



Otorohanga

District Council

*Otorohanga - where kiwi can fly
A dynamic, inclusive and unique district*

OPEN MINUTES

Otorohanga Community Board

Minutes of an ordinary meeting of the Otorohanga Community Board will be held in the Council Chambers, Otorohanga District Council, 17 Maniapoto Street, Otorohanga on Tuesday, 7 February 2023 commencing at 4.00pm.

Tanya Winter
CHIEF EXECUTIVE

15 February 2023

Membership:	Chairperson	Kat Brown-Merrin	Otorohanga ward
	Deputy Chairperson	Peter Coventry	Otorohanga ward
	Community Board Member	Jo Butcher	Otorohanga ward
	Community Board Member	Tori Muller	Otorohanga ward
	Councillor	Steve Hughes	Council appointee
	Councillor	Katrina Christison	Council appointee

Quorum: A majority of members (including any vacancies)

Meeting frequency: Monthly or as required

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WORKSHOPS

The following workshops were held at the conclusion of the meeting:

Workshop 1: Outdoor gym equipment proposal Open

PRESENT

Chairperson K Brown-Merrin, Deputy Chairperson P Coventry, Board Members J Butcher and T Muller, and Councillors S Hughes and K Christison.

IN ATTENDANCE

His Worship the Mayor M Baxter, Chief Executive T Winter, Group Manager Engineering & Assets M Lewis, Group Manager Business Enablement G Bunn, Group Manager Regulatory & Growth, A Loe (for item 7), Kaitakawaenga – Iwi Relations Advisor, C Temese, Manager Property T Ambury, Manager Community Facilities J Le Fleming, Sport Waikato representative R Mathews, Executive Assistant D Dowd and Manager Governance K King (minutes)

COMMENCEMENT OF MEETING

Chairperson Brown-Merrin declared the meeting open at 4.01pm.

APOLOGIES

There were no apologies as all members were present.

LATE ITEMS

There were no late items.

DECLARATION OF CONFLICTS OF INTEREST

There were no conflicts declared.

PUBLIC FORUM

Gretta Withers on behalf of the Ōtorohanga Support House outlined the service provided and advised the House required more room to function efficiently. She requested the Board support a request to Council for a five year written lease on an urgent basis.

MINUTES OF THE PREVIOUS MEETING

RESOLVED 09: That the open minutes of the Ōtorohanga Community Board meeting held on 5 December 2022, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

Councillor Christison | Councillor Hughes

There were no matters arising.

ITEM 7: ROAD NAMING – NORTHERN KING COUNTRY DEVELOPMENTS LTD

Council's Manager Property, T Ambury took the report as read and summarised the recommendation.

In response to a query by Councillor Hughes, Ms Ambury advised consultation was undertaken as part of the resource consent process. The consent application was deemed notifiable, and the consultation included Te Nehenehenui RMC who did not provide a response. She advised the developer had met all the conditions contained in the consent relating to the road naming process.

In response to a further query from Councillors Hughes, Ms Ambury stated the Road Naming Policy didn't require every neighbouring street to be consulted, but 'all the affected property owners serviced by roads in the development, even if the properties serviced by those roads are outside the development.'

In response to a query from His Worship the Mayor, Ms Ambury advised Harper and Thompson avenues were not serviced by but were servicing the development. She reiterated the process undertaken was consistent with the resource consent conditions. In response to a query from Board Member Butcher, Ms Ambury confirmed further consultation on proposed names were not a requirement of the consent.

In response to a query from Chairperson Brown-Merrin, Ms Ambury advised the Road Naming Policy did not have a specified review date.

FAILED: That Ōtorohanga Community Board recommends to Council that pursuant to Section 319 (1)(j) of the Local Government Act 1974 the Ōtorohanga District Council resolves that the following road (street) names are given to the Northern King Country Developments Limited subdivision on Harper Avenue, Ōtorohanga shown as Lots 214, 221 and 223 on the attached subdivision plan (Appendix A) that is to be vested in Council as public roads being; Lot 221 Wilshier Drive, Lot 223 Anderson Place and Lot 214 Rothery Place.

Deputy Chairperson Coventry | Board Member Butcher

Chairperson Brown-Merrin put the motion with a show of hands and the motion subsequently failed.

Council’s Chief Executive, T Winter noted only Council had the ultimate power to approve or decline a road name.

Council’s Group Manager Regulatory & Growth, A Loe joined the meeting and advised when application was received in 2017, Council notified the application then delegated authority to hear and decide on the subdivision to an independent commissioner. Parties included NZTA (now Waka Kotahi) and Te Nehenehenui RMC. He advised issues raised were about amenity, transport, and conditions around impact on neighbours. To his knowledge nothing was raised about road/street names. Mr Loe noted Council had no policy at the time of the resource consent hearing for the Commissioner to take into account.

The Board requested a new staff recommendation be provided for the Board to consider supporting the road names but also requesting a review of the Road Naming Policy be undertaken (to strengthen the consultation process).

RESOLVED O10: That Ōtorohanga Community Board recommends to Ōtorohanga District Council that:

- a The following road (street) names are given to the Northern King Country Developments Limited subdivision on Harper Avenue, Ōtorohanga being Lot 221 Wilshier Drive, Lot 223 Anderson Place and Lot 214 Rothery Place; and,
- b The Road Naming Policy 2019 be reviewed.

Deputy Chair Coventry | Board Member Butcher

ITEM 8: ŌTOROHANGA COMMUNITY BOARD MEMBERS CODE OF CONDUCT

Council’s Manager Governance, K King noted the proposed Code had been provided for information at the Board’s December meeting and was now presented for adoption.

RESOLVED O11: That Ōtorohanga Community Board adopt the Ōtorohanga Community Board Code of Conduct (document number 675048).

Councillor Christison | Board Member Muller

ITEM 9: ELECTED MEMBERS ALLOWANCE AND REIMBURSEMENTS POLICY

Council’s Group Manager Business Enablement, G Bunn advised the Policy was adopted by Council at its December meeting. He outlined the expenses that can be claimed by Board Members.

RESOLVED O12: That Ōtorohanga Community Board receive the Elected Members Allowances and Reimbursements Policy adopted by Council on 14 December 2022 (document number 664632).

Councillor Hughes | Deputy Chairperson Coventry

PROJECT UPDATES

Project 1: Picnic in the Park

Board Member Muller advised the January event had been cancelled due to the weather event. She advised five local food trucks, and two community groups were to be involved in the February and March events with a local band volunteering to play for both events. The band play country, folk, and blues music. Power will be sponsored by Domain Sports for the entertainment only.

Ms Muller advised publicity for the event was proving challenging with a slow uptake by local Facebook group pages. Several Board Members offered to assist with the promotion.

The events will be held on 24 February and 24 March from 5pm to 8pm.

RESOLUTION REGISTER

Board Member Butcher queried the resolution from 06/05/21 requesting staff confirm at the following meeting if Council had consideration the request to prepare a naming rights policy outlined in part b). Ms Butcher sought the retention of part b) in the resolution register.

Staff recommendation

RESOLVED O13: That the Ōtorohanga Community Board receive the staff updates on the Resolution Register subject to retaining part b) of the resolution made on 06/05/21.

Board Member Butcher | Councillor Christison

MEETING CLOSURE

Chairperson Brown-Merrin declared the meeting closed at 5.10pm.