



Otorohanga

District Council

*Otorohanga - where kiwi can fly
A dynamic, inclusive and unique district*

OPEN MINUTES

Otorohanga Community Board

| | | | |
|-------------|------------------------|--------------------|-------------------|
| Membership: | Chairperson | Kat Brown-Merrin | Otorohanga ward |
| | Deputy Chairperson | Peter Coventry | Otorohanga ward |
| | Community Board Member | Jo Butcher | Otorohanga ward |
| | Community Board Member | Tori Muller | Otorohanga ward |
| | Councillor | Steve Hughes | Council appointee |
| | Councillor | Katrina Christison | Council appointee |

Open minutes of an ordinary meeting of the Otorohanga Community Board held in the Council Chambers, Otorohanga District Council, 17 Maniapoto Street, Otorohanga on Monday, 6 March 2023 commencing at 4.00pm.

Tanya Winter
CHIEF EXECUTIVE

15 March 2023

ORDER OF BUSINESS

| | |
|---|---|
| Commencement of meeting | 3 |
| Apologies | 3 |
| Late items | 3 |
| Declaration of conflict of interest | 3 |
| Public forum | 3 |
| Minutes of the previous meeting | 3 |
| DECISION REPORTS | |
| No reports | |
| INFORMATION ONLY REPORTS | |
| Item 10: Otorohanga Town Concept Plan implementation plan | 4 |
| PUBLIC EXCLUDED | |
| No reports | |
| PROJECT UPDATES | |
| Project 1: Picnic in the Park | 4 |
| OTHER BUSINESS | |
| Resolutions register | 4 |
| Meeting closure | 4 |

WORKSHOPS

Please note that workshops will not be livestreamed but are open to the public to attend where indicated.

No workshops

COMMENCEMENT OF MEETING

Chairperson confirmed the livestream to YouTube was active then declared the meeting open at 4.00pm.

APOLOGIES

RESOLVED O14: That the Ōtorohanga Community Board receive and accept the apologies from Deputy Chairperson Coventry and Board Member Butcher for non-attendance.

Councillor Christison | Councillor Hughes

LATE ITEMS

There were no late items.

DECLARATION OF CONFLICTS OF INTEREST

No declarations were made.

PUBLIC FORUM

No requests from the public were received.

MINUTES OF THE PREVIOUS MEETING

RESOLVED O15: That the open minutes of the Ōtorohanga Community Board meeting held on 7 February 2023, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

Councillor Hughes | Board Member Muller

Matters arising

Chairperson Brown-Merrin confirmed Council staff was in discussions with the Ōtorohanga Support House Board regarding the lease.

ITEM 10: ŌTOROHANGA TOWN CONCEPT PLAN IMPLEMENTATION PLAN

Council’s Chief Advisor, R McNeil apologised to the Board as it had been his intention to bring the action plan to the Board before approval by Council. He noted each action will have its own project and timeframe. They will be scoped, planned, and delivered in accordance with its own plan. Regular updates will be provided to the Board on progress.

RESOLVED O16: That the Ōtorohanga Community Board receive the report titled ‘Ōtorohanga Town Concept Plan – Implementation Plan’ (document number 678067) from Ross McNeil, Chief Advisor.

Board Member Muller | Councillor Christison

PROJECT UPDATES

Project 1: Picnic in the Park

Board Member Muller advised the February event had to be cancelled due to the weather. An events form is being lodged for the March event. Ms Muller suggested an alternative be considered in case the weather was a factor for the March event.

RESOLUTION REGISTER

RESOLVED O17: That the Ōtorohanga Community Board receive the staff updates on the Resolution Register.

Councillor Christison | Councillor Hughes

Matters arising

Council’s Group Manger Engineering & Assets, M Lewis advised Council staff were working with the contractor to resolve the cobblestone footpath issues arising from the water main installation.

MEETING CLOSURE

Chairperson Brown-Merrin declared the meeting closed at 4.17pm.