



Ōtorohanga Community Board

MINUTES

2 September 2020

4PM

ŌTOROHANGA COMMUNITY BOARD

2 September 2020

Minutes of an Ordinary meeting of the Ōtorohanga Community Board held in the Council Chambers, 17 Maniapoto Street, Ōtorohanga on 2 September 2020 commencing at 4pm.

Tanya Winter
CHIEF EXECUTIVE

MINUTES

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PRESENT

Mr. N Gadd (Chair), Cr. Christison, Cr. Dow, Mrs. K Brown-Merrin, Mr. Coventry, Mr. Buckman.

IN ATTENDANCE

Ms. T Winter (Chief Executive), Messrs. R Brady (Group Manager Engineering), M Lewis (Services Manager), J le Fleming (Community Facilities Officer), Ms. N Martinsen (Committee Secretary)

The Chair declared the meeting open and welcomed those present.

APOLOGIES

No apologies were received.

DECLARATION OF INTEREST

The Chair asked members whether they had any declarations of conflicts of interest.

No declarations of conflicts of interest were received.

PUBLIC FORUM

No members of the public were present at the commencement of the meeting.

CONFIRMATION OF MINUTES – 5 AUGUST 2020

Resolved that the Minutes of the meeting of the Ōtorohanga Community Board held on 5 August 2020, as circulated be approved as a true and correct record of the meeting and the recommendations contained therein be adopted.

Mrs. Brown-Merrin / Mr. Coventry

ITEM 40 CHAIRPERSONS REPORT – VERBAL

The Chairperson reported on the following;

- Ōtorohanga Rugby Club retained the Rowe Cup.
- Ōtorohanga Football Club won their division in the Waikato/Bay of Plenty Championship.
- Attended SPARC Meeting.

Resolved that the Chairperson's verbal report be received.

Mr. Coventry / Cr. Christison

ITEM 41 CHIEF EXECUTIVE REPORT 21 JULY – 17 AUGUST 2020

The Chief Executive summarised her report informing members of the key focus areas for the Chief Executive in the last month and signal anything of note coming up in the next month.

She asked members to take her report as read and highlighted the following;

- Commence Workshop with Council on the Long Term Plan.
- Reflect the early engagement themes back to Council, Community Boards and other key stakeholders.
- Three Waters Reform Memorandum was signed on 31 August 2020 at 2.30pm to opt in to Tranche 1.

Resolved that the Chief Executives report for the period 21 July – 17 August 2020 be received.

Mrs. Brown-Merrin / Cr. Dow

ITEM 42 UPDATE ON THE ŌTOROHANGA COMMUNITY BOARD WALK AROUND ŌTOROHANGA

The Community Facilities Officer referred to his report and asked members whether they had any questions.

The Community Facilities Officer advised members that a significant number of the items added had been programmed prior to the walk around.

Mr. Buckman queried why there were items missing off the table which were discussed on the Ōtorohanga walk around.

The Community Facilities Officer responded that these items are still under discussion, and will be added when a decision on the most appropriate course of action and responsibility for this has been made.

Resolved that the update on the Ōtorohanga Community Board Walk around Ōtorohanga report be received.

Mr. Coventry / Mrs. Brown-Merrin

ITEM 43 ROUTINE – CIVIL DEFENCE EMERGENCY MANAGEMENT REPORT FOR APRIL TO JUNE 2020

The Chair referred members to the report on Civil Defence Emergency Management and asked members whether there were any questions.

The Chief Executive advised that she will arrange information to be circulated about Civil Defence training available for elected members.

Resolved that the routine Civil Defence Emergency Management Report for April to June 2020 be received.

Cr. Dow / Mr. Buckman

ITEM 44 ROUTINE – PLANNING REPORT FOR APRIL TO JUNE 2020

Resolved that the routine Planning Report for April to June 2020 be received.

Mr. Coventry / Cr. Dow

BOARD MEMBER UPDATE

MR. BUCKMAN

- Extended a special thanks to Group Manager Engineering for the tree maintenance completed on Lethbridge Road.
- Attended SPARC meeting.

MR. COVENTRY

- Raised a concern about several large deciduous trees in Rotary Park which may be in poor health. The Community Facilities Officer undertook to investigate this.

MRS. BROWN-MERRIN

- “Kids in Need Charity” looking for foster carer’s and require support.
- Coffee Chat at St Johns 28 September 2020.
- Some items in the Wahanui Toilets have been removed.

CR. DOW

- Visited the Ōtorohanga Museum.
- Plastic Grip lifting on the Lake Huiputea Bridge pathway.
- The footpath outside Lake Huiputea requires more regular cleaning.

Meeting Closure – 4.30pm