



Kawhia Community Board

MINUTES

27 November 2015

KAWHIA COMMUNITY BOARD

27 November 2015

Minutes of an ordinary meeting of the Kawhia Community Board held in the Community Boardroom, Jervois St, Kawhia on Friday 27 November 2015 commencing at 1.40pm.

MINUTES

Minutes are unconfirmed and subject to amendment at the next meeting of the Board.

ORDER OF BUSINESS:

ITEM	PRECIS	PAGE
PRESENT		1
IN ATTENDANCE		1
APOLOGIES		1
ITEMS TO BE CONSIDERED IN GENERAL BUSINESS		1
CONFIRMATION OF MINUTES – 2 OCTOBER 2015		3
REPORTS		4
Item 74	REPLACEMENT OF DRINKING FOUNTAINS	4
Item 75	POUEWE STREET BOARDWALK	4
Item 76	DRAFT MANAGEMENT ACCOUNTS FOR THE PERIOD ENDING 30 SEPTEMBER 2015	5
Item 77	KCB PROPOSED SCHEDULE OF ORDINARY MEETINGS DATES JANUARY TO OCTOBER 2016	5
Item 78	COMMUNITY BOARD CHAIRS' WORKSHOP	6
Item 79	KCB MATTERS REFERRED FROM 2 OCTOBER 2015	6
GENERAL		6
Item 80	KAWHIA KAI MOANA TANGATA FOOD FESTIVAL	7
Item 81	AOTEA PLAYGROUND	8
MEETING CLOSURE		9

PRESENT

Mr CE Jeffries (Chair), Ms A Gane, Mrs DM Pilkington, Messrs AJ Rutherford and DM Walsh.

IN ATTENDANCE

Messrs DC Clibbery (Chief Executive) and CA Tutty (Governance Supervisor).

APOLOGY

Resolved that the apology received from His Worship the Mayor Mr MM Baxter, be sustained.

Mrs Pilkington / Ms Gane

The Chair declared the meeting open and welcomed those present.

ITEMS TO BE CONSIDERED IN GENERAL BUSINESS

KAWHIA COMMUNITY HALL

Resolved

That matters relating to the Kawhia Community Hall be placed as an agenda item for today's meeting.

Mrs Pilkington / Ms Gane

Resolved

That the applications for support from the Kawhia Kai Moana Tangata Food Festival Committee and the Aotea Community to waive the \$1,000 Landuse Resource fee for the proposed playground be considered in General Business which may require a resolution.

Chair / Mr Rutherford

MAKATU MARAE ENTRANCE

Mrs Daisy Scott expressed concern to Members regarding a parking problem, particularly with boat trailers around the entrance to Makatu Marae. She requested the Board look into this matter particularly in relation to the safety of children. Mrs Scott advised that she would like more time to prepare information on other issues she would like the Board to address in the future.

KAWHIA HALL

The Chair presented a letter from Dr Carole Shephard on behalf of the Kawhia Art Group addressed to the Chair of the Kawhia Community Hall Committee, expressing concern at the proposal to close off the front alcove of the hall for the purpose of providing storage. Ms Shephard advised that it is the intention of the Kawhia Art Group to offer the installation of a mural in this alcove.

The Chief Executive informed Members that Mr RuBay and himself have spoken and confirmed that the Kawhia Hall Committee was established to manage the Community Hall as it saw fit. He said this decision is a matter which lies with the Hall Committee. The Chief Executive confirmed that Council had delegated this type of matter to the Committee.

Ms Sandra Drummond, on behalf of the Hall Committee, reported that the old ways of using the hall will need to change due to the recent maintenance work being carried out. She said Ms Shephard does not realise what goes on in the hall and explained to Members the areas of storage under the stage. Ms Drummond referred to a recent art exhibit and advised that in order to hang quilts on the walls, holes had been drilled along the windowsills without permission being obtained. Ms Drummond suggested that a bond be placed on users for future use of the hall. The Chief Executive undertook that Council write a letter to the Kawhia Arts Group informing

them that Council has delegated authority to the Kawhia Hall Committee for such matters and that they need to respect the Committee's decision.

Mr RuBay referred to the fact that Mr Hano Ormsby is no longer a Kawhia Community Board Member and asked if Mr Dave Walsh could represent the Board as a Kawhia Hall Committee Member.

Members were informed that the interior of the main room has been painted completely and that in six months time it is the intention for the roof to be treated for rust and then repainted. Members were further advised that once a corner of the hall is jacked up and repiled, exterior wall painting will be undertaken. Further maintenance on the interior of the hall will also be undertaken. The Chief Executive undertook to speak to Council's Senior Building Control Officer regarding the uplifting of the hall.

Ms Drummond advised that the Hall Committee has been established for ten years with the hireage money received being utilised for the upgrade of the hall. She further advised that there are two issues outstanding,

1. NZ Police have asked whether they could install an aerial dish on the roof
2. Damage has occurred on one outside wall since the children's park has been open.

The matter of sewerage was also raised with the request as to who pays. The Chief Executive advised that staff would need to look at the original agreement however, it is best for Council to undertake the emptying of the septic tank. Ms Drummond reported that a truck had damaged the downpipe at the rear of the hall and that there is also some confusion about a pipe sitting on top of the ground. The Chief Executive advised that staff will look into the drainage issues.

Ms Drummond circulated a Statement of Income and Expenditure for the year ended 31 March 2015 in respect to the Kawhia Community Hall. This statement identified a closing balance as at 31 March 2015 of \$34,659.18.

COMMUNITY GARDEN ADJACENT TO KAWHIA SCHOOL

Messrs Davis Apiti and Grant Taylor attended the meeting.

Mr Apiti informed Members that Mr Taylor and himself are looking at ways for the community to be more self reliant. He advised that 12 week courses are being held at the school covering subjects such as horticulture, waiatas and Te Reo. He said he would like to see agriculture and other activities included in the future. Mr Apiti circulated photos of the garden which has encouraged considerable interest and gives an opportunity to pull the community together in a more positive direction. He said a gardening programme has been run for approximately three years, outside of school hours. Mr Apiti advised that he would like to grow a cash crop and that there are a number of opportunities for Kawhia residents to get together, without going outside the area.

Mr Taylor said he supports the intentions of Mr Apiti and reported that the garden will go ahead regardless but it requires a substantial amount of work and therefore he requests the support of the Kawhia Community Board. He said there is a good group of community workers and that he is keen to see the garden come together, with the Board's support.

Ms Gane referred to work being undertaken through Wintec in Raglan and said she will have discussions with Mr Apiti regarding this. In reply to Mr Walsh regarding what form of support is required, he was informed, that any type of support would be appreciated. Mrs Pilkington suggested that support could be approved in principle and that when the applicants know what is required, they come back to the Board with a proposal. Members were advised that school land, approximately three acres, is being utilised, part of which is used for grazing. Mr Apiti advised it may be necessary for the parties to form a Trust and put together a business plan. The Chair replied that the Project Community Trust could offer to be an umbrella organisation for this purpose. Mr Apiti further advised that a food forest is being established at school where fruit trees have been planted and these will be able to be accessed later on.

Mr Apiti thanked the Board for their time. He said they will report back to the Board with suggestions of assistance they require.

AOTEA LAND AND ACCESS

Mrs Pilkington reported that two private individuals have requested to speak to either herself or His Worship regarding land and access matters in Aotea.

CONFIRMATION OF MINUTES – 2 OCTOBER 2015

MATTERS ARISING

The Governance Supervisor advised that at a recent meeting of Council Cr Pilkington referred to the matter of Kawhia signs in particular page 6, State Highway 31/Raglan Road, and requested that the first sentence read, 'Mrs Pilkington reported that from State Highway 31 there are two large signs directing travelers to Raglan, however, from the other end, there are no signs directing travelers to Kawhia from State Highway 23'.

Mr Walsh referred to page 7, Retemeyer Walkway and in the second line, 'these' be amended to read 'the walkway'.

Resolved that the minutes of the meeting of the Kawhia Community Board held on 2 October 2015, as amended, be approved as a true and correct record of that meeting.

Mrs Pilkington / Mr Rutherford

RURAL BROADBAND

Members were informed that Council's IT Manager and Mr Murray Pearson of LightWire have visited Kawhia and Aotea to meet with locals and learn of the problems they are incurring. Mrs Pilkington reported that they also visited her property and that Council is waiting on the result of its application under the broadband development programmes. The Chief Executive reported that Central Government will come back with which areas best meet the criteria. He said that private providers will then be approached.

KAWHIA WHARF

Members were informed that a suitable electrician has been identified to make contact with Council's Engineering Manager regarding the issue of power meters on the Kawhia wharf.

KAWHIA SPRING FLING

Members were advised that this was a very successful weekend with many out-of-towners in attendance. In addition a number of artworks were sold at the event.

OMIMITI RESERVE

Members were informed that Waipa Networks have agreed to grant \$10,000 plus GST to assist with the installing of the carving on the Omimiti Reserve. The carving will be completed prior to Christmas and then the process to erect it will be undertaken. Mr Rutherford advised that it will be necessary to ensure the best site for installation of the carving is selected. It was agreed that discussion be held with Council's Senior Building Control Officer on this matter.

JERVOIS STREET TOILETS - BOLLARDS

Ms Gane reported she had spoken to the owners of the local fish shop and that the installation of five additional bollards to lead up to their premises has been carried out.

TREES ON ROAD RESERVE

Members were informed of two trees situated on Road Reserve which are covered in ivy and need to be removed.

KAWHIA CEMETERY

The Chair reported he has spoken to Council's Community Facilities Officer regarding the amount of refuse being left at the Kawhia Cemetery.

REPORTS

Item 74 REPLACEMENT OF DRINKING FOUNTAINS

Discussion

The Chair expressed thanks to Council's Engineering Manager and Community Facilities Officer for the report prepared regarding the visual aspect of the existing drinking fountains at the Skate Park and wharf. Reference was made to the two options available for the replacement of the drinking fountains and it was agreed that the best option would be to install vandal proof types.

Resolved

That

1. The report from the Community Facilities Officer be received.
2. A vandal-proof design type drinking fountain at a cost of \$3750 plus installation be considered in the 2016/17 estimates.

Mrs Pilkington / Mr Walsh

Item 75 POUEWE STREET BOARDWALK

Discussion

The Chair circulated some possible alternative options for the boardwalk proposal. Members were informed that road markings have already been put in place. The Chair reported that at the recent public meeting the community requested the Board to come back to them regarding costings for option 2 being 'a clearly defined coloured pedestrian/cycling lane be established and that road markings be altered for vehicular traffic'. He said there was a clear understanding from the public meeting that those present do not wish for a boardwalk to be installed. The matter of the \$100,000 allocated by Council for the provision of a walkway will if not used for this, be lost. Members of the public had suggested the Board ask Council as to whether this could be utilised towards another project. Mrs Pilkington reported that she thought those present at the meeting believed their preferred option would be cheaper than that put in front of them, but in reality it is something that will cost substantially more. Mr Rutherford expressed the opinion that obtaining subsidy from NZTA will never happen unless there is a washout and they have to come to the party. He said that to date the Board has not had the opportunity to debate the options. The Chief Executive advised that the matter has raised a safety issue and in the short term new road edge lines have been installed to help address this. Mr Rutherford advised that the proposal to install a retaining wall will be prohibitive as there will be no funding for this. The Chair confirmed that in regard to remarking the road lanes, this is as per option 2. Marker posts will also be installed. Mrs Pilkington reported that should the roots of the trees in the area interfere with the seawall and encroach under the road, NZTA funding will still apply.

The Chair queried with Members whether they were all happy with what has been carried out under option 2. It was suggested that early in the New Year another public meeting be held on this matter.

Mr Rutherford referred to the \$20,000 spent to date and queried how are you able to hold a public meeting providing the necessary information without it costing the Board money. The Chief Executive replied that this is the cost of democracy. The Chair advised that in order to hold a public meeting, the costs are incurred to support the proposal. The Chief Executive referred to the issue of who is going to fund a certain project and that the KCB and/or Council needs to identify early on in the public consultation process the costs that will be incurred. Mr Walsh agreed that it is necessary to establish the cost earlier in the process as to who is going to fund

any particular project. He said to date the matter of safety has been dealt with. Mrs Pilkington said she applauded the way that Kawhia ratepayers/residents attend public meetings. Ms Gane referred to the proposed future public meeting and felt that the Board needs to report on the process to date as people will be wondering. She suggested that an article be placed in the Kawhia newsletter. It was agreed that the Chair prepare a report for placement in the Kawhia Messenger. The Chief Executive advised that Council's Newsletter is currently being prepared and that an article could be placed in this along with one in the Waitomo News.

Members complimented the Chief Executive on his report.

Members referred to that part of the Chair's report relating to footpath extensions and reported that there were some heated comments made at the public meeting about what is perceived as a lack of footpaths in town, and also the condition of some of existing footpaths.

Resolved

That

1. The Chief Executive's report be received.
2. Works are conducted on the 'narrow' section of Pouewe Street to reposition the road edge line, install marker posts and signage with the intention of improving the safety of pedestrians walking along the southern side of the road.

Ms Gane / Chair

Item 76 DRAFT MANAGEMENT ACCOUNTS FOR THE PERIOD ENDING 30 SEPTEMBER 2015

Discussion

The Chief Executive presented and summarised the highlighted red spotted items in the draft Management Accounts for the period ending 30 September 2015. He said overall these are a very tidy set of accounts.

Discussion was held on the proposed planting of trees at the Kawhia Cemetery where Mrs Pilkington referred to the cap on the old tip area and advised that planting cannot be carried out in an area where the roots may travel under the cap. The Chief Executive reported that the planting will be carried out halfway down the carparking area. Members were informed that Council's Community Facilities Officer will be consulting with landscape consultant Mrs Rosemary Davison on this matter and that of the fenceline adjacent to the new burial sites.

Resolved

That the Draft Management Accounts for the period ending 30 September 2015 be received.

Chair / Mrs Pilkington

Item 77 KCB PROPOSED SCHEDULE OF ORDINARY MEETINGS DATES JANUARY TO OCTOBER 2016

Discussion

The Chief Executive referred Members to a schedule of proposed meeting dates for the period January to October 2016. Members were informed that the proposed date of 25 March 2016 will include the Estimates. Ms Gane indicated that she will not be able to be in attendance at the meeting proposed for 22 January 2016. The Chair also advised he will not be able to attend the meeting proposed for 27 May 2016.

Resolved

That the proposed schedule of ordinary meeting dates for the Kawhia Community Board as detailed below for the period January to October 2016 be approved in accordance with Clause 19 of the Seventh Schedule of the Local Government Act 2002 -

Friday	22 January 2016
	25 March 2016
	27 May 2016
	22 July 2016
	23 September 2016
	21 October 2016 <i>First meeting of the new Board</i>

Time: 1.00pm unless otherwise indicated on the Agenda.

Venue: Kawhia Community Boardroom, Kawhia.

Mrs Pilkington / Ms Gane

Item 78 COMMUNITY BOARD CHAIRS' WORKSHOP

Discussion

The Chair referred Members to his report on the Community Board Chairs' workshop held in Taupo on Saturday 14 November 2015.

Mr Walsh referred to the viability of retaining Community Boards. The Chair replied that information has been provided advising that it is desirable to retain Community Boards and that Councils do not have the authority for disestablishing any particular Board. He said there appears to be more eagerness for obtaining community input. The Chair referred Members to item 35 of the report and said he is in favour of a changeover process between the old Board and the new in order to provide a briefing on current issues and matters coming up. He also referred to item 25 of the report advising that a future Community Board conference will be held during 2016/17 in Methven. The Chair said he is in favour of provision being made in next years budget for a representative of the Board to attend that conference.

The Chair thanked Members and Council for the opportunity to attend the workshop. He said he found it most useful.

Resolved

That the Chair's report on the Community Board Chairs' workshop be received.

Chair / Mr Rutherford

Item 79 KCB MATTERS REFERRED FROM 2 OCTOBER 2015

Discussion

NEW RESIDENT PACK

The Chair reported that he has started providing additional information for the New Resident Pack in particular a schedule of food places and accommodation. He said once further information is obtained from locals, this will be placed in the existing New Resident Pack.

BOAT RAMP PARKING

Ms Gane referred to parking near the boat ramp (at the Karewa end) and reported that Mrs Daisy Scott has a valid point. She said the Board does not want to wait until a child gets injured before consideration is given to this matter.

Mr Walsh reported that he is still working on the proposal to open up a private section for parking adjacent to the Boat ramp. The Chair referred to the area on the left going down towards the carparking area and suggested that bollards be installed. He said however, someone will need to police any parking restrictions introduced and this person/s will need to receive payment. The Chief Executive advised that it will be necessary to make a change to the existing Traffic Bylaw. Reference was made to asking the local Police Constable to take on this responsibility. Mrs Pilkington felt that this activity should not be his responsibility. The Chair agreed that the Board continue in an attempt to provide an area of land for the purpose of providing parking. Ms Gane queried whether the Maketu Marae would have any suggestions in relation to this matter. The Chair agreed that this would be an opportunity for the Marae to receive income should it wish to open up part of its area. The Chief Executive informed Members that any proposal could be a combination of some regulation and a ticket system introduced once an alternative parking area has been established. He said the review of the existing Traffic Bylaw is coming up in the near future. Mrs Pilkington referred to signage being erected to prohibit 'freedom camping' in the area.

GENERAL

KAWHIA SCHOOL

The Chair extended an invitation to Members to attend the Kawhia School prizegiving to be followed by a barbecue, on Friday 11 December 2015, commencing at 11.00am.

CLIFTON COMMUNITY BOARD

The Chair circulated to Members a newsletter on behalf of the Clifton Community Board.

CHRISTMAS FUNCTION

Members were asked whether they wish to hold a Christmas function with suggestions being – a barbeque, pay your own or pot luck dinner. The Chair extended an invitation to Members and staff to attend a barbecue at his residence. It was agreed that the Chair inform Members of a suitable date.

Item 80

KAWHIA KAI MOANA TANGATA FOOD FESTIVAL

The Chair presented a letter received from the fund organiser of the Kawhia Kai Moana Tangata Food Festival seeking support for the festival to be held in 2016. Members were advised that the next festival will be in support of the Westpac Air Ambulance. Ms Gane reported that the organisation ended with a \$16,000 profit from this years festival. She felt that should no sponsor/s be found for this coming years festival, then it will be necessary for the Committee to use this profit. Mr Rutherford reported that the Pub Charities have turned down their application and other organisations have been approached however, no confirmation of assistance has to date been received. Mr Rutherford expressed the opinion that the Board should contribute to this festival on an annual basis. He said this is a day of celebration and brings many people into Kawhia. He advised that the \$16,000 profit was a result of receiving sponsorship funding.

Ms Gane expressed the opinion she felt the committee should consolidate first. She referred to the proposed donation to the Westpac Air Ambulance and felt that should there be any surplus funds over and above that required to run the next years Festival, then a contribution might be made to a significant cause. Mr Walsh advised that the festival provides an opportunity for schools and organisations to fundraise and brings many people into the area. Mrs Pilkington agreed that the festival certainly creates a vehicle for organisations to raise funds.

The Chief Executive suggested that any accumulated profit should not be donated initially. Mr Rutherford advised that the Committee felt that they needed an organisation to assist them to carry on. The Chair advised that any money raised should perhaps be held back for the following year, in order for the festival to remain sustainable. He agreed that the Festival Committee need to build up a sizeable buffer for future years. The Chair agreed that any funds left over and

above what is required to run the next years festival, then consideration could be given to donating this. Ms Gane suggested that any funding be put back into the community if there is a sufficient surplus

Resolved

That a grant of \$500 plus GST be made to the Kawhia Kai Moana Tangata Food Festival Committee to provide support for the 2016 Food Festival.

Mr Walsh / Mrs Pilkington

Mrs Pilkington endorsed the recommendation and congratulated the committee on what they have achieved so far.

Item 81 AOTEA PLAYGROUND

Members referred to the application submitted by Ms Gane on behalf of the Aotea Community requesting the sum of \$1000 from the Kawhia Community Board Sundry account budget to be allocated to the playground initiative.

Ms Gane reported it is envisaged that the playground will be up and operational by this coming Monday with a formal opening on 12 December 2015.

Resolved

That a grant of \$1000 including GST be made to the Aotea Community in respect of the Aotea playground.

Mrs Pilkington / Mr Rutherford

DEPUTY MAYORS ACTIVITIES

Mrs Pilkington highlighted the following activities she had attended –

- Library – free children’s holiday programme
- Aotea Ratepayers AGM, great group to work with
- Picnic in the Park – Sunday 29 November, 12noon, Island Reserve, Otorohanga
- Health & Safety in the Workplace for Governance – 24 November, substantial work to be carried out.
- Otorohanga District Development Board (ODDB) – Kiri Goulter, Hamilton & Waikato Tourism has appointed a new staff member

The Board would like to receive a proposal from the Community Board as to what could be carried out in their area, how this would be achieved, personnel and estimated costs. Mrs Pilkington reported that former Mayor Mr Eric Tait attended a recent workshop of Council. She said she would like for him to come out to Kawhia to talk to Board Members. Mrs Pilkington suggested Wednesday 16 December at 4.00pm however, it was agreed that perhaps this be left to the New Year. Mrs Pilkington said the ODDB is attempting to put something on paper that can be worked with.

TRAFFIC COUNTERS

Mr Walsh queried whether traffic counters are being located along Cowell Street. The Chief Executive replied that staff routinely undertake this on the various streets.

SUPPORT FOR YOUTH

Ms Gane referred to a working party for the support of ‘at risk’ youth and advised that this is being coordinated by Mrs Polly Eurata, a pre-school teacher.

MEETING CLOSURE

The meeting concluded at 4.40pm.

CHAIRMAN:**DATE:** 22 January 2015