



Kawhia Community Board

# MINUTES

9 June 2017

1.06pm

**KAWHIA COMMUNITY BOARD**

9 June 2017

Minutes of an Ordinary meeting of the Kawhia Community Board held in the Kawhia Community Hall, Jervis Street, Kawhia on 9 June 2017 commencing at 1.06pm.

**MINUTES**

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

**ORDER OF BUSINESS:**

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## **PRESENT**

Mr CE Jeffries (Chair), Mrs DM Pilkington and Mr DM Walsh, and Mr AJ Rutherford.

## **IN ATTENDANCE**

Messrs DC Clibbery (Chief Executive), RH Brady (Engineering Manager) and CA Tutty (Governance Supervisor).

The Chair declared the meeting open and welcomed those present. He extended a special welcome to His Worship the Mayor Max Baxter and the Council staff present.

## **APOLOGY**

### **Resolved**

That the apology received from Ms A Gane be sustained.

### **Chair / Councillor Pilkington**

## **PUBLIC FORUM**

### **POUEWE STREET WATER MAINS**

Mr Ray Montgomery described a situation where he felt that Council had done work on a private property that it should not have done.

He queried why that property owner is not paying for this work.

His Worship replied that this has been an operational mistake by Council which had to be rectified.

Mr Montgomery replied this was not a mistake in respect to the metal placed and as a ratepayer he objects to paying for this.

The Chief Executive reported that there is no question Council made a couple of errors and that these had to be addressed. The Engineering Manager referred to the riser and that Council was informed that this work had been undertaken by Council.

### **KAWHIA CEMETERY RESERVE**

Mr John Dodgson reported on a community work day undertaken by Auckland City Council employees to contribute to a community project of their choosing. Mr Dodgson informed members that the activity was undertaken on Monday 24 April 2017 where the participants Sonia and Nick Knight plus family assisted in releasing native plants overcome by convolvulus in the lowland native forest restoration project at the Kawhia Cemetery Reserve.

Mr Dodgson advised that the value received in this work being undertaken helped to restore enthusiasm of local participants in maintaining the reserve. He said releasing plants enables them to return to an unimpeded growth shape and enables them to continue growing.

Mrs Pilkington requested that the Board acknowledge the contribution undertaken by these employees and that they be thanked sincerely for this.

His Worship referred to the potential broad engagement of community groups under a project entitled "Be Collective". He said this comprises of young people, those wishing to add to their CV, retired people, volunteers etc collectively getting together to work for communities. He said he is hoping the Otorohanga District will be a pilot for this scheme.

## **CONFIRMATION OF MINUTES – 13 APRIL 2017**

### **Resolved**

That the minutes of the meeting of the Kawhia Community Board held on 13 April 2017 as amended, be approved as a true and correct record of that meeting.

### **Mr Rutherford/Chair**

The Governance Supervisor informed members of the following changes –

1. Page 1 Declaration of Interest this be amended to read "...however, the Chair and Mr Rutherford declared interest in the matter relating to a letter received from the Kawhia Community Projects Trust Inc regarding the vesting of the carved pou.
2. Page 4 Kawhia Nursery the first sentence be amended to read "members were informed of a meeting with Scott McCabe regarding ongoing access to the site next to the Kawhia Nursery. Apparently he is happy for a proper easement to be created, with some conditions, over the property."

## **MATTERS ARISING FROM MINUTES**

### **CCTV CAMERAS**

The Chair reported that no further information has been received in respect to the CCTV cameras proposal for Kawhia. He said advice has been received that an approximate cost in respect to the Aotea area would be around \$2,500. The Chair reported that the proposal for Kawhia will not be as much as \$30,000 as first indicated. The Chief Executive replied that a sum of \$15,000 has been included within the estimates.

The Chair queried whether Council's budget is structured in a way which could spread the cost of this work out over 3-4 years.

The Chief Executive replied that there are other options for the Board if it is intent on selling the Waiwera Street property. He said the project could be funded from the proceeds of this sale.

### **TOURISM WORKSHOP**

The Chair reported that representatives of Hamilton Waikato Tourism had had discussions with the Otorohanga District Development Board. Cr Pilkington advised that Hamilton Waikato Tourism had presented tourism opportunities to the Board. She said there is a need to engage with the Community to obtain its buy in.

The Chair queried where to from here, who will drive the project. Cr Pilkington replied that this has to be driven by the Kawhia Community Board. The Chair said it would therefore be necessary for the Board to receive relevant information. Mrs Pilkington advised that any project has to have a tangible direction and benefit. The Chair had indicated that Te Papa O Karewa Trust could be interested in being involved in District and Town planning matters, for the future of Kawhia.

### **KAWHIA LIBRARY RUBBISH BIN**

The Chair expressed thanks to staff for the installation of a rubbish bin outside the doorway of the Kawhia Library.

### **CIVIL DEFENCE**

The Chair informed members of a Civil Defence meeting to be held in the Kawhia Community Hall tomorrow commencing at 10am. He asked members to inform as many people as possible of this meeting.

### **FOOTPATH CONSTRUCTION**

The Engineering Manager advised that he understood the Board had agreed on the Footpath Construction Programme. Discussion was then held on a suggestion from Mr Tom Moke concerning Hone Street.

### **KAWHIA WHARF PARKING**

Following discussion it was agreed that Council's Engineering Manager organise a meeting with boat operators regarding the parking problem at the Kawhia Wharf. The Chief Executive advised that it is appropriate for this Board to hold such a meeting. It was agreed that this meeting be held in the Kawhia Community Hall on a weekday commencing at 10am.

### **KAWHIA NURSERY**

Members were informed that matters relating to the former nursery have been placed on hold.

### **DECLARATION OF INTEREST**

The Chair and Mr Rutherford declared interest in the matter relating to a letter received from the Kawhia Community Projects Trust Inc regarding vesting of the Kawhia pou.

### **PROPOSED USE OF COMMUNITY BOARD ROOM**

The Chief Executive presented a report referring the terms and conditions relating to the use of the Community Boardroom. He reported that the Chair has however requested for the Board to be involved in determining the details of this agreement, and the Art group has written to the Board Chair requesting changes to the terms proposed by Council staff.

Mr Rutherford said he had not seen any income for rental received in the Board's accounts. The Chief Executive replied that this income is placed under the Kawhia Medical Centre account.

Mr Rutherford expressed the opinion that this is a new group of people attempting to do something new for Kawhia. He suggested that a reduction in the proposed rental be introduced for their first year of operation. Mrs Pilkington queried whether there is any reason why the KCB cannot continue to use this room for its meetings. She was informed that the applicant wished to have exclusive use of the building.

Mr Rutherford expressed the opinion that he would like to be involved in the renewal of leases relating to the Kawhia area. Mr Walsh referred to the cost of commercial leases of properties and expressed the opinion that the proposed rental is far too cheap. The Chief Executive reported that the local Doctor has been contacted regarding this proposal, which he seemed comfortable with.

Mrs Pilkington suggested the Board consider the lease agreement on the same footing as that of the former nursery. She said the proposal will provide "colour" in the heart of the town.

### **Resolved**

That the rental charge for the occupation of the Kawhia Community Boardroom by the Kawhia Art Group be \$1,340 plus GST per annum and that this be reviewed after 1 year. The term of the lease to be for 1 year plus a right of renewal for a further 1 year.

### **Mr Rutherford/Mrs Pilkington**

Mr Walsh abstained from voting on the resolution.

### **REQUEST FOR VESTING OF POU**

The Chair having declared interest in this matter vacated the chair. Deputy Chair Mrs Pilkington took the Chair.

Mrs Pilkington reported that a maintenance schedule for the pou needs to be provided to Council's Community Facilities Officer and that communication should be undertaken with the makers of the pou regarding products to preserve it. The Engineering Manager queried whether Council needs to engage a professional person to carry out the maintenance of the pou. Mr

Jefferies reported that the Board will make sure the pou is oiled/stained prior to being taken over by Council.

### **Resolved**

That the Board requests that the Otorohanga District Council accepts the request for vesting in Council of the recently completed large pou in the Omimiti Reserve, with Council to be responsible for routine maintenance of the pou after 12 months, but not its eventual replacement.

### **Mrs Pilkington/Mr Walsh**

### **MATTERS REFERRED**

Following discussion it was agreed that Council's Engineering Manager arrange for informal discussions to be held with boat operators regarding parking at the Kawhia Wharf.

### **POWER METERS – KAWHIA WHARF**

The Engineering Manager reported that instructions have been given on this matter.

### **GENERAL**

#### **LIGHTING LIBRARY/WALKWAY**

The Engineering Manager reported that 3 additional lights will be installed, incorporated within the street lighting contract.

#### **MYRTLE RUST**

Mrs Pilkington reported her attendance at a recent West Coast Zone Meeting where advice was presented not to move plants from outside of an area, in efforts to contain the spread of Myrtle Rust.

#### **TE PAPA O KAREWA TRUST**

Mrs Pilkington reported on her attendance at Waitomo on 25 May 2017 with representatives of the Te Papa O Karewa Trust.

#### **OTOROHANGA DISTRICT DEVELOPMENT BOARD**

Mrs Pilkington reported, at the last meeting of the Otorohanga District Development Board, new members Duncan Coull, Derek Wooster and Alan Rutherford were welcomed. She said they had been nominated and accepted to the Board. Board members extended their congratulations to Mr Rutherford on his appointment.

#### **KAWHIA CEMETERY**

In reply to Mr Rutherford regarding the poor planting of shrubs at the Kawhia cemetery, the Engineering Manager said that a trench has been dug with suitable soil being inserted.

#### **GARDENING CONTRACT**

The Engineering Manager reported that in the short term, Council staff will look after the community gardens.

#### **MEETING PLACE**

Members queried whether the Board will continue to meet in the Kawhia Community Hall supper room. It was suggested that the Board could meet at the Kawhia Sports Club since the Sports Club is struggling financially. The Chief Executive advised that rather than pay a rental a donation could be made to the Sports Club for its use. He said Council is entitled to free use of the Kawhia Community Hall, as per the current agreement with the Kawhia Community Hall Committee.

#### **KAWHIA WHARF BERTHAGE FEES**

It was agreed this matter be raised at the meeting to be held with the boat operators.

**BUILDING RENTAL**

The Chief Executive agreed to follow up on the matter of rental charges for old Council buildings in Kawhia. It was agreed that he confirm the District component of these buildings.

**MR WALSH**

Mr Walsh submitted his apology for the next meeting of the Kawhia Community Board to be held on 18 August 2017.

The meeting closed at 2.45pm