



**Otorohanga**

*District Council*

*Otorohanga - where kiwi can fly  
A dynamic, inclusive and unique district*

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# OPEN MINUTES

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## Kāwhia Community Board

Membership:	Chairperson	Geoff Good	Aotea ward
	Community Board Member	Hinga Whiu	Kāwhia ward
	Community Board Member	Dave Walsh	Kāwhia ward
	Community Board Member	Richard Harpur	Kāwhia ward
	Councillor	Kit Jeffries	Council appointee

Open minutes of an ordinary meeting of the Kāwhia Community Board held in the Kāwhia Community Hall, Jervois Street, Kāwhia on Thursday, 2 March 2023 commencing at 4.00pm.

Tanya Winter  
**CHIEF EXECUTIVE**

15 March 2023

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<b>PUBLIC EXCLUDED</b>	
No reports	
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### WORKSHOPS

There were no workshops planned.

**PRESENT**

Chairperson Good, Community Board Members Whiu and Walsh, and Councillor Jeffries.

**IN ATTENDANCE**

Group Manager Regulatory & Growth A Loe, Chief Advisor R McNeil, Executive Assistant D Dowd, Manager Governance K King (minutes).

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**COMMENCEMENT OF MEETING**

The Chairperson confirmed the livestream to YouTube was streaming then declared the meeting open at 4.00pm.

**OPENING PRAYER**

Board Member Whiu provided the opening karakia.

**APOLOGIES**

There were no apologies.

**MAKING AND ATTESTING OF DECLARATION OF COMMUNITY BOARD MEMBER ELECT**

The Chairperson invited the community board member elect, Richard Harpur to make his declaration to Acting Chief Executive, A Loe due to the apology received from His Worship the Mayor, M Baxter.

Mr Harpur made his declaration and was welcomed to the Board.

Chairperson Good advised the public forum item would be taken prior to the next agenda item.

**PUBLIC FORUM****Jeanette Schollum for Kāwhia Fitness Trail Project**

Ms Schollum took the previously circulated update (document number 679211) as read. She advised a professional designer was available to commence the project as soon as funding was confirmed. There was also a need to progress the project with Waikeria Prison agreeing to undertake construction, but this needed to be prior to the winter period. She requested the Board consider providing a grant of \$675 inclusive of GST.

**LATE ITEMS**

Chairperson Good moved the Kāwhia Fitness Trail project be taken as a late item due to the funding confirmation was required within the time and weather constraints outlined during the public forum item.

**RESOLVED K9:** That Kāwhia Community Board:

- a) accept the late item 'Kāwhia Fitness Trail Project' due to the time and weather constraints outlined in the public forum; and,
- b) confirm the order of the meeting as indicated in the agenda with the late item 'Kāwhia Fitness Trail Project' to be heard before item 10.

Chairperson Good | Councillor Jeffries

**DECLARATION OF CONFLICT OF INTEREST**

**RESOLVED K10:** That the Kāwhia Community Board receive the declaration of a conflict of interest from Board Member Whiu for late item 'Kāwhia Fitness Trail Project' and direct the conflict to be recorded in Council's Conflicts of Interest Register.

Chairperson Good | Board Member Walsh

**LATE ITEM: KAWHIA FITNESS TRAIL PROJECT**

Chairperson Good reiterated the time and weather constraints that required the Board to make a decision on the funding request of \$675 inclusive of GST.

**RESOLVED K11:** That the Kawhia Community Board grant the amount of \$675 including GST from the Kawhia Community Board Grant Fund for the Kawhia Fitness Trail Project.

Chairperson Good | Board Member Walsh

**MINUTES OF THE PREVIOUS MEETING**

**RESOLVED K12:** That the open minutes of the Kāwhia Community Board meeting held on 2 February 2023, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

Chairperson Good | Councillor Jeffries

**Matters arising**

Board Member Whiu requested the incorrect spelling of Nin Duggan on page 9 of the agenda be amended.

Chairperson Good spoke to the matter raised in the February public forum relating to the Kāwhia Community Hall had been progressed. He advised a meeting had been held between the Hall Committee, the Board and Ōtorohanga District Council staff. He noted there was funding available for community groups that wanted to use the hall on a regular basis and suggested groups contact Council for further information. Councillor Jeffries noted the Hall Committee had been looking after the Hall for the last 18 years as volunteers.

**ITEM 10: KĀWHIA COMMUNITY BOARD CODE OF CONDUCT**

Chairperson Good advised the report would be taken as read. Councillor Jeffries queried if the requirement for 75% of members present to make a change to the Code. Council's Group Manager Regulatory & Growth, A Loe advised this target was in alignment with the Westminster system which related to constitutional governance arrangements.

Councillor Jeffries also requested the last bullet point of clause 10 be amended to refer to the Kāwhia & Aotea communities and the Ōtorohanga District.

**RESOLVED K13:** That Kāwhia Community Board adopt the Kāwhia Community Board Code of Conduct (document number 677852) with clause 10 to be amended to read "*Taking all reasonable steps to acquire the required skills and knowledge to effectively fulfil their Declaration of Office (the Oath) and contribute to the good governance of the Kāwhia & Aotea communities and the Ōtorohanga District.*"

Councillor Jeffries | Board Member Whiu

**GENERAL BUSINESS**

Councillor Jeffries spoke on a recent Waikato Prison visit, Te Taiao o Kawhia Moana meeting, 3 waters discussion with the Department of Internal Affairs, Turitea Road meeting with Council staff, a workshop on the Aotea seawall and a joint workshop on chairing meetings with Waipā elected members. He also commented on Club Mud, acknowledging the work by Dr John and Sue Barton, fire and ambulance personnel, Kāwhia School, and the local Police constable.

He acknowledged Waipā Networks Chief Executive Sean Horgan and his staff who provided a backup generator for the Kāwhia community in the recent weather events. He also acknowledged Callan Stewart, Kāwhia Chief Fire Officer and Cathie Shaw from civil defence for the emergency response plan. He noted the response plan was under review and will need community and Board input. He advised a satellite phone was being considered to maintain communication to the community during emergencies that involved mobile and landline coverage being unavailable.

Mr Jeffries spoke on the increasing incidents of vehicle-related antisocial behavior in the Kawhia and Aotea area. He strongly encouraged community members to advise the NZ Police of any details and noted the anonymous phone number if there were safety or retaliation concerns. He moved that the Board send a letter outlining the Board's concerns to the NZ Police.

**RESOLVED K14:** That the Kāwhia Community Board send a letter to the Ōtorohanga Police about the increasing incidents of vehicle-related antisocial behavior in the Kawhia and Aotea area.

Councillor Jeffries | Board Member Whiu

Councillor Jeffries noted the ivy and blackberry growth underneath the Pohutukawa lining the entrance to the Kawhia township. Council's Group Manager Regulatory & Growth, A Loe and Chairperson Good both spoke on the need to lodge a service request for operational matters.

**WITHDRAWN:** That the Kawhia Community Board request staff to have a look at what they can do to remedy the ivy and blackberry growth underneath the Pohutukawa lining the entrance to the Kawhia township.

In response to a query from Board Member Walsh, Mr Loe undertook to follow up on the health and safety issue raised at the last meeting relating to contractors at the Kāwhia wharf.

Board Member Walsh spoke on the state of the bikes on the fence at Oparau, seeking the area to be tidied up. Chairperson Good noted the governing body for the State Highway was Waka Kotahi and not Ōtorohanga District Council.

**WITHDRAWN:** That the Kāwhia Community Board send a letter to Waka Kotahi to raise concerns about the state of the bike on the fence at Oparau.

In response to a query from Board Member Walsh, Chairperson Good advised Council staff were presenting a report on the wastewater investigation project at the Board's April meeting.

In response to a query from Board Member Walsh on installing more seating in Omimiti Reserve. Chairperson Good noted the Kāwhia concept plan and associated community consultation would be the most appropriate way to determine the community's future needs.

Board Member Whiu spoke on the Tainui games noting approximately 20,000 people participated. She commented on participation from the Kāwhia community. She noted the 2023 poukai rounds were scheduled to commence the following week.

She also noted the 'Kick Back Kāwhia' radio show was due to recommence on Friday evenings from 6-8pm on 95.4FM.

Board Member Whiu spoke on a potential Board project to tell Kāwhia stories via storyboards which has been discussed but not actioned in the previous triennium.

**RESOLVED:** That the Kāwhia Community Board support Board Member Whiu to commence engaging with mana whenua to capture narratives for use in the storyboard project.

Board Member Whiu | Chairperson Good

Board Member Whiu suggested the Board send a card and/or gift to former Board Member Ken Briggs who had to resign following the 2022 election due to ill health.

**RESOLVED:** That the Kāwhia Community Board approve the use of the Kawhia Community Board Grants Fund to send a card and gift to former Board Member Ken Briggs as a thank you for his service to the community.

Chairperson Good | Councillor Jeffries

Chairperson Good advised the Kawhia & Aotea concept plan advisory group expressions of interest had received a good response. He thanked the community for being interested in the concept plan.

Chairperson Good advised the next rounds of the Ōtorohanga District Council and the Creative Communities Scheme grants were now open for applications. He also noted the Sport NZ Rural Travel Fund was also open for applications. He advised Council were running a funding expo in April with more information on other funding opportunities available to community organisations.

Chairperson Good noted the Aotea seawall consent was due to expire in May 2023 and Council were in the process of applying for a 20-year renewal.

## RESOLUTION REGISTER

**RESOLVED:** That the Kāwhia Community Board receive the staff update on the Resolution Register.

Chairperson Good | Board Member Walsh

## CLOSING PRAYER

Board Member Whiu provided the closing karakia.

## MEETING CLOSURE

The Chairperson declared the meeting closed at 4.50pm.