car park at the rear of our building).

Of the 143 APNK partner sites that have free wifi, 50 now offer 24/7 availability. There have been no reports of adverse consequences resulting from this extended service; in fact, library staff from the Far North have reported that having people using wireless outside the library has deterred problem behaviour (they'd experienced vandalism prior to 24/7 wifi).

Upgrade to OverDrive website

Online access to Otorohanga District Library's Nove-L digital collection will be upgraded within the next few weeks with the implementation of an updated OverDrive website.

Some of the key new features will include:

- One-step checkout: once a borrower has logged in with their library card number, they will be able to borrow a title with just one click.
- Browser-based technology which will enable instant access to ebooks, online or offline, with no software or downloading required.
- A new design which will optimize the website for mobile and desktop use.
- Discovery tools which will facilitate selection of books using filtered search and personalized title recommendations.

Nove-L (Northern virtual e-Library) is a collaborative venture between ten public libraries in the upper North Island of New Zealand offering access to digital content for their local communities. The Nove-L collection currently comprises 1,775 ebook titles and 364 audiobook titles, with new items (for adults, teens and children) being added regularly to the collection. There is no charge for library members to download items from the collection.

Association of Public Library Managers' Meeting, 14-16 April

I recently attended the annual APLM members' meeting. Guest speakers included Sue Powell (Deputy Chief Executive, Information & Knowledge Services) and Bill McNaught (National Librarian) from the Department of Internal Affairs, and Maureen Pugh (Mayor) and Tanya Winter (Chief Executive) from the Westland District Council. Workshop sessions scheduled over the two days enabled the 50 meeting participants to contribute to the Association's Strategic Action Plan 2012-2017.

Each year, I find that this meeting provides me with a very valuable opportunity to discuss professional issues and to share common experiences with colleagues from around the country.

APNK Strategic Review

The National Library has recently undertaken an independent strategic review of the Aotearoa People's Network Kaharoa (APNK). As an outcome of this review, the National Librarian has expressed interest in working with the Association of Public Library Managers (APLM) to explore opportunities to strengthen and grow the relationship between the National Library, public libraries and their communities.

Opportunities provided by the current environment to achieve this goal may include:

- working together to widen the understanding of public libraries as the community digital hub; and,
- growing the range of services and content available through public libraries via the APNK, so that the citizen has access to online central and local government services, as well as access to the global world of knowledge.

Library Usage Statistics

Otorohanga Library – (January – March 2013)

	2012/13	2011/12	Notes
Physical Visits	12,844	14,289	Decrease of 10%
Materials Issued	11,953	13,941	Decrease of 14.3%
Digital Downloads	65	21	Increase of 210%
Computer Sessions	2,278	3,280	Decrease of 30.5%
Wireless Sessions	2,315	1,821	Increase of 27.1%
Membership registrations	85	100	

Kawhia Library – (January-March 2013)

	2012/13	2011/12	Notes
Materials Issued	801	994	Decrease of 19.4%
Computer sessions	146	103	Increase of 41.7%
Membership registrations	4	5	

Revenue Statistics (Financial year to date)

	2011/12	2012/13
Memberships	867.95	732.28
Magazines	252.33	226.67
Photocopies	1,709.30	1,480.50
Kawhia revenue	2.20	215.40
CDs	3.00	-
DVDs/Videos	1,130.60	870.30
Interloans	435.50	378.00
Sale books	1,099.28	945.78
Fines (overdues)	3,559.26	3,226.39
Book rentals	880.90	810.70
Reserves	246.50	195.00
Lost books	385.29	363.07
Internet	17.40	-
Sundry	72.60	62.00
Donations	465.00	208.00
TOTAL	11,127.11	9,714.09

Sarah Osborne
DISTRICT LIBRARIAN

Item 347 ANIMAL CONTROL OFFICERS REPORT FOR JANUARY TO MARCH 2013

**To: His Worship the Mayor & Councillors
 Otorohanga District Council**

From: Environmental Services Manager

Date: 14 May 2013

Relevant Community Outcomes

- The Otorohanga District is a safe place to live
 - Ensure services and facilities meet the needs of the Community
 - Recognise the importance of the Districts rural character
-

Executive Summary

A report from the Environmental Services Manager on Dog and Animal Control activities in the District for the period January to March 2013.

Staff Recommendation

It is recommended that:

The Environmental Services Manager's report on Dog and Animal Control for January to March 2013 be received

Report Discussion

	January	February	March
1. No. of Registration Notices issued	9	6	7
2. No. of Property visits for Registration Checks - Rural	31	18	26
3. No. of Property visits for Registration Checks – Urban	41	27	21
4. No. of Property visits for SOS	3	4	4
5. No. of Property visits for Two Dog Permit	2	2	1
6. No. of Complaints – Dogs Actioned	23	21	16
7. No. of Complaints – Stock Actioned	8	5	2
8. No. of Street Patrols Night – Otorohanga	6	5	5
9. No. of Street Patrols Day – Otorohanga/Kawhia	11	12	9
10. No. of Enquiries – Registration/Dog Control/General	29	31	26
11. No. of Dogs Impounded	4	10	2
12. No. of Stock Impounded	-	-	4 cattle
13. No. of Written Warnings – Dog Infringement Notices	-	2	-
14. No. of Infringement Notices Issued	-	-	-
15. No. of Verbal Warnings – Dog Control	13	17	18

AR Loe
ENVIRONMENTAL SERVICES MANAGER

Item 348 ROUTINE ENGINEERING REPORT

**To: Mayor and Councillors
 Otorohanga District Council**

From: Engineering Manager

Date: 14 May 2013

Relevant Community Outcomes

- The Otorohanga District is a safe place to live
 - Ensure services and facilities meet the needs of the Community
-

Executive Summary

This is a routine report on engineering matters for the period February to April 2013.

Staff Recommendation

It is recommended that:

The Routine Engineering report for the period February to April 2013 be received.

Discussion

Section 1: Services Activities

Water Services

Otorohanga Water Treatment Plant Upgrade

The stage 1 upgrade that has obtained a 60% subsidy from the Ministry of Health is complete. There is a 12 month defects liability period on this contract. Council staff have been trained by the contractor (Chemical Feeds Solutions) on the operation and monitoring process related to the upgrade.

The overall cost of the upgrade including the Council staff input in construction, supervision and project management is around \$10,000 below budget. This surplus could be used to replace the overhead supply lines with an underground cable. This replacement cable proposal was raised at an OCB meeting earlier this year.

Arohena Rural Water Supply

An operational problem has arisen recently related to the Kahorekau supply where an air blockage has prevented the flow of water from the Mangakouma stream to the water treatment plant. Around 3 days passed until full flow was regained for this supply.

New resource consent conditions are requiring Council to continuously monitor not only how much water is taken, but how much flow remains in the stream from which the water is taken. Metering devices have recently been installed on the Huirimu supply and connected to the telemetry system for this purpose, providing data to the main station in the Council offices in Otorohanga.

Otorohanga Wastewater Treatment Plant

The magflo meter that measures the inflow of wastewater into the Otorohanga oxidation pond was reinstalled on Thursday 2nd May by the contractor Spartan following repair and calibration.

A number of other maintenance works have also been conducted on the treatment plant to ensure continuing compliance with resource consent conditions.

Parks Reserves and Facilities

Library Fence

Council is working with Mitre 10 in Otorohanga to replace the fence between those premises and the library.

Angle Parking – Alex Telfer Drive

An additional angle parking area has been conducted on the northern edge of Alex Telfer Drive, Otorohanga, alongside the former croquet club grounds. This work was undertaken by Inframax,

Native Planting - Trapski Drive

The area of rough grassland on the south east edge of Trapski Drive in Otorohanga adjacent to the netball courts has been sprayed and mown prior to the proposed planting of native shrubs. The planting is expected to be completed in May.

Section 2: Road Maintenance Activities

Contract 963 - Road Maintenance (Inframax construction)

Over the last three months road maintenance has been mainly focused on pavement repairs, signage, maintenance grading, culvert replacement and roadside mowing.

Pavement repairs began in December 12 and have progressed through to mid -April focusing on reseal and second coat sealing but also the maintenance contract stabilising and digouts as the team has progressed through the district. The work has been undertaken by Gideon Contracting under subcontract to Inframax.

There has been a large amount of stabilising and digouts completed this season due to the wet winter last year and the resulting failures. All of the work has been completed to a very high standard, with no failures identified.

Maintenance of traffic services, marker pegs and signage is an on-going task, there have been plenty of signs replaced to date this year due to vandals and others removing signs which take their fancy, On Peacock road four signs have been stolen since November, and the Henderson Road sign replaced twice, disappearing within eight days each time. Where possible these signs are being mounted on power poles to get them out of reach.

Unsealed roads at the present time are in good condition, but with the usual steeper roads like Raglan and Okupata having corrugations due to the long dry spell, The Inframax grader operator has been patrolling the roads and grading areas of concern, rather than sticking to the original schedule. The next round of grading is about to start with a roller to follow the grader.

There have been no significant slips recently, but there have been two dropouts on Honikiwi Road. One of these has been repaired and we are awaiting a decision from Regional Council to allow repairs to be undertaken on another which involves work in a stream.

Road side mowing was completed for the year at the end of February, with a schedule of high level mowing to be completed through May.

Contract 981 Pavement Marking (Road Runner Markers)

The contractor has been issued a schedule of work to be undertaken once the reseal contractor has completed sealing. This will complete work for this season with another full remark due in November.

Contract 920 Street Lighting (The Lines Company)

This contract is running on track with no problems. A new contract is due to be written and this will be a shared services contract, with Waitomo and Ruapehu Districts.

Contract 979 2nd Coat & Reseals Contract (Shared Service with Waitomo)

All repairs were completed to a high standard by Gideon Contractors, with sealing to be completed by end of May.

Contract 980 Bulk Metaling (Inframax Construction)

Work on this contract has been delayed because the roads were too dry. Work will now begin during the second week of May. Grading will start in the Ranginui area and progress through the district with metal application following the road shape up.

Contract 983 Footpath Maintenance (Downer)

This is a new contract tendered in March with the successful tenderer being Downer. The tenderers were;

Downer	\$28,466
Inframax Construction	\$43,319
Schick Construction	\$45,807
Higgins Contractors	\$50,217

With the engineer's assessment being \$39,305

Work is scheduled to begin on this contract on the 13th of May.

Contract 973 AWPT New Contract to be tendered

Due to workload issues this contract has been deferred and will go out to tender later this year with work to be completed during the summer months. The contract document has been written and is ready for tender.

Section 3: Other Project Works

Contract 977 Hydroseeding

This contract is currently being scheduled for tendering.

Contract 978 Rangiatea Road Sealed Smoothing (Inframax Construction)

Project works have been completed, but Inframax Construction staff removed all of the sediment controls when they disestablished from site. Works are being undertaken to ensure the site remains compliant for Waikato Regional Council until stabilisation of the site has been achieved. Practical Completion of this contract shall be issued on advice from Environment Waikato. Final costs of this contract have not been prepared however it is expected to be completed within the tender price of \$186,652.

Contract 984 Concrete Lining of Armco Culverts

This project has been completed by Conspec Construction and is now in the Maintenance Period which ends 26 September 2013. The completed cost of the project was \$119,788, a saving of \$16,800 from the tender price. Savings were achieved by not using the contingencies allocated to this project.

Contract 988 Waipa River Weir Maintenance (Inframax Construction)

This project has been completed and is now in the maintenance period which ends on 11 June 2013. The completed cost of the project was \$39,028, a saving of \$7,000 from the tender price. Savings were achieved by not using the contingencies allocated to this project. Waikato

Regional council has advised they will be providing some flaxes for planting along the bank next to the fish pass structure.

Contract 990 Otorohanga West Stop Bank Upgrade

This project has been awarded to Holden Earthmoving Limited for their tendered price of \$66,765. It has however been decided, in conjunction with the Regional Council, that with the onset of the “winter works period” commencing 1 May 2013 it would be most appropriate to delay the start of this project to early October. ODC and Regional Council staff have also identified some other small maintenance requirements for the stop banks and it is expected that these additional works will be undertaken by Holdens at the same time as the main capital project. All maintenance undertaken will be cost recovered from the Regional Council.

Contract 985 Kawhia Seawall Sheetpiling (HEB Construction)

This project has been completed and is now in the Maintenance Period which ends 24 July 2013. The completed cost of the project was \$134,316 which included a variation to replace the fender grid piles at the wharf. The cost of the project came below the tender price, due to the non-use of contingencies. There are some drainage issues to be addressed within the road section from the groundwater discharges by Councils Maintenance team, but these are minor.

The Contractor’s staff working on this project provided exceptional support and advice to Council, and the working relationship with HEB was excellent. The completed structure is far superior to the foreshore protection that was previously in place, in terms of both functionality, durability and aesthetics.



Contract 992 Main North Road Stormwater Improvements

This project is to extend and improve a section of piped storm water drain alongside Main North Road near the main sewer pump station.

The contract was awarded to Inframax Construction at their tendered price of \$38,005. The work has commenced and is expected to be completed in the near future.

Contract 993 Hinewai Street Stormwater Upgrade

This project is primarily to install a piped drain along Hinewai Street between Bledisloe Avenue and William Street to relieve the occasional roadside flooding of some properties. The contract has been awarded to Higgins Construction for their tendered price of \$58,703.

Bad weather has delayed the start of these works, however they should have commenced by the time this report is received by Council. It is unfortunate that because of delays in progressing this project, the section of road has been resealed before works commenced.

River Access Signage

River access signs are all now in place with the additional installation of stiles to access over fences. The sign on Waipa River at SH 3 bridge will go up after the stop banks works are completed.

Some minor modification of the signs may be required to provide greater clarity on the form of access permitted.

Underpass Ouruwhero Road

This underpass, north of the intersection with Kiokio Station Road is now completed and the road reinstated.

Walker Road

The privately funded works to enable vehicular access along the newly formed route have been substantially completed. Council is currently awaiting test results to demonstrate that the road is structurally adequate before taking responsibility for it, and completing the legal survey.

Dave Clibbery
ENGINEERING MANAGER

Item 349 DRAFT MANAGEMENT ACCOUNTS TO 31 MARCH 2013

**To: His Worship the Mayor & Councillors
 Otorohanga District Council**

From: District Accountant

Date: 14 May 2013

Relevant Community Outcomes

- Ensure services and facilities meet the needs of the Community
-

Executive Summary

The Draft Management Accounts for the period ended 31 March 2013 are attached under separate cover.

Staff Recommendation

It is recommended that:

The Draft Management Accounts for the year ended 31 March 2013 be received.

Brendan O'Callaghan
DISTRICT ACCOUNTANT

**Item 350 AROHENA, RANGINUI, TIHIROA & WAIPA RURAL WATER SUPPLY
COMMITTEE MEETINGS**

**To: His Worship the Mayor & Councillors
Otorohanga District Council**

From: Governance Supervisor

Date: 14 May 2013

Relevant Community Outcomes

- Ensure services and facilities meet the needs of the Community
 - Promote the local economy and opportunities for sustainable economic development
 - Manage the natural and physical environment in a sustainable manner
 - Recognise the importance of the Districts rural character
-

Executive Summary

Meetings of the Rural Water Supply Committees were held in late February and early March 2013. Minutes of these meetings are attached.

Staff Recommendation

It is recommended that:

The minutes of the meetings of the Arohena, Ranginui, Tihiroa & Waipa Rural Water Supply Committees be received and the recommendations contained therein be adopted.

CA Tutty
GOVERNANCE SUPERVISOR

Attachments

- a. Rural Water Supply Committee Minutes

AROHENA RURAL WATER SUPPLY COMMITTEE

28 February 2013

Minutes of a meeting of the Arohena Rural Water Supply Committee held in the Council Chambers, Maniapoto Street, Otorohanga, on Thursday 28 February 2013, commencing at 10.32am.

PRESENT

Messrs P Klos (Chairman), G Hawkes, H Lenssen, A Te Brake and G Wilson

IN ATTENDANCE

Cr S Blackler, Messrs D Clibbery (Chief Executive & Engineering Manager), S Mailer (Services Manager), A Pellew (Senior Engineering Assistant (Water), B O'Callaghan (District Accountant), M Kehoe (Water Services Site Operator) and CA Tutty (Governance Supervisor).

The Chair declared the meeting open and welcomed those present.

APOLOGIES

Apologies were received from Messrs G Bryant and V Sinton.

CONFIRMATION OF MINUTES – 5 JULY 2012

Resolved that the minutes of the meeting held on 5 July 2012 be received and approved as a true and correct record of that meeting and the recommendations contained therein be adopted.

Mr Hawkes / Mr Klos

MATTERS ARISING

The Senior Engineering Assistant referred to the dugout at Huirimu and reported that due to the exposure to the sun the cover is deteriorating and will need to be replaced in the near future. He said in order to service the pumps, it is necessary for staff to walk on a section of the top cover. The Services Manager advised that staff are trying to get the longest life out of the cover, up to five years. The Senior Engineering Assistant advised that a water collection area is in the centre of the cover. He suggested that the existing cover could be replaced by one which will last up to three years. Members were informed that there is three options available –

1. Install a temporary cover to protect the existing one.
2. Replace the existing cover with a similar one.
3. Replace the existing cover with an expensive one.

The Water Services Site Operator expressed the opinion that the existing cover should last for at least another two years.

Tuffy's Tank – Kahorekau Road

Mr Klos expressed the opinion he did not think it was necessary to provide additional storage tanks. The Services Manager advised that staff had not yet investigated the two options to obtain a comparison between providing additional tanks compared to the installation of a dugout. He said it

is necessary to obtain a clearer indication of the life expectancy of these two options.

Mr Hawkes advised that the installation of extra storage tanks is not going to make much difference to their supply unless the storage is greater than the storage tanks on the lower farms. He said their property does not receive water until the main road tanks fill up. Mr Hawkes advised that the provision of additional storage tanks is not fixing the problem for those at the top end of the scheme. The Senior Engineering Assistant informed Members that staff do not receive a warning straight away that the water level in the existing tank is low. Mr Lenssen felt that a second tank could be a solution, as a backup. The Senior Engineering Assistant reported that there are two storage tanks, one is usually reserved for when problems arise. Mr Wilson queried whether it would be of help if a farmer informed staff when the storage tank is low. The Senior Engineering Assistant replied that yes, this would be of help.

The Services Manager suggested that a survey could be undertaken and a report prepared on the following options –

1. A dugout be installed.
2. Provide a steel tank
3. Provide a timber tank.

The Chief Executive referred to the recent installation of a timber tank at Kawhia and advised that when this was being considered the timber tank came out the clear winner. He queried how critical extra storage is to the Scheme. He said at this stage no action will happen until June 2014 however, if there is some urgency to resolve the matter right now an approximate provision should be made for this in the budget Estimates. Mr Te Brake reported that the people on the line are concerned about the matter.

Mr Wilson queried whether it would be worthwhile to consider damming one of the gullies. The Services Manager advised that such a proposal would have to go through the Waikato Regional Council. Mr Wilson further suggested that if the airlock was taken out then the water would travel faster to the top end of the Scheme. The Senior Engineering Assistant felt that on-farm storage is a better option for property owners. Mr Hawkes advised that additional storage tanks lower down the Scheme will fill first before his. He suggested that the users be contacted to ascertain what storage capacity they have. The Chief Executive said that the focus should be on maintaining water production rather than relying on storage so that the Scheme does not get to the point of being out of water. The Senior Engineering Assistant advised that a gauge could be installed in the existing tank.

SERVICES MANAGER'S REPORT

The Services Manager presented his report and reported that in respect to the Kahorekau and Taupaki Schemes new consents will be required in 2016 whereat it will be a requirement that the stream flow rate is measured. He said should this rate fall below a certain level, then a restriction on water take may be put in place. Mr Te Brake expressed the opinion that the WRC's 'trigger point' is required now. The Chief Executive reported that the current guidelines permitted taking of around 10 per cent of the low flow rate however, they may now be taking much more. Mr Wilson suggested that all property owners should apply now to the WRC to source water from the stream. The Services Manager informed Members that the new water standards for Rural Water Supplies is to be available by 2016 and therefore suggested that Council wait for these new standards. He said the provision of funds to carry out an upgrade has been put back to the 2016/17 year.

Resolved that the Services Manager's report be received.

Mr Wilson / Mr Hawkes

FINANCIAL STATEMENTS AND BUDGETS

The District Accountant presented a Financial Statement highlighting the 2011/12 Actual, 2012/13 Estimate and Estimated Actual and Estimates for the 2013/14 through to 2022/23.

Mr Wilson expressed the opinion that, based on the current figures, the Scheme was going backwards. The District Account replied that a number of additional costs have been incurred that were not budgeted for.

The District Accountant informed Members that the current water consumption charge is 40c / m³ (GST incl) however, this needs to be approximately 45c/m³ to reach the required level of income. Members were informed that the trend of water usage is fairly consistent. The Senior Engineering Assistant advised that filters can be installed with each meter and there is also the facility to plug on another meter in order to check that the original meter is reading correctly. He confirmed that 7-10 meters are serviced per year.

Resolved that it be recommended to the Otorohanga District Council that

1. The Financial Statement as presented be approved
2. With effect from 1 July 2013 the water consumption charges be increased to 40c/m³ plus GST.

Mr Te Brake / Mr Klos

GENERAL

Additional Storage

The Chief Executive suggested to Members that, given the uncertainty regarding the metering of streams, that there was not an urgent need to assess additional storage options. He said this work will be carried out but staff will not get back to the Committee before this current round of Estimates. He said accordingly the current budget figures could be accepted as presented.

Mr Te Brake referred to an issue last September and from this felt the need for Council staff to be more proactive in communicating with the farmers of the Scheme. The Chief Executive advised it is Council's intention that Council staff provide a good service to farmers.

The meeting closed at 11.55am.

RANGINUI RURAL WATER SUPPLY COMMITTEE

28 February 2013

Minutes of a meeting of the Ranginui Rural Water Supply Committee held on Thursday 28 February 2013 in the Council Chambers, Maniapoto Street, Otorohanga commencing at 2.02pm.

PRESENT

Messrs J Bell, W Koberstein, S Rodgers, C Sinton and C Vanner.

IN ATTENDANCE

Cr S Blackler, Messrs D Clibbery (Chief Executive & Engineering Manager), S Mailer (Services Manager), A Pellew (Senior Engineering Assistant (Water)), B O'Callaghan (District Accountant), M Kehoe (Water Services Site Operator) and CA Tutty (Governance Supervisor).

The Chief Executive declared the meeting open and welcomed those present.

CONFIRMATION OF MINUTES – 5 JULY 2012

Resolved that the minutes of the meeting held 5 July 2012 be received and approved as a true and correct record of that meeting and the recommendations contained therein be adopted.

Mr Rodgers / Mr Vanner

MATTERS ARISING

EVALUATION OF SCHEME

Mr Koberstein queried the current government valuation of the Scheme. The Chief Executive replied that Council obtains a valuation of the Scheme prepared by Quotable Value. The District Accountant undertook to obtain this information prior to the conclusion of the meeting.

CATCHMENT SURVEY

The Services Manager reported that the catchment survey has not been completed as he had decided not to proceed further due to the current uncertainty in respect of Ministry of Health (MoH) legislation on Water Quality. He reported in 2012 the Otorohanga District Council, as well as other Councils throughout NZ, were informed of the MoH proposal to follow a period of consultation leading to the publication of a Drinking Water Standards for NZ that will apply to Rural Water Supplies. He said these Standards are not expected to be published until 2016 therefore he expressed the opinion it was not worthwhile completing the survey until the new Standards have been determined.

Members were informed that a capital budget of \$64,440 that was allocated for the upgrades in 2014/15 has now been re-allocated to 2016/17.

SERVICES MANAGERS REPORT

The Services Manager presented his report. He referred to the Operations/Maintenance account and reported that the expenditure is already \$10,000 over the entire budget for the 2012/13 year. He said this covers maintenance, reticulation and staff input. The Services Manager confirmed that

the account will be overspent by approximately \$20,000 by the end of this financial year mainly due to additional maintenance costs.

Mr Rodgers referred to plant operations and the installation of a low lift pump and queried why this had not been replaced with a larger pump. The Senior Engineering Assistant (Water) replied that there were two pumps in place, one high head and one low head however, it was a low head pump which had been purchased. He said however, the situation only requires a single pump with work undertaken on the intake. The Services Manager reported that the maintenance budget for the 2012/13 year is \$6,000 however, this figure will be approximately \$20,000.

Mr Bell queried the cost of staff to travel out to the plant. The Site Operator replied a round trip is approximately two hours allowing 35 minutes at the plant. Mr Bell said he understood that the Scheme is charged around \$1,500 a day for three people to visit the plant, including vehicle costs. The Services Manager replied that it is necessary for one staff member to make two visits per week to meet the MoH requirements. Mr Koberstein queried whether the water has to be actually physically tested. Members were informed that if non-compliance is identified then Council would have to test the water once per day for a three day period.

MINISTRY OF HEALTH LEGISLATION ON WATER QUALITY

The Services Manager referred to his earlier advice that it is the intention to delay any upgrade work until 2016, at the earliest.

In reply to Mr Vanner, the Senior Engineering Assistant advised that the plant can produce the maximum amount of water as per the Resource Consent. He said currently the high-lift pump is producing 440m³/day and the low-lift pump 600-650m³/day. He confirmed that the second part of the adjustment to the water intake is still to be carried out.

Resolved that the Services Manager's report be received.

Mr Bell / Mr Rodgers

FINANCIAL STATEMENTS & BUDGETS

The District Accountant presented a Financial Statement identifying the 2011/12 Actual, 2012/13 Estimate and Estimated Actual and Estimates for the 2013/14 to 2022/23.

Mr Rodgers referred to the extra \$17,000 income for 2014/15 and queried whether this is by way of proposed price increases. The Chief Executive referred to the 2012/13 and 2013/14 Estimates and suggested that these were perhaps a little on the low side, a more realistic figure would be around \$75,000.

The District Accountant informed Members that Council charges interest on the actual deficit balance in the account.

WATER CHARGES

The District Accountant advised that the current water charge is 30c/m³ plus GST. Mr Koberstein expressed the opinion that the charge per property of \$1,800 plus GST should be discontinued. Mr Rodgers replied that this makes his situation somewhat shaky and he would question the economics of his property remaining in the scheme should that occur. The Chief Executive informed Members that should they take their own water from the stream then they would have to comply with the Waikato Regional Council rules. He expressed the need for the water charges to be increased to enable the Scheme to continue.

Mr Koberstein moved that the property/meter charge be reduced to \$50 and the Water Usage Rate be increased to 40c/m³ GST incl. This motion lapsed for the want of a seconder.

Mr Rodgers moved that the property/meter charge remain at \$1,800 and the Water Usage Rate be increased to 35/m³ GST excl. This was seconded by Mr Bell. When put the motion was carried.

Mr Koberstein voted against the motion.

GENERAL

The Chief Executive referred to various action items identified in the minutes of the meeting held on 5 July 2012 and advised that as Council does not know what requirements will be placed on the Scheme, it is difficult to ascertain which is the best option. He said however, for Members to expect additional costs in maintaining the Scheme when any upgrade is carried out.

Mr Vanner queried whether each reservoir should be installed with a heavy filter to avoid the situation such as a ballcock blocking the outlet pipe. The Senior Engineering Assistant replied that staff have only spent what has been budgeted for this current year however, when new inlet and outlet pipes are installed a strainer will also be put in. He said in July 2013 it is proposed to drain the reservoir, install the new valves and place the protection in.

VALUATION OF SCHEME ASSETS

The District Accountant advised that as a 1 July 2011 Council's valuation of the assets of the Scheme is \$1.6M.

Mr Rodgers queried what the process would be if Members wished to wind the Scheme up. The Chief Executive replied that staff would find it difficult to advise a course of action in respect of a potential closure and suggested that outside of this meeting Members meet to provide a direction it may wish to take. He said should there be a decision to wind the Scheme up, then Council staff will provide an analysis of the proposal. The Senior Engineering Assistant suggested Scheme Members might wait until the outcome of the proposed upgrade is known.

Meeting closed at 3.20pm.

TIHIROA RURAL WATER SUPPLY COMMITTEE

4 March 2013

Minutes of a meeting of the Tihiroa Rural Water Supply Committee held in the Council Chambers, Maniapoto Street, Otorohanga, on Monday 4 March 2013, commencing at 2.02pm.

PRESENT

Messrs D Coull (Chairman), P Empson, J Neill, B Collinson-Smith (attended 2.09pm) and Cr M Baxter.

IN ATTENDANCE

Messrs D Clibbery (Chief Executive & Engineering Manager), S Mailer (Services Manager), A Pellew (Senior Engineering Assistant-Water), B O'Callaghan (District Accountant) and CA Tutty (Governance Supervisor).

APOLOGY

An apology was received from Mr A Moir.

The Chair declared the meeting open and welcomed those present.

CONFIRMATION OF MINUTES – 23 JULY 2012

Resolved that the minutes of the meeting held on 23 July 2012 be received and approved as a true and correct record of that meeting and the recommendations contained therein be adopted.

Mr Neill / Mr Empson

MATTERS ARISING

Mr Neil reported he would like the Committee to consider in General Business an application to connect to the Scheme.

SERVICES MANAGER'S REPORT

The Services Manager circulated to Members a revised copy of the Services Manager's report.

The Senior Engineering Assistant (Water) advised that the plant was operating well and that good clean water is being supplied. He reported that the high lift pump was operating approximately 15-16 hours per day and the low lift pumps 20 hours per day. The Services Manager said that the Scheme is running hard and that it is back to the one big high lift pump which should result in power savings. He said at the present time, due to the demand, both low lift pumps are running. The Senior Engineering Assistant further advised that one low lift pump is sourcing water through the centre of the pontoon, the other over the side. He said in the near future this will have to be changed. In reply to Mr Empson, the Senior Engineering Assistant advised that these low lift pumps have been operating in this position for the past two years. Mr Coull queried whether there is any other intake designs available. The Senior Engineering Assistant replied that it would be best to retain the suction pump to draw water out of the back of the boat. Mr Collinson-Smith informed Members that a rotating screen off the

back of the boat would be best. In reply to Mr Coull, the Services Manager referred Members to the Asset Management Plans where a sum has been included for a high lift pump with a variable speed drive and also a low lift pump with a variable speed drive.

Members were informed that there is interest in refurbishing the pontoon in 2-3 years time in order to improve its condition.

The Senior Engineering Assistant referred Members to the electrical side of the plant and advised that part of the incoming supply equipment is old and is not working well with the upgraded equipment. He said staff are spending a considerable amount of time sorting this problem out. He said it is necessary to replace some of the old equipment to match that which has been upgraded. The Services Manager referred to the renewal expenditure budget and advised it is proposed to combine three years into the 2014/15 year.

The Services Manager informed Members that to the end of January 2013 there is a \$4000 deficit in the account however, he hoped by the end of the financial year this account would break even but it could possibly contain an over spend of \$4,000.

Mr Collinson-Smith queried whether staff would be able to send consumers a group text when there are outages/water leaks, etc. The District Accountant replied that this is not able to be done at present however, he would take the matter up with Council's IT Department. Members felt that such a text could be forwarded via an ordinary cellphone. The Senior Engineering Assistant suggested that such information as when the reservoir is getting low, could also be sent this way.

With regard to the testing for cryptosporidium at the Otorohanga/Waipā Water Treatment Plant, the Services Manager reported that the Ministry of Health requires 26 samples to be taken of which only 19 have been completed. He said however, all 19 samples indicate that there is no cryptosporidium in the water. He said further samples will be taken during June and July and hopefully these will be negative which will affect the Tihiroa supply. He suggested that Council wait and see the results of the testing from the Waipā River.

WATER CONSUMPTION

Following receipt of the Water Consumption figures to November 2012 Mr Coull expressed the opinion that the Tihiroa Scheme is now one of the best water producing Schemes in the District. The Services Manager reported that mechanical meters are not particularly good however, the Water Services Team have been improving and replacing these as required. Mr Coull stressed the need for staff to keep a record of when the meters are replaced. Members were informed that as maintenance is required filters are installed on the meters.

Resolved

That the Services Manager's report be received.

Mr Empson / Mr Neill

FINANCIAL STATEMENTS

The District Accountant presented the Financial Statements highlighting the 2011/12 Actuals, 2012/13 Estimate & Estimated Actual and Estimates for 2013/14 through to 2022/23. He informed Members that Council now charges interest on overdue balances at the current rate of 6 percent per annum. The District Accountant advised that the Scheme requires another \$5000 in income this financial year to meet the estimated expenditure of \$180,000. Accordingly water needs to be charged out at 75c m³ (GST excl).

Mr Coull reported that since 2008 the expenditure in the account has increased over 30 percent and queried whether a breakdown could be provided identifying the changes in expenditure. He suggested that areas be identified as to where the costs are going to. Following further discussion Members agreed that the Committee meet around late May/early June 2013 to consider cost breakdown information supplied to them prior to the proposed meeting.

Since the closure of this meeting staff have suggested that this meeting be held on Wednesday 8 May 2013. Members were informed that electricity charges have doubled and as the underground services of the Scheme are insured under the LAPP Scheme these charges have also doubled. The Services Manager again confirmed that there is a deficit in the account to date of approximately \$4000. The Chief Executive informed Members that there is a limit to the degree to which Council is prepared to act as a banker for the Scheme. Mr Coull queried whether the funded depreciation could be utilised to reduce the deficit in the account.

Resolved

That it be recommended to the Otorohanga District Council that the Committee use its closing cash as from funded depreciation to reduce any end year balance in the account.

Mr Coull / Mr Neill

Resolved

That the Financial report as presented be received.

Mr Coull / Mr Empson

GENERAL

ADDITIONAL CONSUMERS

Mr Neill queried whether there is room in the Scheme for extra consumers. The Services Manager replied that this is a difficult question to answer however, under the current Resource Consent the Scheme is allowed to take 1500m³ per day. The Senior Engineering Assistant reported that the maximum taken per day so far has been 1209m³. The Chief Executive advised that staff would need to know where it is intended to take the water to. Mr Neill queried whether the Committee would consider such an Application and what the costs would be. The Senior Engineering Assistant advised that an Application would need to be made to the Committee, along with payment of a \$300 fee in order to investigate the Application. Mr Neill was informed that on receipt of this information there would be no obligation on the Applicant to proceed. The Senior Engineering Assistant advised that it would take staff approximately 1.5 weeks to investigate such an application. Members were advised that the Resource Consent for the taking of water has recently been renewed and expires in 2026. Mr Coull felt receipt of such an application would be a positive move and a further commitment for the Scheme. Mr Neil queried whether it would be worth promoting the Scheme, particularly amongst properties in the Te Kawa West area.

VARIATION 6

Mr Coull referred Members to Variation 6, in regards to the use of water for dairy sheds. The Chief Executive advised that should water be taken from the Scheme, then farmers do not have to go through the Conditions of Variations 6, for water already consented for. He said however, it is a different matter if water is being taken from another source. Mr Coull undertook to follow this matter up with the WRC. He said this would give another opportunity to protect the Scheme and encourage its use. Mr Empson said it would be necessary to prove that the water use from the Scheme is for the operation of dairy sheds.

Mr Coull reported that the Stanley farm property will be changing to dairying and accordingly hopefully increase the Schemes usage.

Mr Empson referred to a faulty tap on his supply line and queried whether Council staff would tend to this. He was advised that should the tap be located immediately after the meter then staff will tend to it.

The meeting closed at 3.25pm.

WAIPA RURAL WATER SUPPLY COMMITTEE

25 February 2013

Minutes of a meeting of the Waipa Rural Water Supply Committee held in the Council Chambers, Maniapoto Street, Otorohanga on Monday 25 February 2013, commencing at 10.30am.

PRESENT

Messrs TM Wall (Chair), A Hogg, C Murphy, N Muller, C Foote and Cr R Johnson.

IN ATTENDANCE

Messrs D Clibbery (Engineering Manager), S Mailer (Services Manager), B O'Callaghan (District Accountant) and CA Tutty (Governance Supervisor).

APOLOGY

Resolved that the apology received from Mr B Knutson be sustained.

Cr Johnson / Mr Muller

The Chair declared the meeting open and welcomed those present.

CONFIRMATION OF MINUTES – 1 February 2012

Resolved that the minutes of the meeting held 1 February 2012 be received as a true and correct record of that meeting, and the recommendations contained therein be adopted.

Mr Murphy / Mr Muller

MATTERS ARISING

Otewa Road Supply

Mr Foote reported that due to a combination of improvements such as the increase in capacity and volume of storage, the water flow, although still not 100 per cent ideal, is more manageable. He said that the water flow at high demand periods is still non-existent especially more towards the afternoons. Mr Foote further reported that with an increase in the pipe size into the tank and the restrictor removed, the water is flowing a lot faster. He advised that the use of the booster pump did not appear to have achieved a lot. The Services Manager replied he understood that was the case.

The Services Manager informed Members that due to the current high demand for water there are times in the afternoon when the Waipa feed off the Water Treatment Plant is switched off in order to maintain a satisfactory level for the Community. He said a water restriction notice will be advertised very soon in an effort to reduce the public's use of water. The Services Manager advised that staff are aware of the farmers milking times and endeavour to work around these to maintain water flow.

Mr Murphy queried, in relation to the supply of water to Mr Foote's property, whether altitude readings have been taken. The Services Manager advised they had not been. Mr Foote expressed the opinion that the altitude appears to be a factor in the supply of water to his property. Mr Foote said the ability to address water level problems earlier allows time to source out other solutions. He said he does have other options available.

SERVICES MANAGER'S REPORT

The Services Manager presented his report on matters relating to the supply. He said there is the expectation that there will be no exceeding the budget as at the end of this current financial year. He advised that the Stage 1 Upgrade is near completion and will be electronically connected and commissioned later this week.

Water Consumption

With reference to the water consumption readings, the Services Manager reported that water consumption during the winter period remains static however, it is 'up and down' during the summer months.

Mr Foote referred to the Ministry of Health's contribution to the Stage 1 Upgrade and queried whether this figure is guaranteed. The Services Manager replied that it was and that Council had signed an Agreement with the MoH. He advised that should the work be completed as per the Agreement, then there should be no problem.

The Services Manager referred to the Stage 2 Upgrade and said this is dependent on the level of cryptosporidium. He advised that some sampling has been missed however, these will be completed this coming year and utilised along with information from the turbidity meters. He said the samples have shown no level of cryptosporidium in the water and should this continue a very minor upgrade may be required. The Services Manager advised that the sampling will continue until the end of 2013 with an application being made for subsidy to the Ministry of Health around February 2014.

Cr Johnson referred to the period around 2008 when the water consumption level dropped and questioned whether there was a reason for this. The Engineering Manager advised that it is very common to have large fluctuations on annual figures. He said other consumers may have found other sources of water which Council is not aware of. The Chair reported that one or two farming properties have ceased milking cows however, issues such as water leaks, water meters being changed and the weather does have a huge impact on these figures.

FINANCIAL STATEMENTS & BUDGETS

The District Accountant presented the Financial Statements identifying the 2011/12 Actual, 2012/13 Estimate and Estimated Actual and Estimates from 2013/14 through to 2022/23.

The District Accountant advised that the figures included in the proposed upgrade of the Water Treatment Station are based on the worst case scenario however, should the results be good then there will be cost savings. He said the funding for the proposed upgrade is predicted for the 2014/15 year.

Mr Foote referred to the income from the Scheme and whether this should be increased. He queried whether this is based on volumes or an increase in the water charges. The District Accountant referred to the 2014/15 year and advised that the 'end figure' gets adjusted to offset the increase in the operating costs. He suggested that a small increase could be implemented this year then the increases staggered should the upgrade take place.

With regard to the proposed pipe renewal and reservoir liner renewal, Mr Muller was advised that this is included in the budget as programmed maintenance. Mr Murphy reported that the pipes were installed in 1988 and he understood these had a 50 year life expectancy. He queried whether there were other pipes which Scheme Members were not aware of. The

Engineering Manager advised that at this point in time there is no evidence to suggest that any section of pipe requires replacing and should be good for at least another 10–20 years. He said some renewal costs have been indicated just in case some pipe replacement is required. The Services Manager reported that the matter will be looked at closer to the time to ascertain whether the proposed work could be delayed further.

Members were informed that Council pays 2.5 per cent interest on any surplus in the Water Supply account and accordingly should the account go into deficit 6 per cent interest is currently charged. The Engineering Manager advised that at some stage it will be necessary to increase the water charges however, there is the option to stagger these over a period of time. Mr Murphy stressed that any proposed increases need to be placed in Council's Newsletter verifying the reasons for these. Members felt that perhaps the water charges could be reviewed in six month's time as water usage may lift.

Resolved that:

1. It be recommended to the Otorohanga District Council that the Financial Statement as presented, be approved,
2. The Water Consumption Rate remain at 58c /m³ (GST inclusive) for the 2013/14 year.

Mr Muller / Cr Johnson

GENERAL

Mr Muller queried what the 'Variation 6' is costing Council. The Services Manager replied that this Variation does not affect public water supplies. The Engineering Manager advised that under Variation 6 the water allocation has had an effect on Council however, he said they are assuming that Council is not wasting the water. Mr Murphy expressed concern at the restrictions that are placed on farms by the Regional Council and said the District is very fortunate to have relatively clean water and which is under allocated. Mr Murphy requested staff 'flag' any issues that may arise, in particular to on-going expenses outside the farmers control. The Services Manager confirmed that Council's water take is quite a bit below what Council is allowed to take under the Resource Consent.

The meeting closed at 11.25am.

Item 351 ROAD LEGALISATION PART PEKANUI ROAD SO 451501

**To: His Worship the Mayor and Councillors
Otorohanga District Council**

From: Engineering Manager

Date: 14 May 2013

Relevant Community Outcomes

- Manage the natural and physical environment in a sustainable manner
-

Executive Summary

Council has documents requiring consent to legalising of part of Pekanui Road being from Scott Road for a length of 800 metres up the road.

Property owners involved are:

LF & BC Frazerhurst
MK & SE Bethell
KP Ormsby and Others
IM & MR Balks

The consent relates to land to be acquired for road and road to be stopped and vested in adjoining properties.

Staff Recommendation

It is recommended that:

1. The Otorohanga District Council hereby consents to the Minister of Land Information declaring:
 - a. Pursuant to Sec 114 of the Public Works Act 1981 the land described in the **First Schedule** below being declared road and vested in the Otorohanga District Council.
 - b. Pursuant to Sec 116 and 117 of the Public Works Act 1981 the land described in the **Second Schedule** below being stopped and vested in the adjoining properties by way of amalgamation with the titles listed and being subject to existing mortgages recorded on the titles.

South Auckland Land District – Otorohanga District

First Schedule - Land to be Declared Road			
<i>Area</i>	<i>Description</i>	<i>Title</i>	<i>Owners</i>
294m ²	Sec 3 SO 451501	CFR 385157	KP Ormsby and Others
132m ²	Sec 5 SO 451501	CFR 312079	EM & MR Balks
314m ²	Sec 8 SO 451501	CFR 312079	EM & MR Balks
198m ²	Sec 6 SO 451501	CFR SA65C/539	MK & SE Bethall

Second Shedule – Road to be Stopped and Vested by Amalgamation in Adjoining Properties

<i>Area</i>	<i>Description</i>	<i>Title</i>	<i>Owners</i>
1375m ²	Sec 1 SO 451501	CFR 103754	LF & BC Frazerhurst
420m ²	Sec 2 SO 451501	CFR 103754	LF & BC Frazerhurst
597m ²	Sec 4 SO 451501	CFR SA65C/539	MK & SE Bethall
530m ²	Sec 9 SO 451501	CFR SA65C/539	MK & SE Bethall
446m ²	Sec 7 SO 451501	CFR 312079	EM & MR Balks

2. The Mayor and Chief Executive of Otorohanga District Council be authorised to sign and seal any documentation necessary to legalise plan SO 451501.

Report Discussion

These legal actions are to put in place adjustments made to Pekanui Road in the 1960s which resulted in the road being constructed on private property at different locations. Consultation has been undertaken with the property owners.

EM & MR Balks

This property has two areas of land loss totalling 446m². This is compensated for by an area of road to be stopped having an equal area of 446m². There is no change to the position of the roadside fences and no compensation is payable.

MK & SE Bethell

This property has an areas loss of 198m² and two areas of land gain totalling 1127m². There is no change to the roadside fences and no payments are to be made for the change of boundaries.

LF & BC Frazerhurst

As part of the survey two areas of legal road that are not required for road or future road widening have been surveyed and will be stopped and transferred to Frazerhursts on condition of amalgamation with their adjoining land title. The area is 1795m² and the Frazerhursts have agreed to pay the Council \$3,000.00 (plus GST) for the land which has always been occupied by this property.

KP Ormsby and Others

This property has a small area loss of 294m² and is part of a 1/6th ownership of the adjoining land. There are no changes to the road fence and this legalises an old existing situation.

As is standard practice, Council is meeting all survey and legal costs associated with the road legalisation along this section of Pekanui Road.

Dave Clibbery
ENGINEERING MANAGER

Attachments

- b. SO 451501



Title Plan - SO 451501

Survey Number SO 451501
Surveyor Reference Pekanui Road Legalisation.nzt
Surveyor Peter Thomas Cotter
Survey Firm Otorohanga District Council
Surveyor Declaration I Peter Thomas Cotter, being a licensed cadastral surveyor, certify that:
 (a) this dataset provided by me and its related survey are accurate, correct and in accordance with the Cadastral Survey Act 2002 and the Rules for Cadastral Survey 2010, and
 (b) the survey was undertaken by me or under my personal direction.
 Declared on 17 Jan 2013 02:11 PM

Survey Details

Dataset Description Sections 1 - 13 SO 451501
Status Approved as to Survey
Land District South Auckland
Submitted Date 17/01/2013
Survey Class Class B
Survey Approval Date 18/01/2013
Deposit Date

Territorial Authorities

Otorohanga District

Comprised In

CT SA65C/539
 CT 312079
 CT 395157
 CT 395158
 CT 395159
 CT 395160
 CT 395161
 CT 395162

Created Parcels

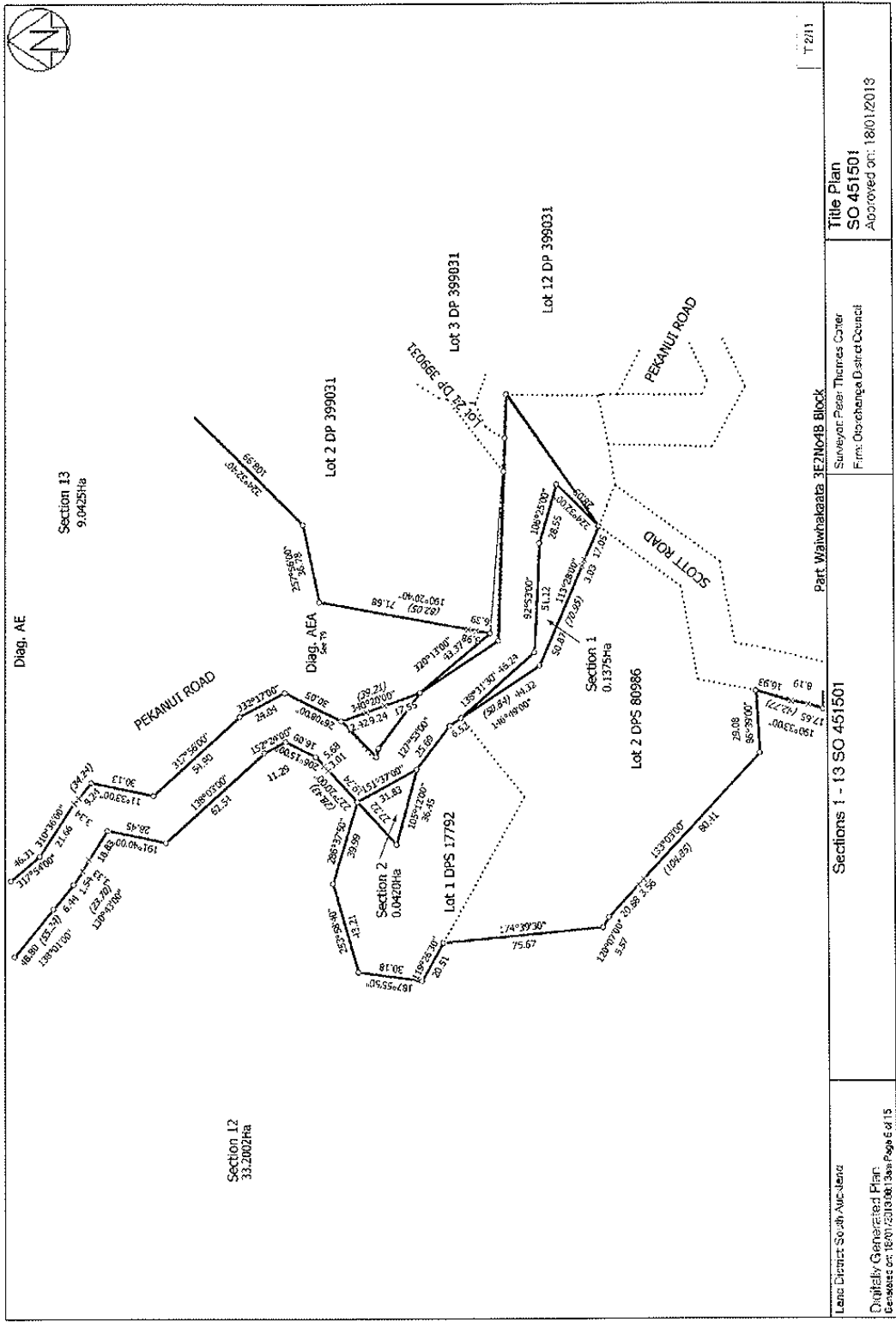
Parcels	Parcel Intent	Area	CT Reference
Section 1 Survey Office Plan 451501	Legalisation	0.1375 Ha	
Section 2 Survey Office Plan 451501	Legalisation	0.0420 Ha	
Section 3 Survey Office Plan 451501	Legalisation	0.0294 Ha	
Section 4 Survey Office Plan 451501	Legalisation	0.0597 Ha	
Section 5 Survey Office Plan 451501	Legalisation	0.0132 Ha	
Section 6 Survey Office Plan 451501	Legalisation	0.0198 Ha	
Section 7 Survey Office Plan 451501	Legalisation	0.0446 Ha	
Section 8 Survey Office Plan 451501	Legalisation	0.0314 Ha	
Section 9 Survey Office Plan 451501	Legalisation	0.0530 Ha	



Title Plan - SO 451501

Created Parcels

Parcels	Parcel Intent	Area	CT Reference
Section 10 Survey Office Plan 451501	Fee Simple Title	4.0151 Ha	
Section 11 Survey Office Plan 451501	Fee Simple Title	3.6526 Ha	
Section 12 Survey Office Plan 451501	Fee Simple Title	33.2002 Ha	
Section 13 Survey Office Plan 451501	Fee Simple Title	9.0425 Ha	
Area A Survey Office Plan 451501	Easement		
Area B Survey Office Plan 451501	Easement		
Area C Survey Office Plan 451501	Easement		
Area D Survey Office Plan 451501	Easement		
Area E Survey Office Plan 451501	Easement		
Area F Survey Office Plan 451501	Easement		
Area G Survey Office Plan 451501	Easement		
Area H Survey Office Plan 451501	Easement		
Area I Survey Office Plan 451501	Easement		
Area J Survey Office Plan 451501	Easement		
	Road		
Total Area		50.3410 Ha	



Item 352 ODC MATTERS REFERRED FROM 23 APRIL 2013

**To: His Worship the Mayor & Councillors
 Otorohanga District Council**

From: Governance Supervisor

Date: 14 May 2013

Executive Summary

1. ENGINEERING MANAGER

23 April 2013

- i. To follow up with Council's Services Team issues relating to the Main North Road sewerage discharge facility.
- ii. To arrange for staff to follow up on the matter of the boundary fence along Mitre 10's property, which is still being propped up.

2. ENVIRONMENTAL SERVICES MANAGER

23 April 2013

- i. To follow up on the matter of Noise Control in particular on the advice that Council's Security Patrol Contractor is supposedly not attending to call outs but is charging Council for these.

CA Tutty
GOVERNANCE SUPERVISOR

GENERAL